

OAKLAND UNIVERSITY POLICE DEPARTMENT



CLERY ACT ANNUAL

CAMPUS SAFETY & SECURITY REPORT

CAMPUS FIRE SAFETY REPORT

(January 1, 2011 - December 31, 2011)

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PART ONE – CLERY ACT ANNUAL CAMPUS SAFETY AND SECURITY REPORT

This Annual Campus Safety & Security Report (“Safety and Security Report”) is being published in accordance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and its implementing regulations (collectively, the “Act”). The purpose of this Safety and Security Report is to provide faculty, staff, students and campus visitors (collectively, the “campus community”) with an overview of Oakland University’s security resources, policies and procedures. The policies and procedures described in this Safety and Security Report are subject to change at any time and updated versions of the Safety and Security Report, if any, will be posted at <http://www.police.oakland.edu/statement>.

The policies and procedures described in this Safety and Security Report generally apply to the University’s main campus (“Main Campus”) in Rochester, Michigan, the University’s Anton/Frankel Center (“Anton/Frankel”) in Mt. Clemens, Michigan, and the University’s Riverview Institute (“Riverview”) in Detroit, Michigan. Policies and procedures that are unique to any one of these locations are clearly identified in this Safety and Security Report.

In addition, the crime statistics for the Main Campus, Anton/Frankel and Riverview are reported separately for each location.

This Safety and Security Statement and crime and fire statistics are posted on the OUPD web site and on campus-wide e-mail (News @ OU) with a direct link to the site. Paper copies are also available at the Police Department, the Dean of Students’ Office, Academic Human Resources and University Human Resources for all current or prospective faculty, staff and/or students.

I. BOARD POLICY ON CAMPUS SAFETY AND SECURITY REPORT

In compliance with the Act, the Oakland University Board of Trustees has enacted the following policy:

1. Oakland University (“University”) shall comply with the applicable requirements of Public Law 101-542, known as the Crime Awareness and Campus Security Act of 1990.
2. The Oakland University Police Department (“OUPD”) shall collect information with respect to campus crime statistics and campus security policies, as required by the Act. The OUPD shall prepare, publish and distribute an annual safety security report containing information on campus crime statistics and campus security policies, as required by the Act. The OUPD shall include in the annual report all policies and procedures which address the prevention of sexual assaults and racial violence on the campus.
3. The University shall make timely reports to the campus community on crimes considered to be a threat to members of the campus community as required by the Act, that are reported to campus authorities.
4. Upon request of the Secretary of Education, the University shall submit to the Secretary a copy of the crime statistics which the Act requires the institution to collect and distribute in the annual report.
5. The OUPD, in conjunction with the Office of the Dean of Students, is authorized and directed to establish and enforce reasonable and appropriate written rules and procedures to implement this policy and any other requirements of the Act.

II. CAMPUS POLICE

The OUPD is the lead law enforcement department with respect to the University’s campus safety and security. The OUPD is currently comprised of fifteen uniformed police officers, four uniformed sergeants, one lieutenant, one captain and the Chief of Police (all hereafter “Police”). The OUPD also has four trained

emergency service dispatchers who are available to handle any police service call 24 hours a day. Police are commissioned officers with full arrest powers, are graduates of a State certified police academy and participate in ongoing in-service training. Police are extensively trained in the use of firearms and all Police carry sidearm. Police conduct foot and motor vehicle patrols throughout the campus and residence hall areas 24 hours a day, 365 days a year. In addition the Police periodically use a Bike Patrol to move about the campus.

The OUPD also employs police cadets. These uniformed, radio-equipped, University students are assigned to patrol the campus, either on foot or in specially marked OUPD vehicles, to be of assistance to the public. Their presence on campus serves to supplement regular Police as additional "eyes and ears". Although not sworn officers, their presence is intended to serve as a deterrent to crime and misconduct and affords assistance in handling non-criminal functions of the OUPD.

Although the OUPD does not have written mutual aid agreements with other local or state law enforcement agencies, the OUPD has a good working relationship with the local municipal police agencies, the Oakland County Sheriff, the Macomb County Sheriff, the Michigan State Police and Federal agencies. As a State-recognized police agency, the OUPD utilizes State and national computer databases to assist in providing a safe environment. For example, the OUPD uses the county wide digital radio system which allows direct radio communication between all police, fire, EMS and hospitals in Oakland County. The OUPD is also a part of the CLEMIS Public Safety Coalition which is made up of more than 140 independent police, fire and emergency medical service agencies that share intelligence across 6 counties and access the same real time information through computer databases. As sworn officers, the Police enforce State law and University ordinances.

On April 13, 2009, by Executive Proclamation, the University officially adopted the National Incident Management System (NIMS) of emergency planning, execution and unified command. In addition, and as part of this Proclamation, the OUPD Chief of Police was officially designated as the University's Emergency Management Coordinator in compliance with the Michigan Emergency Management Act, Act 390 of 1976. Police and other University personnel have attended various levels of NIMS certified training according to rank and levels of responsibility.

