

**DATA STEWARDS APPROVAL TABLE
DECEMBER 1, 2016**

TYPES OF DATA	DIVISION OR DEPARTMENT	POSITION RESPONSIBILITY
Academic Integrated planning and advising systems and accreditation support	Academic Affairs	Senior Associate Provost Deans Associate Deans
Academic student records	Academic Affairs, Office of the Registrar Student Affairs	Registrar Assistant Vice President Student Affairs and Dean Student Life
Aggregate student data	Academic Affairs, Office of Institutional Research and Assessment	Director Institutional Research
Alumni, Donor or Development records	Development and Alumni Relations	Director of Advancement Services
Course data, undergraduate	Academic Affairs, Office of the Registrar	Registrar Undergraduate Education
Academic human resources for employment data	Academic Affairs	Assistant Vice President Academic Human Resources Associate Provost — Academic Human Resource
Content Management System	Communications & Marketing	Director, University Marketing
Financial records	Operations & Finance, Controller's Office	Assistant Vice President and Controller Associate Controller
Financial records for reporting, network share \\shares\finance users	Operations & Finance	Manager Information Technology, F&A
Graduate student applicant data, graduate student academic records, graduate assistant payroll records, graduate programs, and graduate courses	Academic Affairs, Office of Graduate Study	Executive Director Graduate Study and Lifelong Learning
Graham Health Center medical and OUCC Counseling records.	Student Affairs, Graham Health Center	Director Graham Health Center
Housing data	Student Affairs, University Housing	Director, University Housing
Incubators	Dependent on Location	Director
Institutional research	Office of Institutional Research and	Director, Institutional Research and Assessment

	Assessment	
International student records	Academic Affairs, International Students and Scholars	Director of International Students and Scholars
Learning management systems / course management system records	Academic Affairs, E- Learning and Instructional Support (ELIS)	Director of e-Learning
Library records	Academic Affairs, Kresge Library	Dean Kresge Library Manager User Support Services, Kresge Library
Payroll	Operations & Finance, Payroll	Assistant Vice President and Controller Payroll Manager Benefit Accounting Manager / Payroll Analyst
Police records	Operations & Finance, Public Safety	Chief of Police
Professional Program and course data	Academic Affairs, Professional Program Academic Unit	SOM – Director of Records and Registration SOM – Associate Dean for Medical Education
Purchasing and Procurement	Operations & Finance, Purchasing	Director of Purchasing
Research data	Academic Affairs Office of Research Administration Academic Unit	Vice Provost / Research Director Sponsored Programs Director Regulatory Support Individual faculty member
University human resources employee data	Operations & Finance, University Human Resources	Chief Human Resources Officer Assistant Vice President, University Human Resources Compensation, Benefits, & HRIS Services Manager
Student Accounts	Finance and Administration, Student Business Services	Assistant Vice President and Controller Manager Student Business Services

		Systems, Data and Internal Controls Coordinator, Student Business Services
Student Financial Assistance Records	Academic Affairs, Office of Financial Aid	Director of Financial Aid
Systems and network logs, security authentication credentials, or information technology resource operational data	Operations & Finance, University Technology Services	Chief Information Officer, University Technology Services
Undergraduate student applicant data	Academic Affairs, Admissions	Director of Undergraduate Admissions