

## DELEGATION OF CONTRACTING AUTHORITY & PURCHASE AUTHORITY AUTHORIZATION

To the Secretary to the Board of Trustees:

Pursuant to the Oakland University Board of Trustees Contracting and Employment Appointment Authority Policy ("Board Policy"), authorized by the Oakland University Board of Trustees on February 2, 2024, I hereby make the contracting authority delegations attached as Appendix 1, dated February 12, 2026. All prior delegations and any subsequent delegations not included in Appendix 1 are hereby rescinded and this Authorization is subject to the Board Policy as it may be amended from time to time.

In addition, I hereby authorize purchasing authority in the amounts specified in Appendix 1. All prior purchasing authority memoranda are hereby revoked.

**Oakland University**

By: \_\_\_\_\_  
[Ora Pescovitz \(Feb 13, 2026 13:45:49 EST\)](#)

Name: Ora Hirsch Pescovitz, M.D.

Its: President

02/13/2026

Date: \_\_\_\_\_

**POLICY 410 - APPENDIX 1**  
**Delegation of Contracting Authority and Purchase Authority Chart**  
*Last Updated February 12, 2026*

This chart identifies the individuals to whom the President has delegated Contracting Authority and Purchasing Authority. It serves as the University's official and authoritative delegation record. All prior delegations are revoked upon issuance of this chart. Persons serving in interim or acting roles are treated as if they are permanent from an authority standpoint.

**All contracts and purchases must follow University Administrative Policies and Procedures.** Please contact the Office of Legal Affairs with questions about this chart.

### Key Definitions

**Contracting Officer:** An individual whom has been delegated authority to sign Contracts on behalf of the University. All of these individuals also have Purchasing Authority.

**Contract:** A formal agreement between the University and an outside party, whether in the form of a formal contract, letter of intent, statement of work or purchase order.

**All Contracts must be reviewed by Legal Affairs unless an approved template is used.**

**Expenditure Contracting Authority:** Authority to sign purchase Contracts that legally bind the University and involve money being paid to another entity by the University. **The Purchasing Department will sign all purchase Contracts, except as noted below.**

**Purchasing Authority:** Authority to approve purchases up to a specific dollar amount. **Purchasing Authority allows someone to approve requisitions, payment vouchers, and P-Card statements, but does not allow Contract signing.** Funding must be available to proceed.

**Contracting Authority for Non-Expenditure Contracts:** Authority to sign Contracts that legally bind the University and *do not* involve money being paid to another entity by the University.

Board of Trustees	>\$2.5M	>\$2.5M	

<b>President</b>	<= \$2.5M, with >= \$1.5M reported to the Board	<= \$2.5M, with >= \$1.5M reported to the Board	To sign all non-expenditure Contracts.
<b>Senior Vice President for Finance and Administration</b>	\$1M	\$1M	To sign all non-expenditure Contracts.
<b>Chief of Staff</b>	\$500K	\$500K	To sign all non-expenditure Contracts.
<b>Vice President for Student Affairs</b>	No Authority	<b>\$350K</b>	To sign: (1) all non-expenditure Contracts that fall within the purview of Student Affairs.
<b>Director and Associate Director of the Oakland Center</b>	No Authority	<b>\$100K</b>	To sign: (1) non-expenditure Contracts for the Oakland Center.

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<b>Executive Vice President for Academic Affairs and Provost</b>	No Authority	<b>\$500K</b>	To sign: (1) all non-expenditure Contracts that fall within the purview of Academic Affairs.
<b>Vice President for Enrollment Management</b>	No Authority	<b>\$200K</b>	To sign: (1) all non-expenditure Contracts that fall within the purview of Enrollment Management.
<b>Chief of Staff and Associate Vice President of Academic Affairs</b>	No Authority	<b>\$200K</b>	To sign: (1) Non-Disclosure Agreements, Affiliation Agreements, Articulation Agreements and University to University Cooperation Agreements
<b>Academic Deans</b>	No Authority	<b>\$200K</b>	To sign: (1) School, College or Library related Non-Disclosure Agreements, Affiliation Agreements, Articulation Agreements and University to University Cooperation Agreements; (2) (SEHS Dean only) All Charter School State Aid Contracts, Charter Amendments, Board member appointments and Bridge Loan documents that do not

			require Board Approval .
<b>Vice President for Research</b>	No Authority	<b>\$200K</b>	To sign: (1) all Office of Research Administration related non-expenditure Contracts including, but not limited to, Non-Disclosure Agreements, Affiliation Agreements, University to University Cooperation Agreements, Material Transfer Agreements, Grant Applications, Proposals, Submissions, and Research and Sponsored Research Agreements.
<b>Director of Compliance</b>	No Authority	<b>\$100K</b>	To sign: (1) all Office of Research Administration Material Transfer Agreements and Non-Disclosure Agreements
<b>Director of Sponsored Programs</b>	No Authority	<b>\$100K</b>	To sign: (1) all Office of Research Administration related non-expenditure Contracts including, but not limited to, Non-Disclosure Agreements, Affiliation Agreements, University to University Cooperation Agreements, Material Transfer Agreements, Grant Applications, Proposals, Submissions, and Research and Sponsored Research Agreements.