The OUPD, as well as residence hall staff and other offices in the Student Affairs Division, sponsor regular sessions for the campus community relating to personal safety awareness, self-defense and security, Rape Aggression Defense Program (RAD), sexual assault prevention, the prevention of burglary, theft and vandalism, operation I.D., drug and alcohol abuse prevention and racial violence. Fire prevention seminars are provided to the campus community by qualified fire safety personnel. These classes are offered during the academic semesters and upon request from student organizations, staff and faculty groups. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. Police also routinely participate in new student and new employee orientations in which attendees are presented information about OUPD services, general crime prevention tips and general safety and security issues relative to campus.

For more information about the OUPD, please visit our website at www.police.oakland.edu

III. ALCOHOL, DRUGS AND FIREARMS

The OUPD, as well as University Housing and Student Affairs staff, enforces the University's alcohol policy and state law. Illegal alcohol or drug possession, sale and/or use are prohibited on campus. In addition, University personnel discourage the abuse of drugs and the illegal use of alcohol through compliance with the Federal Drug-Free Schools and Communities Act as well as alcohol and drug prevention programs. A description of University policies and procedures concerning drug and alcohol use is contained in the "Drug-Free Guide," which is available to all of the campus community on an annual basis through the Office of the Dean of Students website (<http://www.oakland.edu/?id=24243&sid=482>).

Firearms and dangerous weapons are not permitted in the residence halls. The illegal possession of dangerous weapons and firearms is a violation of University ordinance, State law and the Student Conduct Code.

IV. REPORTING PROCEDURES

Crimes in progress, fires, medical emergencies, other emergencies and any suspicious activities or persons should be reported immediately to the OUPD by dialing 911 from Main Campus phones or 248-370-3333 from cell phones, University phones at other University sites (e.g., Anton/Frankel and Riverview) and any non-University phones. Persons are encouraged to accurately and promptly report crimes. Persons with hearing impairments should use the "TTY" telephone number: 248-370-3337. For non-emergency police service, dial 248-370-3331. Upon receipt of a call, the police dispatcher will dispatch an officer to investigate the complaint, involve additional resources if necessary to appropriately resolve the matter, and produce a formal report. A timely warning or emergency notification may also be issued as described in Section IX of this Safety and Security Report.

A person may also report crimes in progress, fires, medical emergencies, other emergencies and any and all suspicious activities or persons to the administrative-professional staff of University Housing (248-370-3570), Dean of Student's Office (248-370-3352), Center for Student Activities (248-370-2400), and Office of Inclusion and Intercultural Initiatives (248-370-3496). Complainants or victims will be appropriately assisted in the resolution of their complaint or concerns.

A person report may also report crimes in progress, fires, medical emergencies or other emergencies occurring at Anton/Frankel to the Assistant Vice President for Outreach and Executive Director of Macomb Outreach (248-370-3910).

A person may also report crimes in progress, fires, medical emergencies or other emergencies occurring at Riverview to the Executive Director (313-499-4012).

"Emergency Blue Light" phones have been strategically placed throughout the campus to further assist the campus community in reporting emergencies. The mercury blue lights are easily seen and flash when activated at the time of emergency use. The emergency phones serve as an additional means of communication with the OUPD, support the perception of a safe environment, and communicate to potential wrongdoers that their presence is not welcome. In addition, the emergency phones on campus now provide the OUPD the additional capability of broadcasting emergency information to the campus community through the outdoor loudspeaker systems attached to the phones.

Anyone who is the victim of a crime and who does not wish to pursue action within the University judicial system or the criminal justice system can make a confidential report. Confidential reports allow the University to keep the identity of the victim confidential while taking steps to ensure the safety of the campus community.

A person wishing to report a crime or incident and remain completely anonymous can do so by contacting the OUPD through our Anonymous Tip Page at <http://www.police.oakland.edu/tip>. You may also report a crime or incident and request to remain anonymous by contacting us through any of the OUPD's regular channels: telephone; regular email; text messaging (911@oakland.edu); non-anonymous online tip; or walk-in. However, please be aware that our ability to successfully investigate and resolve issues may be adversely affected by respecting your request for anonymity.

All professional and/or pastoral counselors whose official responsibilities include providing mental health counseling to members of the campus community and who are functioning in the scope of his/her license or certification are not required to report crimes for inclusion into the Safety and Security Report; however, they are encouraged as a matter of policy, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary, confidential basis for inclusion in the annual crime statistics.

The University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the University against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, the University will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

V. FACILITIES MANAGEMENT

In addition to the OUPD, the Facilities Management staff maintains the University buildings and grounds with a concern for safety and security. Personnel continually inspect campus facilities for potential safety and security hazards. Prompt response is made to repair the identified hazards in an effort to further assist in providing a safe environment. Campus administrative and academic buildings are generally locked between 10:00 p.m. and midnight daily and reopened by 7:00 a.m. Residence Halls, apartments and other residential facilities are generally locked as described in Section VI (below).

The University's main campus is well lighted and lighting surveys are routinely conducted by the Facilities Management staff. In addition, there are phones located in all residence hall lobbies and the lobbies of most buildings to facilitate calling for assistance if necessary.

Hours of operation for Anton/Frankel vary throughout the year based on class schedules. The building is closed and locked during non-business hours. Further information can be obtained from the administrative offices.

