

Oakland University

GRADUATE COUNCIL MINUTES

Wednesday, November 6, 2013 – Meeting #5

Location: 100 KL

Meeting Time: 2:00-4:00 pm

Approved: 12/18/2013

Present: Dan Aloj, Tamara Hew-Butler, Dae-Kyoo Kim, Frank Lepkowski (*Ex Officio*), Karl Majeske, Linda Pavonetti, Claire Rammel (*Ex Officio*), Cheryl Riley-Doucet, Brad Roth, Meir Shillor, Darlene Schott-Baer (Chair)

Absent: Robert Noiva (excused), Carol Swift (excused)

Staff: Julie Delaney, Tina Tucker (Secretary)

The meeting was convened by Darlene Schott-Baer, Chair, at 2:00 PM.

I. APPROVAL OF MINUTES

Mr. Lepkowski made a motion to approve the minutes of the October 23, 2013, Graduate Council Meeting as corrected. Mr. Shillor seconded the motion. Motion passed unanimously. Correction made: On the vote for the Duplicate Degree Policy, there was one opposition. Remove the word “unanimously” from the outcome of the vote.

II. REPORT OF THE CHAIR

Ms. Schott-Baer informed the Council of the new document that is being used to notify Graduate Study of a dissertation defense. The form is available online through the Graduate Study website and clicking on thesis dissertation.

Ms. Schott-Baer also informed the Council that all materials for the Forensic Nursing proposal have been forwarded to the Provost Office.

III. OLD BUSINESS

Definition of Online Courses. Ms. Schott-Baer and Ms. Rammel provided an updated document for the Definition of Online Courses that they had worked on since the last meeting. After continued discussion, Ms. Schott-Baer asked for volunteers to form a sub-group of the Council to look at the definitions and to report back to the Council at the next meeting. Dan Aloj, Meir Shillor, and Dae-Kyoo Kim volunteered

Fulbright Transcript Evaluation Policy. Reviewers: Meir Shillor and Brad Roth
Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Motion: To recommend approval of the acceptance of the Fulbright Transcript Evaluation for students of the Fulbright Program administered by AMIDEAST.

Ms. Rammel stated that the only revision she has made to the document was the addition of the statement that applicants to the School of Medicine are excluded. **Ms. Schott-Baer called for the question. Motion passed unanimously.**

Nurse Anesthesia Physical Assessment Course. Reviewers: Karl Majeske and Brad Roth
First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

Two questions raised by the reviewers were:

- 1) The program's accreditation requires course work in three areas: advanced physiology, advanced self-assessment, and advanced pharmacology. Currently, only two of the three areas are covered, with nine credits in each of those two areas. The proposal is adding two one-credit courses to cover the third area. The quote from the accreditation council that was used in the proposal states that they need to have separate comprehensive graduate level courses. The question is, does two one-credit courses meet that standard? The assumption is that the department has already checked into this.
- 2) The proposal states that no additional resources are needed for the two new courses, but later states that there will be a moderate increase in faculty workload. Ms. Schott-Baer explained that the content for the courses is currently being taught as part of other courses and will be separated out into the two new courses. This would be why the department states that no additional resources will be needed, because the content is already being taught.

Ms. Schott-Baer also stated that although accreditation requires implementing these changes by 2015, the Nursing department is planning to implement the new requirements beginning Fall 2014.

Mr. Shillor moved to waive the second reading of the Nurse Anesthesia Physical Assessment Course proposal. Ms. Riley-Doucet seconded the motion. Motion passed unanimously. Ms. Schott-Baer then asked for the question. Motion to accept the Nurse Anesthesia Physical Assessment Course Proposal as written passed unanimously.

IV. NEW BUSINESS

Zero Credit Courses.

Ms. Ramel began by saying that zero credit courses is a situation that has begun to develop, although not so much at the graduate level as the undergraduate level. There is no cost associated with the zero credit courses. Some zero credit courses at the graduate level include the CPR course required for education students and the career professional development courses required for business students. Although there is no credit earned, these are courses that are required for graduation. Ms. Rammel stated that one problem that has developed is students that receive financial aid dropping their credit courses and

keeping the zero credit courses. The subject is being reviewed by graduate council because of the non-course requirements for doctoral students. These non-course requirements are not set up as courses and include the milestones such as the comprehensives and orals. Discussions have included the activities that can be reported on a transcript versus graded courses that are reported on a transcript. The University is beginning to look at this situation and is asking for discussion and looking for answers to questions, such as: Should zero credit courses be allowed? Considering that there is a workload issue and no revenue generated, should fees be considered? There is also the aspect of financial aid that needs to be considered. Ms. Schott-Baer stated that discussion needs to answer how, if at all, should these courses fit in for graduate students. Ms. Schott-Baer said that she will work on tracking what zero credit courses there are at the graduate level and look for information on listing activities on a transcript versus listing zero credit courses on a transcript. She will provide Council with the information she finds at the next meeting.

Master of Arts in Teaching in Digital Literacies and Learning Program Proposal. Ms. Schott-Baer asked for two volunteers to review the Master of Arts in Teaching in Digital Literacies and Learning Program Proposal. Frank Lepkowski and Cheryl Riley-Doucet volunteered.

V. GOOD AND WELFARE

No report

VI. ADJOURNMENT

With no further business, the meeting adjourned approximately 3:00 PM.