

DELEGATION OF CONTRACTING AUTHORITY & PURCHASE AUTHORITY AUTHORIZATION

To the Secretary to the Board of Trustees:

Pursuant to the Oakland University Board of Trustees Contracting and Employment Appointment Authority Policy ("Board Policy"), authorized by the Oakland University Board of Trustees on February 2, 2024, I hereby make the contracting authority delegations attached as Appendix 1, dated February 12, 2026. All prior delegations and any subsequent delegations not included in Appendix 1 are hereby rescinded and this Authorization is subject to the Board Policy as it may be amended from time to time.

In addition, I hereby authorize purchasing authority in the amounts specified in Appendix 1. All prior purchasing authority memoranda are hereby revoked.

Oakland University



By: Ora Hirsch Pescovitz (Feb 13, 2026 13:45:49 EST)

Name: Ora Hirsch Pescovitz, M.D.

Its: President

Date: 02/13/2026

POLICY 410 - APPENDIX 1
Delegation of Contracting Authority and Purchase Authority Chart
Last Updated February 12, 2026

This chart identifies the individuals to whom the President has delegated Contracting Authority and Purchasing Authority. It serves as the University's official and authoritative delegation record. All prior delegations are revoked upon issuance of this chart. Persons serving in interim or acting roles are treated as if they are permanent from an authority standpoint.

All contracts and purchases must follow University Administrative Policies and Procedures. Please contact the Office of Legal Affairs with questions about this chart.

Key Definitions

Contracting Officer: An individual whom has been delegated authority to sign Contracts on behalf of the University. All of these individuals also have Purchasing Authority.

Contract: A formal agreement between the University and an outside party, whether in the form of a formal contract, letter of intent, statement of work or purchase order.

All Contracts must be reviewed by Legal Affairs unless an approved template is used.

Expenditure Contracting Authority: Authority to sign purchase Contracts that legally bind the University and involve money being paid to another entity by the University. **The Purchasing Department will sign all purchase Contracts, except as noted below.**

Purchasing Authority: Authority to approve purchases up to a specific dollar amount. **Purchasing Authority allows someone to approve requisitions, payment vouchers, and P-Card statements, but does not allow Contract signing.** Funding must be available to proceed.

Contracting Authority for Non-Expenditure Contracts: Authority to sign Contracts that legally bind the University and *do not* involve money being paid to another entity by the University.

UNIVERSITY-WIDE			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Board of Trustees	>\$2.5M	>\$2.5M	
President	<= \$2.5M, with >= \$1.5M reported to the Board	<= \$2.5M, with >= \$1.5M reported to the Board	To sign all non-expenditure Contracts.
Senior Vice President for Finance and Administration	\$1M	\$1M	To sign all non-expenditure Contracts.
Chief of Staff	\$500K	\$500K	To sign all non-expenditure Contracts.
STUDENT AFFAIRS			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Vice President for Student Affairs	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of Student Affairs.
Director and Associate Director of the Oakland Center	No Authority	\$100K	To sign: (1) non-expenditure Contracts for the Oakland Center.

POLICY 410 - APPENDIX 1
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Last Updated February 12, 2026

ACADEMIC AFFAIRS			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Executive Vice President for Academic Affairs and Provost	No Authority	\$500K	To sign: (1) all non-expenditure Contracts that fall within the purview of Academic Affairs.
Vice President for Enrollment Management	No Authority	\$200K	To sign: (1) all non-expenditure Contracts that fall within the purview of Enrollment Management.
Chief of Staff and Associate Vice President of Academic Affairs	No Authority	\$200K	To sign: (1) Non-Disclosure Agreements, Affiliation Agreements, Articulation Agreements and University to University Cooperation Agreements
Academic Deans	No Authority	\$200K	To sign: (1) School, College or Library related Non-Disclosure Agreements, Affiliation Agreements, Articulation Agreements and University to University Cooperation Agreements; (2) (SEHS Dean only) All Charter School State Aid Contracts, Charter Amendments, Board member appointments and Bridge Loan documents that do not require Board Approval .
Vice President for Research	No Authority	\$200K	To sign: (1) all Office of Research Administration related non-expenditure Contracts including, but not limited to, Non-Disclosure Agreements, Affiliation Agreements, University to University Cooperation Agreements, Material Transfer Agreements, Grant Applications, Proposals, Submissions, and Research and Sponsored Research Agreements.
Director of Compliance	No Authority	\$100K	To sign: (1) all Office of Research Administration Material Transfer Agreements and Non-Disclosure Agreements
Director of Sponsored Programs	No Authority	\$100K	To sign: (1) all Office of Research Administration related non-expenditure Contracts including, but not limited to, Non-Disclosure Agreements, Affiliation Agreements, University to University Cooperation Agreements, Material Transfer Agreements, Grant Applications, Proposals, Submissions, and Research and Sponsored Research Agreements.