Hours of operation for Riverview are 7 A.M. - 10 P.M. Monday through Saturday throughout the year. The Riverview classrooms and offices are closed on Sundays and are locked during non-business hours.

VI. SECURITY IN THE RESIDENCE HALLS - NIGHTWATCH PROGRAM

University Housing has established a residence halls security program, called Nightwatch, to assist in providing a safe and secure environment for residents and their guests. This program provides a monitoring system for all residents and guests entering residence halls. Nightwatch operates seven days a week from 8:00 p.m. until 5:00 a.m. at all residence halls. During these hours, all persons must enter these buildings through the Nightwatch stations. In addition, the exterior doors of the Fitzgerald, Hill and Van Wagoner Houses, and the Ann V. Nicholson Student Apartments are locked 24 hours a day. Residents use their room keys to enter these buildings.

Residents assume full responsibility for the behavior of their guests. Guests must be accompanied by their resident hosts during their stay. Anyone who attempts to gain improper access to any residence hall will be treated as a trespasser.

VII. CAMPUS SEXUAL ASSAULT AWARENESS

The University attempts to provide a secure and hospitable environment for its students.

1. Prevention of sexual assaults is an important part of the University's response to campus safety issues. Numerous education programs to promote awareness of sexual assault, acquaintance rape and other sex offenses are provided by the University. Departments offering education and prevention programs include Graham Health Center; University Housing; the School of Nursing; the OUPD; Dean of Students Office; and the Student Congress.
2. If a sex offense occurs, the victim should follow these procedures:
 - a. Go to a safe place.

- b. Contact the OUPD immediately by dialing 911 on Main Campus phones or 248-370-3333 from all phones.
 - c. Seek medical examination and treatment.
 - d. Preserve evidence by abstaining from washing, changing clothes, douching or disturbing any evidence of an assault or struggle.
 - e. Seek counseling.
3. Victims may report the sexual assault to the OUPD. University personnel will help a victim contact the OUPD if the victim requests assistance. In addition to reporting the sexual assault to the OUPD, victims may choose to report the assault to the Dean of Students Office or the Director of Inclusion and Intercultural Initiatives who also serves as the University's Title IX Coordinator (248-370-3496, 203 Wilson Hall).
4. Campus resources for victims include:

Police Department – 911 on Main Campus phones or 248-370-3333 from all other phones
Graham Health Center - medical and counseling service, 248-370-2341
Dean of Students Office - ombudsperson and student disciplinary procedure, 248-370-3352 (114 OC)
Office of Inclusion and Intercultural Initiatives - (248-370-3110, 203 Wilson Hall)
University Housing - 248-370-3570

Off-campus resources available to victims include:

Crittenton Hospital, Rochester	248-652-5311 - Emergency service for sexual assault victims
Doctors Hospital of Michigan	248-857-6720 - Emergency service for sexual assault victims
McLaren Oakland	248-338-5332 - Emergency service for sexual assault victims
Haven, Pontiac	248-334-1274 - 24 hour crises lines
Oakland County Prosecutor's Office	248-858-0707 - Victim Services Center
Common Ground	800-231-1127 - 24 hour crisis line

5. The University will change a victim's academic and living situations after an alleged sex offense and give notice of the options for such changes, if those changes are requested by the victim and are reasonably available.
6. University disciplinary procedures are detailed in the Student Code of Conduct that is available on the University's website (<http://www.oakland.edu/?id=24243&sid=482>) and the Student Handbook (<http://www.oakland.edu/handbook/>). University disciplinary procedures may result in a range of sanctions for offenders including counseling, warnings, suspension or dismissal from the University.
7. If disciplinary action for an alleged sexual assault is pursued through University procedures, both the victim and the accused are entitled to have an advisor present during the proceeding in accordance with University policies and procedures, which may be amended from time to time. Both the victim and the accused shall be informed of the outcome of the proceeding. If the alleged victim of such crime or offense is deceased as a result of such crime or offenses, the next of kin of such victim shall be informed of the outcome of the proceeding.

VIII. MICHIGAN PUBLIC SEX OFFENDER REGISTRY

Members of the campus community can access the Michigan Public Sex Offender Registry database maintained by the Michigan State Police. Users can search the database using name, city, zip code or county. The database can be accessed on the State of Michigan website at <http://www.mipsor.state.mi.us> or by visiting the OUPD website at <http://www.police.oakland.edu>.

IX. TIMELY WARNINGS, EMERGENCY NOTIFICATIONS AND EMERGENCY PROCEDURES/EVACUTATIONS

1. Timely Warnings

The University will issue timely warnings regarding any Clery Act crimes occurring on the University's campuses, on public property within or immediately adjacent to the campus and in or on non-campus buildings or property that the University owns or controls, that are reported to campus security authorities or the OUPD and are considered to represent a serious or continuing threat to students and employees. Timely warnings may be issued for threats to persons or property.

The OUPD is the department responsible for deciding whether to issue a timely warning, and for determining the content of and method(s) for disseminating a timely warning, as described below.

Timely warnings will not be issued for non-Clery Act crimes (unless they constitute a significant emergency or dangerous situation that would require an emergency notification) or for Clery Act crimes reported to pastoral or professional counselors.

