OAKLAND UNIVERSITY
<u>CERTIFICATION INFORMATION</u>

<u>Recommendation</u>:

ELEMENTARY: To be recommended for a provisional elementary certificate, elementary education majors must successfully complete requirements for the B.S., complete the required courses in either one major or two minor concentration areas, earn a minimum grade of 2.8 in EED455 or a 3.0 in TD555, and successfully pass the elementary education portion of the state MTTC exam. To be recommended for content area endorsements to the elementary education certificate, students must also successfully pass the subject area tests required by the state. Oakland requires that you pass the elementary education MTTC exam and one endorsement area exam.

SECONDARY: To be recommended for a provisional secondary certificate, STEP students must successfully complete requirements for the B.S., complete the required courses in one major and one minor concentration area, earn a minimum grade of 2.8 in SED455 or a 3.0 in TD559, and successfully pass the state MTTC exams in basic skills as well as in your major and minor subjects.

ART: To be recommended for a provisional teaching certificate, art education majors must successfully complete requirements for the B.S., complete the required courses in either one major or two minor concentration areas, earn a minimum grade of 2.8 in AED455, and successfully pass Visual Arts Education state MTTC exam.

MUSIC: To be recommended for a provisional K-12 certificate, Music STEP students must successfully complete requirements for the B.S., complete the required courses in one major and one minor concentration area, earn a minimum grade of 2.8 in SED455, and successfully pass the state MTTC exams in basic skills as well as in your major and minor subjects.

ALL: The qualifying score on the subject area test for each teaching major and/or minor and for the Elementary Education Exam is 220. Self-registration booklets for the subject area and elementary tests (MTTC) are available through the SEHS Advising Office, 363 Pawley Hall.

At the time of teacher certification, you must have valid Adult and Child CPR and First Aid.

<u>Procedure</u>: During the final semester at Oakland University, students file an application to graduate in Academic Records (102 O'Dowd Hall). Be aware of the application deadline each semester as posted in the schedule of classes and posted at the Academic Records Office.

After successful completion of student teaching, and the graduation audit, the Certification Officer will make a recommendation to the Michigan Department of Education that you receive an Elementary Provisional Teaching Certificate.

After student teaching is completed, there is an on-line application that needs to be completed using the MOECS system. You need to create an account with Michigan Education Information System (MEIS) account at https://cepi.state.mi.us/MEISPublic/. You will get a user ID, password, and account number to the E-mail address you provided.

Then next step is to use your MEIS IS and visit http://www.michigan.gov/moecs. Sign in with your MEIS user ID and password. Follow the steps to self-register with MOECS. Complete the demographic information. Once you save it, there will be links on the left navigation panel. Choose the link that pertains to your new certificate and follow the steps to apply for your new certificate. Be sure to identify Oakland University as your institution. After you have applied, your application will be submitted to Oakland University. Applications will be reviewed and processed within 8 weeks from the date they are submitted to MOECS.

Once your application in MOECS has been approved, you will receive an E-mail with a link for you to pay Michigan Department of Education's fee on-line using a credit/debit card. If you do not receive the E-mail, you can still pay the fee by logging into MOECS using your user ID and password.   After you pay the fee, the Office of Professional Preparation Services (OPPS) at MDE will approve your new certificate. You will need to print it off and get it notarized.

Continuing Certification

ELEMENTARY: The *Michigan Elementary Provisional Certificate* is valid for teaching all subjects in grades K-5, all subjects in self-contained classrooms for grades 6-8 in which a majority of the instruction is provided by one teacher, and in teaching majors and minors in departmentalized programs for grades 6-8.

SECONDARY: The *Michigan Secondary Provisional Certificate* is valid for teaching content area subjects in grades 7-12 and 6th grade that has a departmental organization.

ART: The *Michigan Provisional Certificate* is valid for teaching art in grades K-12.

MUSIC: The *Michigan Provisional Certificate* is valid for teaching music in grades K-12.

ALL: This certificate is valid for approximately six years and automatically expires after the six years has lapsed. Certificates expire on June 30, so check the year you need to renew and have requirements set in place ahead of time.

New legislative changes are scheduled to go into effect in September 2013. Please keep bookmarked the following two websites and check them often for updates regarding the State's renewal requirement:

-OU's Continuing Certification website: http://www.oakland.edu/sehs/certrenewal/
-MDE's Teacher Certification site: http://www.michigan.gov/teachercert

It is never too early to start thinking about ways to make yourself more marketable. For information about additional endorsement and graduate program options, clip on the Approved Planned Program Options 1-4 document on OU's Continuing Certification website.

READING COURSEWORK REQUIRED:

Elementary candidates for Professional Certification must show evidence of completing coursework in methods of teaching reading. If you have not completed this 6 credit hour requirement, you must take RDG500 and RDG534 as part of your planned program.

Secondary candidates for Professional Certification must show evidence of completing coursework in methods of teaching reading. If you have not completed this three credit requirement, you must take RDG 538 as part of your planned program.