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FINANCE & ADMINISTRATION			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Associate VP / Controller	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority.	\$200K	No Authority
Director of Purchasing	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority.	\$100K	No Authority
Senior Buyer	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority, for \$100k or less.	\$100K	No Authority
Buyer	To sign: (1) all purchase orders, OLA approved template agreements and procurement contracts, provided approving department has appropriate Purchasing Authority, for \$50k or less.	\$50K	No Authority
Chief of Police	No Authority	\$100K	To Sign: (1) non-expenditure Contracts related to inter-agency police cooperation and emergency response compacts, State of Michigan Plan of Operation agreements, officer training and tactical deployment agreements and Contracts required to be signed by the Oakland University's chief law enforcement officer.
Executive Director	No Authority	\$100K	To sign: (1) all non-expenditure Finance & Administration Contracts that fall within their area of responsibility.
ADVANCEMENT			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Vice President for Advancement	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of University Advancement.
Executive Director Meadow Brook Estate	No Authority	\$100K	To sign: (1) all non-expenditure contracts that fall within the purview of Meadow Brook Estate.
Associate Director of Administration and Finance Meadow Brook Estate	No Authority	\$100K	To sign: (1) all non-expenditure Catering and Events Contracts for the Meadow Brook Estate.

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ATHLETICS			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Athletic Director	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of the Department of Athletics, game and referee contracts, and Name, Image, and Likeness Agreements with compensation less than \$100 per year.
Associate and Assistant Athletic Directors	No Authority	\$100K	To sign: (1) to sign Financial Aid Tenders to student athletes in sports to which they have been assigned.
Facility and Event Manager	No Authority	\$50K	To sign: (1) to sign all non-expenditure facility use Contracts for the Department of Athletics.
Directors of Recreation and Wellbeing and Golf and Learning Center	No Authority	\$100K	To sign: (1) to sign all non-expenditure Department of Athletics Contracts within their area of responsibility.
Golf Services Manager	No Authority	\$100K	To sign: (1) to sign all non-expenditure Contracts for the Golf & Learning Center.
Assistant Director of Facilities and Aquatics	No Authority	\$100K	To sign: (1) to sign all non-expenditure Contracts for the Recreation and Wellbeing Center.
CHIEF OF STAFF			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Vice President Human Resources	No Authority	\$200K	To sign: (1) all non-expenditure Contracts that fall within the purview of University Human Resources; (2) employment Contracts and collective bargaining contracts as authorized by the Policies of the Oakland University Board of Trustees.
Chief Information Officer	No Authority	\$200K	To Sign: (1) all University Technology Services non-expenditure Contracts.
COMMUNICATIONS & MARKETING			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Chief Marketing and Communications Officer	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of the Division of Communications and Marketing.
Vice President Communications and Marketing	No Authority	\$350K	To sign: (1) all non-expenditure contracts that fall within the purview of the Division of Communications and Marketing.

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GOVERNMENT RELATIONS			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Vice President Government and Community Relations	No Authority	\$350K	To sign: (1) all non-expenditure Contracts that fall within the purview of Government and Community Relations.
OFFICE OF LEGAL AFFAIRS			
Contracting Officer	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Vice President of Legal Affairs and General Counsel	No Authority	\$350K	To Sign: (1) legal documents on behalf of Oakland University; (2) Settlement Agreements of \$100k or less; (3) outside counsel retention Contracts; (4) documents required for processing immigration employment requests; (5) retention Contracts for investigations/consultations entered into under the attorney/client privilege.
Assistant General Counsel	No Authority	\$100K	To Sign: (1) documents required for processing immigration employment requests.

PURCHASING AUTHORITY FOR ALL OTHER EMPLOYEES NOT SPECIFICALLY LISTED ABOVE			
Position	Expenditure Contracting Authority	Purchasing Authority	Contracting Authority for Non-Expenditure Contracts
Academic Administrators	No Authority	\$150K	No Authority
Department Chairs	No Authority	\$100K	No Authority
AP Band (S-X)	No Authority	\$100K	No Authority
AP Band (K-R)	No Authority	\$50K	No Authority
Faculty	No Authority	\$50K	No Authority
CTs	No Authority	\$25K	No Authority