The University regularly communicates with local police requesting their cooperation in informing the University about crimes reported to them that may warrant timely warnings.

Anton/Frankel and Riverview each have an administrator trained, assigned and identified as a Campus Security Authority (CSA). Each of these CSAs has been trained to immediately notify the local public safety agency of jurisdiction of any emergency incident, dangerous situation or crime which may require a timely warning as identified in this Safety and Security Report. As soon as possible thereafter, the CSA will also notify the OUPD and the OUPD will decide whether to issue a timely warning as described in this Safety and Security Report.

2. Emergency Notifications

The University will issue emergency notifications to the campus community (or a segment or segments of the campus community), of each location upon confirmation of a reported significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the University's campuses, on public property within or immediately adjacent to the campuses and in or on non-campus buildings or property that the University owns or controls. The OUPD is responsible for confirming the existence of a significant emergency or dangerous situation as described in this paragraph.

The OUPD will, without delay, and taking into account the safety of the community, determine the content of the emergency notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Emergencies or dangerous situations may include, without limitation, disease outbreaks, severe weather (e.g., tornado, hurricane, etc.), gas leaks, fires, explosions and chemical or hazardous waste spills.

The OUPD, upon confirming an emergency or dangerous situation exists, is responsible for determining the appropriate segment(s) of the communities of any campus to be notified and determining the content of and method(s) for disseminating an emergency notification as are described below.

The OUPD regularly communicates with local police agencies requesting their cooperation in informing the University about significant emergencies and dangerous situations reported to them that may

warrant an emergency response.

The CSAs at Anton/Frankel and Riverview have been trained to immediately notify the local public safety agency of jurisdiction of any emergency incident, dangerous situation or crime which may require an emergency notification as identified in this Safety and Security Report. As soon as possible thereafter, the CSA will also notify the OUPD and the OUPD will decide whether to issue an emergency notification as described in this Safety and Security Report.

3. The Process for Issuing Timely Warnings or Emergency Notifications

Decisions regarding issuance of timely warnings will be made on a case-by-case basis in light of all the facts surrounding a reported Clery Act crime, including without limitation the nature of the crime, the continuing danger to the campus community and the possible risk of compromising law enforcement efforts.

Decisions regarding issuance of emergency notifications will be made on a case-by-case basis in light of all the facts surrounding a reported emergency or dangerous situation and the nature and extent of the immediate threat to the health or safety of students or employees.

The following sections describe the University's process for deciding when timely warnings or emergency notifications will be issued, who will receive the warnings or notifications, what information the warning or notification will contain and the method(s) that will be used to disseminate the warning or notification.

4. Responsibility for Issuing Timely Warnings and Emergency Notifications

The OUPD is the department responsible for deciding when a timely warning or emergency notification will be issued. The OUPD will, upon discovering or receiving notice of a Clery Act crime, significant emergency or dangerous situation that may require issuance of a timely warning or emergency notification, internally notify the Chief of Police (or designee) through the chain of command.

If the Chief of Police (or designee) decides that a timely warning or emergency notification should be issued, he or she will ensure the Dispatch Operations Center initiates the Emergency Text Messaging process. Thereafter, the University's Media Relations department will be notified to assist in preparing the content of additional warnings or notifications, and disseminate such warnings via the method and to the segment(s) of any of the three campus communities that will receive the warnings or notifications as directed by the Chief of Police (or designee). The Media Relations department will also be responsible for the content and dissemination of any updates to the timely warning or emergency notification.

EXCEPTION: If OUPD discovers or receives notice of a Clery Act crime, significant emergency or dangerous situation that may require issuance of a timely warning or emergency notification, and the OUPD concludes that a timely warning or emergency notification should be issued before the Chief of Police (or designee) can be notified, then the highest ranking on-duty OUPD officer may immediately issue a timely warning or emergency notification utilizing the process described above.

As soon as reasonably possible thereafter, on duty members of the OUPD will ensure the Chief of Police (or designee) is notified internally through the chain of command. Once notified, the Chief of Police (or designee) shall ensure the above emergency notification process is being followed and will then be responsible for notifying designated University administrators through the chain of command.

5. Notification Methods

Once a decision is made to initiate a timely warning or emergency notification, one or more of the following primary notification methods may be used depending upon the relevant circumstances:

- a. Emergency text messaging to registered cell phone numbers (issued by OUPD and/or Media Relations as directed by the OUPD). In order to receive emergency text messages, faculty, staff and students must register their cell phone numbers with University Technology Services (see <https://www2.oakland.edu/secure/grizzid/oualert/>);
- b. E-mail message to all University e-mail addresses (issued by the Chief of Police and/or Media Relations as directed by the OUPD). In order to receive campus wide e-mail announcements, faculty, staff and students must have a University e-mail account, which may be obtained from University Technology Services (see <http://www.oakland.edu/uts>);
- c. Campus telephone voice mail messages (issued by Media Relations as directed by the OUPD);
- d. Notification of campus operator (by Media Relations as directed by the OUPD);
- e. Posting on the University website (by Media Relations as directed by the OUPD);
- f. Loudspeaker broadcasts from Emergency Blue Light Phones (issued by OUPD);
- g. Local television and radio (arranged through Media Relations as directed by the OUPD);
- h. Loudspeaker systems in patrolling police vehicles (issued by OUPD);
- i. Posting of flyers on campus (coordinated by OUPD); and/or
- j. Use of electronic billboards (coordinated by Media Relations as directed by the OUPD).

