

Documentum Access Request Form

Send completed form to Rob Saunders in D.I.S. at John Dodge House

NAME:	Title:	
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Business reason for requiring this access: _____

Action(Add or Remove)	View Name	Level of Access
	AXGAVIEW	All document types
	AXVIEW	All document types except for Gift Batch Backups
	AXERVIEW	Endowment Reports only
	AXSCAN	Scanning

By signing this form, I agree to use Documentum for the purposes described above and I agree to handle information about the constituents with respect and confidentiality.
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