

National Career Development Association (NCDA) **CAREER DEVELOPMENT FACILITATOR TRAINING**

Fall 2014—Oakland County

5 Saturday class sessions + Online and DVD

Sept 27, Oct 11, Nov 1, Nov 22, and Dec 13, 2014

MSU Management Education Center | 811 W Square Lake Rd | Troy

9:00 am — 4:30 pm



Career Development Facilitator

- National Career Development Association's certificate program is an extensive and relevant 120-hour training (www.ncda.org).
- Designed for career service providers in workforce development, training, government and non-profit agencies, schools, universities, business and industry.
- The curriculum is delivered via a hybrid format which includes class sessions, online and DVD formats for a total of 120 instructional hours.

Topics

Case management and referral skills • Career development models • Working with client realities and developmental needs
• Basic helping and facilitation skills • Assessment, formal/informal • Matching individuals to job requirements • Diversity and specific population needs • Marketing programs and services, and maintaining an effective center • Ethics • and more

Non-Credit, Continuing Education Hours

National Board for Certified Counselors authorize
12 NBCC CEUs (120 hours)

CDF Certificate Program Cost is \$1,065
(includes binder, student manual, DVD and assessments)

Karen Reiff, LPC, MCC, GCDF, JCTC, Instructor has been a career counselor, instructional designer, trainer, internship coordinator and experiential learning director during her tenure in the career guidance field. She is a member of NCDA, American School Counselor Association, National Association of Workforce Development Professionals and Career Development Network.

Registration information at oakland.edu/pd/cdf

Dan Arnold, Program Site Coordinator

Professional Development and Education Outreach

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