If disseminated, timely warnings and emergency notifications will include information identifying the specific separate campus affected.

X. EMERGENCY PREPAREDNESS, RESPONSE, EVACUATION AND TESTING PROCEDURES

The Emergency Text Messaging System is tested University-wide each fall and winter semester. Such tests are announced beforehand to the campus community by the Chief of Police via campus-wide e-mail messages, along with web site announcements.

During such announcements, the campus community is encouraged to review the University's Emergency Preparedness website, located at www.oakland.edu/ready. The Emergency Preparedness web site provides information to the campus community regarding procedures for various potential emergency events, including official closings, lock downs, emergency evacuations, tornado and severe weather warnings, psychological emergencies, bomb threats and hazardous materials. The Emergency Preparedness website also includes information on Communications, Violence Prevention Training, Infection Prevention & Control, the Crisis Management Team and relevant University policies.

In addition, all classroom and laboratory facilities, along with a number of administrative offices and other areas throughout the Main Campus, have an Emergency Preparedness Guide posted in conspicuous locations. The Guide, which is red in color, is an easily recognized ready reference outline of campus emergency procedures.

General information about emergency response and evacuation procedures, including without limitation information about the University's Emergency Preparedness website, is also publicized each year as part of

the University's Clery Act compliance efforts.

Additional emergency preparedness and testing activities include the following:

- a. The University's Crisis Management Team annually participates in briefings which include various emergency "table top" and practical scenario-based training exercises. Depending upon the nature of the training, other local, state and federal agencies may be involved in the training.
- b. Announced and unannounced emergency evacuation drills are conducted eight (8) times each academic year in all residence halls. The Office of University Housing maintains documentation of all drills.
- c. The University's fire alarm system on the Main Campus is tested campus-wide annually. Documentation is maintained by the Office of Environmental Health and Safety.
- d. The University's severe weather/tornado outdoor warning system on the Main Campus is tested in conjunction with all other Oakland County jurisdictions annually. The campus community is notified by the Chief of Police via campus-wide e-mail prior to each year's test. The University will use that campus-wide e-mail to also publicize the emergency procedures contained in the Emergency Preparedness website (www.oakland.edu/ready).
- e. Emergency text messaging, voice mail and e-mail notification systems are tested at least annually.
- f. The Emergency Blue Light phones and the campus-wide outdoor public address system on the Main Campus are generally tested monthly. Testing is conducted by assigned OUPD personnel and the OUPD maintains documentation of each test.
- f. The OUPD regularly communicates with local police requesting their cooperation in informing the OUPD about situations reported to them that may warrant a timely warning or emergency notification.
- g. Anton/Frankel and Riverview have evacuation procedures in place and posted throughout the buildings at both locations.

XI. MISSING STUDENTS GENERALLY – NOTIFICATION POLICIES AND PROCEDURES

Generally, a student is presumed to be missing if he or she is overdue in reaching a destination (home, campus, etc.) for more than 24 hours past his or her expected time of arrival. A student may also be presumed to be missing if any unusual circumstances are present (i.e. evidence of the possibility of foul play, etc.) as determined by the OUPD.

All members of the campus community share in the responsibility for reporting to any university official identified in Section IV of this report when they believe a student may be missing. Once notified, the designated university official is required to refer the report to the OUPD who will follow appropriate law enforcement protocol for conducting an investigation.

XII. MISSING RESIDENTIAL STUDENTS SPECIFICALLY – NOTIFICATION POLICIES AND PROCEDURES

A residential student is defined as a student who resides in on-campus housing under a housing contract and is currently enrolled at the University. The following notification policies and procedures apply specifically to residential students:

1. All residential students shall be provided an option (except as designated below) to identify a contact person(s) to be notified by the University in the event that they are determined to be missing by the OUPD or an appropriate local law enforcement agency. In such cases, the notification shall be made within 24 hours of the determination that the student is missing.
2. Students' contact information will be registered confidentially with University Housing. This information will be accessible only to authorized campus officials and it may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.
3. For students who are under 18 years of age and are not emancipated, their custodial parent or guardian and any other designated contact person (that they have designated) will be notified within 24 hours that the student is missing.
4. Generally, such notifications to parents, guardians or designated contact persons shall be made by the Dean of Students or designee.

XIII. CENTER FOR MULTICULTURAL INITIATIVES

The Center for Multicultural Initiatives is responsible for addressing the particular needs of minority students on campus. The staff responds to individual student concerns and develops or supports programs designed to enhance the diversity of the University. Questions or concerns may be addressed to the Director, Center for Multicultural Initiatives, 134 North Foundation Hall, 248-370-4404.

