

Submit this form to [patents@oakland.edu](mailto:patents@oakland.edu) and include 'Invention Disclosure' in the subject line.  
Instructions located on the last page.

**Title of Invention (see instructions)**

**Contributors (see instructions)**

**A. Primary OU Contact**

Name and Position	
OU Department	
Home Address / City / State / Zip	
Work Address / City / State / Zip	
Cell Phone	
Work Phone	
Email	
Citizenship	
Role in the development of the invention / innovation / idea	
Contribution %	

**B. Contributor**

Name and Position	
OU Department	
Home Address / City / State / Zip	
Work Address / City / State / Zip	
Cell Phone	
Work Phone	
Email	
Citizenship	
Role in the development of the invention / innovation / idea	
Contribution %	

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Case No.:	TM:	Date:
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**C. Contributor**

Name and Position	
OU Department	
Home Address / City / State / Zip	
Work Address / City / State / Zip	
Cell Phone	
Work Phone	
Email	
Citizenship	
Role in the development of the invention / innovation / idea	
Contribution %	

**D. Contributor**

Name and Position	
OU Department	
Home Address / City / State / Zip	
Work Address / City / State / Zip	
Cell Phone	
Work Phone	
Email	
Citizenship	
Role in the development of the invention / innovation / idea	
Contribution %	

**Summary of Invention** Attach abstracts, manuscripts, additional information - see instructions

**Describe the invention in detail**, including (a) the new process or method, composition of matter or device, or software (b) how the invention improves over an existing product/process or is for a new use and (c) what the expected product/service use will be. See instructions regarding Detailed Description.

**Developmental Stage** Conceptual/idea stage, functioning prototype, or fully developed? Explain

**Invention Support and Origin** (Check where appropriate and **describe** below – see instructions)

Put "X" for Yes or No:	YES	NO
Any Federal research grants used? Please list agency, federal grant number. Information should be consistent with the information provided to OU OSP, or the sponsoring agency:	<input type="checkbox"/>	<input type="checkbox"/>
Developed with Corporate, State, or Foundation funds? Please list the sponsor and the grant number:	<input type="checkbox"/>	<input type="checkbox"/>
Any third party collaborators (e.g., industry or other university)? If so please list name(s) and organization(s):	<input type="checkbox"/>	<input type="checkbox"/>
Any materials or data from another party (e.g., under an MTA or CDA)? If so please list the materials and the third party:	<input type="checkbox"/>	<input type="checkbox"/>
Have you entered into any contracts with 3rd parties related to this invention? (e.g., consulting agreements, other agreements you signed personally)? If so please identify these contracts:	<input type="checkbox"/>	<input type="checkbox"/>
Describe OU support such as salary, internal funding source(s), facilities and equipment used in the development of the invention.	<input type="checkbox"/>	<input type="checkbox"/>

**Important Dates Concerning the Invention** as applicable

	First Recordation (see instructions)	First Disclosure to Another	First Working Example/Prototype
Date			
Where			
Contributor Name			
To			

**Confidentiality Status**

**Publication or Presentation Date(s)** Papers, abstracts, talks, other public disclosures made or planned

Event	Date	Reference / Status / Comments

**Important:** Please note that any public disclosures, sales, or offers for sale made **before** filing a patent application can adversely affect patent rights in the U.S. and foreign countries.

**Prior Art** List all known pending or issued patents and/or publications, of yours or others, which are similar or related to this invention. Include details and dates

**Commercialization Potential**

Closest known product / technology:	
Advantages over existing or emerging technologies?	
Potential Licensees (industries and/or specific companies)	
If software, if a modification or improvement to an existing work, or incorporating elements not original to the developer(s), identify that work and its developer(s):	

**Industry Contacts** (Commercial interest to date? List industry contacts made or planned to be made. invention)

Name	Company	Address / Phone / E-mail

Upon information and belief, the undersigned inventors have disclosed and revealed all of their prior publications, abstracts, and/or public presentations on any topic relevant to this

invention disclosure. Each contributing inventor also hereby certifies that the invention contains original work and is not derived in part or as a whole from another source.

**Each Inventor must sign this document.**

Signature of Inventor(s)

**Inventor 1**

Inventor 1 name (typed)	Inventor 1 signature	Date

**Inventor 2**

Inventor 2 name (typed)	Inventor 2 signature	Date

**Inventor 3**

Inventor 3 name (typed)	Inventor 3 signature	Date

**Inventor 4**

Inventor 4 name (typed)	Inventor 4 signature	Date

## Instructions

The purpose of this disclosure is to document, date, and identify new innovations, inventions, or technology developed by members of the Oakland University community including faculty and staff. This form is an important document, and is intended to help OU meet government reporting obligations and, if assigned to OU by the submitter, to provide a means of determining commercial potential and assessing appropriate intellectual property protection. If additional space is needed to answer questions, attach extra pages.

**Title of the Invention** Include a brief descriptive working title for the invention, omitting any confidential information, acronyms, and trademarks (title should be generic).

### Contributors

Contributors are individuals involved in discovering or developing elements of the invention, either independently or jointly with others. The inventor(s) may be the same as the contributor(s), or may be a subgroup. If this invention disclosure results in a patent application, a patent attorney will determine legal inventorship based on information from contributors listed in this form. Fill in the "Contribution %" to provide your assessment of each individual's relative contribution to the conception and/or development of the invention. The first individual listed will be the primary contact, and agrees to act as a conduit of information with the other contributors. Please provide complete addresses (including city, state, zip for home address).

Any non-OU affiliation should be stated (e.g., corporate, other university, or joint appointments).

Attach an extra sheet to identify additional contributors, if necessary.

**Summary of Invention** Provide a general description of the invention.

### Detailed Description

- (a) Please attach a detailed description of the invention, including a technical description, advantages/improvements over existing methods/devices/materials, unexpected or surprising aspects, and possible modifications;
- (b) Please attach any related manuscripts, publications, presentations, drawings, sketches, etc.

### Invention Support and Origin

OU is required to report all inventions made with Federal funding to the relevant agency, so it is imperative that you provide details on all federally funded inventions, in particular the agency and the grant number. Please list all other potentially relevant grants, funds, collaborations, or materials received from third parties such that we can do the appropriate reporting to the sponsoring groups and determine if there are any pending license rights to the invention.

### Important Dates Concerning the Invention: First Recordation

"First Recordation" refers to the initial memorialization or documentation of the invention (or key or significant aspects or features thereof) in a written or otherwise tangible recorded form (e.g., photo, video, etc.)

### Confidentiality Status: Publication or Presentation Dates

Provide accurate dates and comments to enhance the understanding of critical events and/or make a note that you wish to discuss these issues with us. We are interested in any potential public disclosure (papers, posters, abstracts, talks, etc. including those that are planned) of the invention, to help us and our lawyers evaluate any potential patent protection issues.

**Submit this signed Invention Disclosure Form and any supporting documentation to [patents@oakland.edu](mailto:patents@oakland.edu) and include 'Invention Disclosure' in the subject line.**