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<b>Associate VP / Controller</b>	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority.	<b>\$200K</b>	No Authority
<b>Director of Purchasing</b>	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority.	<b>\$100K</b>	No Authority
<b>Senior Buyer</b>	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority, for \$100k or less.	<b>\$100K</b>	No Authority
<b>Buyer</b>	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing	<b>\$50K</b>	No Authority

	Authority, for \$50k or less.		
<b>Chief of Police</b>	No Authority	<b>\$100K</b>	To Sign: (1) non-expenditure Contracts related to inter-agency police cooperation and emergency response compacts, State of Michigan Plan of Operation agreements, officer training and tactical deployment agreements and Contracts required to be signed by the Oakland University's chief law enforcement officer.
<b>Executive Director</b>	No Authority	<b>\$100K</b>	To sign: (1) all non-expenditure Finance & Administration Contracts that fall within their area of responsibility.
<b>Vice President for Advancement</b>	No Authority	<b>\$350K</b>	To sign: (1) all non-expenditure contracts that fall within the purview of University Advancement.
<b>Executive Director Meadow Brook Estate</b>	No Authority	<b>\$100K</b>	To sign: (1) all non-expenditure contracts that fall within the purview of Meadow Brook Estate.
<b>Associate Director of Administration and Finance Meadow Brook Estate</b>	No Authority	<b>\$100K</b>	To sign: (1) all non-expenditure Catering and Events Contracts for the Meadow Brook Estate.

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<b>Athletic Director</b>	No Authority	<b>\$350K</b>	To sign: (1) all non-expenditure Contracts that fall within the purview of the Department of Athletics, game and referee contracts, and Name, Image, and Likeness Agreements with compensation less than \$100 per year.
<b>Associate and Assistant Athletic Directors</b>	No Authority	<b>\$100K</b>	To sign: (1) to sign Financial Aid Tenders to student athletes in sports to which they have been assigned.
<b>Facility and Event Manager</b>	No Authority	<b>\$50K</b>	To sign: (1) to sign all non-expenditure facility use Contracts for the Department of Athletics.
<b>Directors of Recreation and</b>	No Authority	<b>\$100K</b>	To sign: (1) to sign all non-expenditure Department of Athletics Contracts within their area of responsibility.

Wellbeing and Golf and Learning Center			
Golf Services Manager	No Authority	\$100K	To sign: (1) to sign all non-expenditure Contracts for the Golf & Learning Center.
Assistant Director of Facilities and Aquatics	No Authority	\$100K	To sign: (1) to sign all non-expenditure Contracts for the Recreation and Wellbeing Center.
Vice President Human Resources	No Authority	\$200K	To sign: (1) all non-expenditure Contracts that fall within the purview of University Human Resources; (2) employment Contracts and collective bargaining contracts as authorized by the Policies of the Oakland University Board of Trustees.
Chief Information Officer	No Authority	\$200K	To Sign: (1) all University Technology Services non-expenditure Contracts.
Chief Marketing and Communications Officer	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of the Division of Communications and Marketing.
Vice President Communications and Marketing	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of the Division of Communications and Marketing.

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Vice President Government and Community Relations	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of Government and Community Relations.

<b>Vice President of Legal Affairs and General Counsel</b>	No Authority	<b>\$350K</b>	To Sign: (1) legal documents on behalf of Oakland University; (2) Settlement Agreements of \$100k or less; (3) outside counsel retention Contracts; (4) documents required for processing immigration employment requests; (5) retention Contracts for investigations/consultations entered into under the attorney/client privilege.
<b>Assistant General Counsel</b>	No Authority	<b>\$100K</b>	To Sign: (1) documents required for processing immigration employment requests.

<b>Academic Administrators</b>	No Authority	<b>\$150K</b>	No Authority
<b>Department Chairs</b>	No Authority	<b>\$100K</b>	No Authority
<b>AP Band (S-X)</b>	No Authority	<b>\$100K</b>	No Authority
<b>AP Band (K-R)</b>	No Authority	<b>\$50K</b>	No Authority
<b>Faculty</b>	No Authority	<b>\$50K</b>	No Authority
<b>CTs</b>	No Authority	<b>\$25K</b>	No Authority