XIV. RESPONSIBILITIES OF STUDENTS AND EMPLOYEES

A safe university environment cannot be achieved solely by the OUPD. The safest environment is achieved with the involvement and cooperation of all members of the campus community. Every member of the campus community, including without limitation faculty, students, staff and campus visitors must assume responsibility for their own personal safety and the security of their belongings by taking simple, common sense precautions. For example, although the campus is well lighted, students should not walk alone after dark and should "buddy up" whenever possible while walking about the campus. Even though you know your neighbor, your room should be locked when left unattended. Valuable items such as computers and televisions should be marked with engraving instruments. Students with cars should keep all valuables locked in the trunk and doors locked when the vehicle is left unattended.

All members of the campus community should immediately report to the OUPD any unusual circumstance or suspicious looking individual whom they feel does not belong in the residence halls or any campus facility.

XV. OFF-CAMPUS ORGANIZATIONS

The University does not formally monitor or record criminal activity by students at off-campus locations. However, any criminal activity at the Theta Chi Fraternity, an off-campus organization located in Pontiac, Michigan, is reported to the University via a positive working relationship between the Oakland County Sheriff's Department and the OUPD.

XVI. DISCLOSURE OF CRIME STATISTICS

Each Safety & Security Report and Annual Campus Fire Safety Report includes statistics on the following crimes that have been reported to OUPD and/or Campus Security Authorities: criminal homicide; murder and non-negligent manslaughter; negligent manslaughter; sex offenses; forcible sex offenses; non-forcible sex offenses; robbery; aggravated assault; burglary; motor vehicle theft; arson; arrests and/or disciplinary referrals for liquor law violations, drug law violations and/or illegal weapon possessions; and, hate crimes. Hate crimes include the above-referenced crimes, as well as larceny-theft, simple assault, intimidation,

destruction/damage/vandalism of property and any other crime involving bodily injury, that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability.

At any given time throughout the year, the most recently published Safety and Security Report and associated crime statistics can be accessed on-line at www.police.oakland.edu.

The OUPD also maintains a daily crime log with statistics on the reported crimes listed above. The crime log can be reviewed at the OUPD station and can be accessed on-line at www.police.oakland.edu.

XVII. NON-CAMPUS ACADEMIC SITES

Oakland University conducts academic classes at a number of off-campus sites in various parts of the State of Michigan. Crime statistics for these specific locations are identified, gathered and also reported annually as described above.

PART TWO – ANNUAL CAMPUS FIRE SAFETY REPORT

The Annual Campus Fire Safety Report contained herein is prepared and published in accordance with the requirements of The Campus Fire Safety Right-To-Know Act and its implementing regulations (34 CFR 668.41 and 34 CFR 668.49). The purpose of this Safety and Security Report is to provide faculty, staff, students and campus visitors (collectively, the "campus community") with an overview of Oakland University's fire safety systems, resources, policies, procedures and fire statistics. These policies and procedures are subject to change at any time.

I. FIRE REPORTING

The reporting of any fire in progress should be made to the OUPD Dispatcher by dialing 911 from a campus phone or 248-370-333 from a cell phone. Activation of any fire detection and/or notification systems in a building that is continuously monitored will automatically be reported to the Police Dispatcher via the campus fire alarm reporting system. The OUPD will dispatch appropriate fire response.

In addition, the following notifications will be made:

- Environmental Health and Safety Representative (on call)
- University Housing Duty Hall Director (on call)
- Facilities Management Personnel (on call)

The reporting of any fire that has occurred and was not reported immediately to the OUPD Dispatcher should be reported to the OUPD soon as practical by dialing 911 from a campus phone or 248.370.3333 from a cell phone.

Additional reporting to the local fire department(s) as required by Michigan Public Act 207 of 1941 and the Administrative rules for New and Existing School, College and University Fire Safety, Rule 9, will be made by the Environmental Health and Safety Representative.

II. ON-CAMPUS STUDENT HOUSING FACILITY FIRE SAFETY SYSTEM

University Housing, including Residence Halls, Student Apartments, Matthews Court Townhomes and Greek Cottages are monitored continuously by the University's Campus Fire Alarm Reporting System (CFAR). The system, a proprietary supervising station fire alarm system has been installed and is

inspected and maintained in accordance with NFPA 72 1997, National Fire Alarm Code. Per the standard, the system consists of the proprietary supervising station located at OUPD Dispatch Center at the Police and Support Services (PSS) Building. This is a protected property at which trained, competent personnel monitor the system at all times. Additionally, the system consists of power supplies (back-up batteries), signal initiating devices (detectors), initiating device circuits, signal notification appliances (speakers, strobes), equipment for the automatic permanent visual recording of signals (Alarm Computer Panel and Printers) and equipment for initiating the operation of emergency building control services (fan shut-downs, magnetic door holds, roll-down fire doors). All CFAR fire alarm panels, including those in housing are connected through a fiber optic network to a main network display and control terminal located in the OUPD Dispatch Center of the PSS building. A second display and control terminal is located in the Environmental Health and Safety offices at the Graham Health Center.

