

Board of Trustees	>\$2.5M	>\$2.5M	

President	<= \$2.5M, with >= \$1.5M reported to the Board	<= \$2.5M, with >= \$1.5M reported to the Board	To sign all non-expenditure Contracts.
Senior Vice President for Finance and Administration	\$1M	\$1M	To sign all non-expenditure Contracts.
Chief of Staff	\$500K	\$500K	To sign all non-expenditure Contracts.
Vice President for Student Affairs	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of Student Affairs.
Director and Associate Director of the Oakland Center	No Authority	\$100K	To sign: (1) non-expenditure Contracts for the Oakland Center.

POLICY 410 - APPENDIX 1
Delegation of Contracting Authority and Purchase Authority Chart
Last Updated February 12, 2026

Executive Vice President for Academic Affairs and Provost	No Authority	\$500K	To sign: (1) all non-expenditure Contracts that fall within the purview of Academic Affairs.
Vice President for Enrollment Management	No Authority	\$200K	To sign: (1) all non-expenditure Contracts that fall within the purview of Enrollment Management.
Chief of Staff and Associate Vice President of Academic Affairs	No Authority	\$200K	To sign: (1) Non-Disclosure Agreements, Affiliation Agreements, Articulation Agreements and University to University Cooperation Agreements
Academic Deans	No Authority	\$200K	To sign: (1) School, College or Library related Non-Disclosure Agreements, Affiliation Agreements, Articulation Agreements and University to University Cooperation Agreements; (2) (SEHS Dean only) All Charter School State Aid Contracts, Charter Amendments, Board member appointments and Bridge Loan documents that do not

			require Board Approval .
Vice President for Research	No Authority	\$200K	To sign: (1) all Office of Research Administration related non-expenditure Contracts including, but not limited to, Non-Disclosure Agreements, Affiliation Agreements, University to University Cooperation Agreements, Material Transfer Agreements, Grant Applications, Proposals, Submissions, and Research and Sponsored Research Agreements.
Director of Compliance	No Authority	\$100K	To sign: (1) all Office of Research Administration Material Transfer Agreements and Non-Disclosure Agreements
Director of Sponsored Programs	No Authority	\$100K	To sign: (1) all Office of Research Administration related non-expenditure Contracts including, but not limited to, Non-Disclosure Agreements, Affiliation Agreements, University to University Cooperation Agreements, Material Transfer Agreements, Grant Applications, Proposals, Submissions, and Research and Sponsored Research Agreements.

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Associate VP / Controller	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority.	\$200K	No Authority
Director of Purchasing	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority.	\$100K	No Authority
Senior Buyer	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority, for \$100k or less.	\$100K	No Authority
Buyer	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing	\$50K	No Authority

	Authority, for \$50k or less.		
Chief of Police	No Authority	\$100K	To Sign: (1) non-expenditure Contracts related to inter-agency police cooperation and emergency response compacts, State of Michigan Plan of Operation agreements, officer training and tactical deployment agreements and Contracts required to be signed by the Oakland University's chief law enforcement officer.
Executive Director	No Authority	\$100K	To sign: (1) all non-expenditure Finance & Administration Contracts that fall within their area of responsibility.
Vice President for Advancement	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of University Advancement.
Executive Director Meadow Brook Estate	No Authority	\$100K	To sign: (1) all non-expenditure contracts that fall within the purview of Meadow Brook Estate.
Associate Director of Administration and Finance Meadow Brook Estate	No Authority	\$100K	To sign: (1) all non-expenditure Catering and Events Contracts for the Meadow Brook Estate.

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Athletic Director	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of the Department of Athletics, game and referee contracts, and Name, Image, and Likeness Agreements with compensation less than \$100 per year.
Associate and Assistant Athletic Directors	No Authority	\$100K	To sign: (1) to sign Financial Aid Tenders to student athletes in sports to which they have been assigned.
Facility and Event Manager	No Authority	\$50K	To sign: (1) to sign all non-expenditure facility use Contracts for the Department of Athletics.
Directors of Recreation and	No Authority	\$100K	To sign: (1) to sign all non-expenditure Department of Athletics Contracts within their area of responsibility.

Wellbeing and Golf and Learning Center			
Golf Services Manager	No Authority	\$100K	To sign: (1) to sign all non-expenditure Contracts for the Golf & Learning Center.
Assistant Director of Facilities and Aquatics	No Authority	\$100K	To sign: (1) to sign all non-expenditure Contracts for the Recreation and Wellbeing Center.
Vice President Human Resources	No Authority	\$200K	To sign: (1) all non-expenditure Contracts that fall within the purview of University Human Resources; (2) employment Contracts and collective bargaining contracts as authorized by the Policies of the Oakland University Board of Trustees.
Chief Information Officer	No Authority	\$200K	To Sign: (1) all University Technology Services non-expenditure Contracts.
Chief Marketing and Communications Officer	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of the Division of Communications and Marketing.
Vice President Communications and Marketing	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of the Division of Communications and Marketing.

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Vice President Government and Community Relations	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of Government and Community Relations.

Vice President of Legal Affairs and General Counsel	No Authority	\$350K	To Sign: (1) legal documents on behalf of Oakland University; (2) Settlement Agreements of \$100k or less; (3) outside counsel retention Contracts; (4) documents required for processing immigration employment requests; (5) retention Contracts for investigations/consultations entered into under the attorney/client privilege.
Assistant General Counsel	No Authority	\$100K	To Sign: (1) documents required for processing immigration employment requests.

Academic Administrators	No Authority	\$150K	No Authority
Department Chairs	No Authority	\$100K	No Authority
AP Band (S-X)	No Authority	\$100K	No Authority
AP Band (K-R)	No Authority	\$50K	No Authority
Faculty	No Authority	\$50K	No Authority
CTs	No Authority	\$25K	No Authority