Each fire alarm panel acts as a standalone point addressable fire detection and notification system for the building that it is located in. These systems provide for fire detection through smoke detectors located throughout the building, duct smoke detectors located in HVAC systems, and the monitoring of waterflow through sprinkler or standpipe piping. Detection may also come from the activation of a manual pull station located near an exit. Each system also provides for evacuation notification to the occupants by both visual and audible means. Siemens Model MXL systems use a standard evacuation horn tone along with the activation of strobe lights. Siemens Model MXLV systems use a voice evacuation message along with the activation of strobe lights.

Smoke detection in all Residence Halls, Corridors of Student Apartments, Matthew's Court Townhouses, and Greek Cottages are fully addressable and when activated, report an immediate alarm to OUPD Dispatch which includes a specific address and building location.

Fire alarm systems, emergency equipment and fire safety equipment are also addressed in the University Ordinances, Administrative Policy #620 and the University Housing Student Handbook as follows:

- a. *University Ordinance 4.11b Fire Alarms and Emergency Equipment.***
- b. *University Housing Student Handbook***
- c. *Oakland University Administrative Policy #620, Section E. Fire Protection Equipment***

III. FIRE DRILLS

Announced and unannounced emergency evacuation drills are conducted six (6) times each academic year in all residence halls, and once each year in the four (4) student cottages for a total of 34 drills per year. The Office of University Housing maintains documentation of all drill.

IV. PORTABLE ELECTRICAL APPLIANCES, SMOKING, AND OPEN FLAMES IN A STUDENT HOUSING FACILITY

- a. Portable electrical appliances that generate or produce radiant heat including hot plates, grills or space heaters are prohibited in Residence Hall rooms as outlined in the University Housing Student Handbook and in compliance with fire code. University Student Apartments, Townhomes and Greek Cottages are equipped with code compliant kitchen and laundry facilities and mechanical heating and cooling.
- b. Smoking is prohibited in Residence Halls, University Student Apartments, Matthews Court Townhomes and Greek Cottages. This includes any public areas of the buildings (e.g. student rooms, lounges, closets, laundry rooms, hallways, bathrooms and balconies). Complaints involving smoking by residence hall students and their guests can be made to:

University Housing at 248-370-3570 and/or the Dean of Students Office, 144 Oakland Center, 248-370-3352.

- c. Open burning is prohibited in the residence halls and on the campus in accordance with **University Ordinance 4.11a Fires**. Maintenance employees and contractors are required adhere to the University's **Hot Work Permit** program, which is administered through the Office of Environmental Health and Safety. Permissions for bon fires and barbeques are subject to the review and approval of the Office of Environmental Health and Safety and/or the OUPD. The Chief of Police all police officers are responsible for the control of fires on campus and for the establishment of reasonable rules and regulations to minimize the hazards of fire, per **University Ordinance 2.07 Fire Protection**.

V. PROCEDURES FOR EVACUATION IN THE CASE OF FIRE

In accordance with University Policy (**Oakland University Student Handbook, p. 15 and Oakland University Administrative Policy #620, Section B**), when an emergency evacuation alarm is sounded in any University building, including student housing, all persons will **immediately** leave the building in an orderly manner by means of the nearest exit. The use of elevators is prohibited during an emergency evacuation and all persons are to remain at least 100 feet away from an evacuated building to enable rescue/responding vehicles and personnel clear access. Under no circumstances are any employees or students to remain in, or return to, an evacuated building, unless they first secure the permission of the OUPD, local police or fire officials, and/or an "ALL CLEAR" is issued by the OUPD.

VI. FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

The Environmental Health and Safety Office offers a variety of fire safety training including fire extinguisher training and annual general fire safety training for Residence Hall Student Staff. In addition, the office prepares and delivers target specific training for Residence Hall floors, student organizations and faculty and staff, and hosts specialized evacuation/practice drills and community fire-safety information programs in conjunction with community emergency response partners. Fire safety topics include advising students in methods to locate and maintain appropriate egress from every space, promoting awareness of behaviors that contribute to fires and fire-related injuries and deaths and educating students on the dangers of smoke inhalation. In addition to standard emergency evacuation procedures, students are advised how to protect themselves and signal emergency responders in the event that egress from their space is not possible.

VII. FIRE STATISTICS

A relatively new reporting requirement mandates an annual reporting of fire statistics beginning with statistics generated during Calendar Year 2009. Those statistics have been compiled and are included as part of a separate section in the attached table of crime statistics. Data will continue to be collected and reported annually in this manner so that the three most current years (beginning with 2009) will be reflected.

VIII. FIRE LOG

The Office of Environmental Health and Safety maintains an updated written log of any fire occurring in an on-campus student housing facility. The log includes the nature, date, time and general location of each fire. The log can be accessed on-line at www.oakland.edu/ehs/.

IX. FUTURE IMPROVEMENTS

The University recognizes that the fire and life safety systems on campus require a process of constant preventative maintenance and improvement. In that spirit, a major campus building is targeted for an upgraded fire alarm system that will tie into the existing proprietary supervising station. In addition, planned improvements on the campus fiber optic communications network will allow upgrades in fire system communications from campus locations currently communicating via telephone dialer. Finally, a major initiative to improve and replace smoke and heat detection will improve system performance and reduce the occurrence of false fire alarms due to construction and contractor activities.

CRIME STATISTICS – MAIN CAMPUS

Criminal Offenses – On Campus

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	3	1	5	3
d. Sex offenses – Non-forcible	0	0	2	0
e. Robbery	1	0	0	2
f. Aggravated assault	4	2	2	7
g. Burglary	4	9	6	9
h. Motor vehicle theft	2	1	2	4
i. Arson	1	0	1	0

Criminal Offenses – On Campus - Residence Halls (Included in above offense totals)

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	3	1	3	3
d. Sex offenses – Non-forcible	0	0	1	0
e. Robbery	1	0	0	1
f. Aggravated assault	3	2	2	6
g. Burglary	2	9	2	7
h. Motor vehicle theft	0	0	0	0
i. Arson	0	0	0	0

Criminal Offenses – Non-campus

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	0	0	6	0
d. Sex offenses – Non-forcible	0	0	0	0
e. Robbery	0	0	1	0
f. Aggravated assault	0	0	1	0
g. Burglary	0	0	0	0
h. Motor vehicle theft	0	0	7	1
i. Arson	0	0	0	0

Criminal Offenses – Public Property Adjacent to OU

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses – Forcible	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0
e. Robbery	0	0	0	0
f. Aggravated assault	0	0	1	0
g. Burglary	0	0	0	0
h. Motor vehicle theft	0	0	0	0
i. Arson	0	0	0	0

Arrests – On Campus

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	19	7	3	15
c. Liquor law violations	79	32	18	22

Arrests – On Campus - Residence Halls **(Included in above arrest totals)**

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	12	6	3	7
c. Liquor law violations	57	29	15	16

Disciplinary Actions – On Campus

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	0	0	0	0
c. Liquor law violations	0	0	0	0

Disciplinary Actions – Residence Halls

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	0	0	0	0
c. Liquor law violations	0	0	0	0

Arrests – Non-campus

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	2	0
b. Drug law violations	0	0	13	0
c. Liquor law violations	0	0	0	0

Disciplinary Actions - Non-campus

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	0	0	0	0
c. Liquor law violations	0	0	0	3

Arrests – Public Property Adjacent to OU

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	6	5	1	1
c. Liquor law violations	1	2	6	1

Disciplinary Actions - Public Property Adjacent to OU

<u>Crime</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Illegal weapons possession	0	0	0	0
b. Drug law violations	0	0	0	0
c. Liquor law violations	0	0	0	0

Hate Offenses – On Campus

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0
e. Robbery	0	0	0	0
f. Aggravated assault	0	0	0	0
g. Burglary	0	0	0	0
h. Motor vehicle theft	0	0	0	0
i. Arson	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0
k. Larceny	0	0	0	0
l. Simple assault	0	0	0	0
m. Ethnic intimidation	0	0	0	0
n. Malicious destruction of property	0	0	0	0

Hate Offenses – On Campus - Residence Hall

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0
e. Robbery	0	0	0	0
f. Aggravated assault	0	0	0	0
g. Burglary	0	0	0	0
h. Motor vehicle theft	0	0	0	0
i. Arson	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0
k. Larceny	0	0	0	0
l. Simple assault	0	0	0	0
m. Ethnic intimidation	0	0	0	0
n. Malicious destruction of property	0	0	0	0

Hate Offenses – Non-Campus

<u>Criminal Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0
e. Robbery	0	0	0	0
f. Aggravated assault	0	0	0	0
g. Burglary	0	0	0	0
h. Motor vehicle theft	0	0	0	0
i. Arson	0	0	0	0

Criminal Offense	2008	2009	2010	2011
j. Any other crime involving bodily injury	0	0	0	0
k. Larceny	0	0	2	0
l. Simple assault	0	0	3	0
m. Ethnic intimidation	0	0	0	0
n. Malicious destruction of property	0	0	1	0

Hate Offenses – Public Property Adjacent to OU

Criminal Offense	2008	2009	2010	2011
a. Murder/Non-negligent manslaughter	0	0	0	0
b. Negligent manslaughter	0	0	0	0
c. Sex offenses - Forcible	0	0	0	0
d. Sex offenses – Non-forcible	0	0	0	0
e. Robbery	0	0	0	0
f. Aggravated assault	0	0	0	0
g. Burglary	0	0	0	0
h. Motor vehicle theft	0	0	0	0
i. Arson	0	0	0	0
j. Any other crime involving bodily injury	0	0	0	0
k. Larceny	0	0	0	0
l. Simple assault	0	0	0	0
m. Ethnic intimidation	0	0	0	0
n. Malicious destruction of property	0	0	0	0

2011 Fire Statistics – On Campus – Residence Halls

Facility	Number of Fires	Category	Cause	Injuries	Deaths	Property Damage
Hamlin Hall	0					
Hill House	0					
VanWagoner House	0					
Vandenberg Hall	0					
Fitzgerald House	0					
University Student Apartments	2	Unintentional	Cooking	0	0	\$0-\$99
George T. Matthews Apartments	0					
Student Cottage #1	0					
Student Cottage #2	1	Unintentional	Cooking	0	0	\$0.00
Student Cottage #3	0					
Student Cottage #4	0					