

COLLEGE OF ARTS AND SCIENCES ASSEMBLY

Minutes

Meeting of September 20, 2005

Gold Room C Oakland Center

Attendance

Present: *Dikka Berven, Keith Berven, Judith Brown, Mary Eberly, Jane Eberwein, Andrea Eis, John Finke, Rebecca Gaydos, Jerrold Grossman, Jennifer Heisler, Eric LaRock, Jennifer Law Sullivan, Emmett Lombard, Barbara Mabee, Debra McGinnis, Jude Nixon, Carl Osthaus, Mark Severson, Joe Shively, Susan Wood, Steve Wright*

Absent: *Getnet Bekele, Linda Benson, Arik Dvir, Jeffrey Insko, David Maines, George Martins, Richard Stamps*

Ex Officio Present: *Ronald Sudol, Kathleen Moore, Michelle Piskulich*

Guests Present: *Sylvie Lombardo*

1. Call to Order

Dean Sudol called the meeting to order at 3:40.

2. Approval of minutes from the meeting of April 5, 2005.

Moved to approve the minutes from April 5, 2005 (Dikka Berven motioned, Joe Shively supported). Approved unanimously as presented.

3. Election to the Executive Committee.

Two vacancies were present: one in Language/Literature and one in Social Sciences. Election was conducted and presided over by Sylvie Lombardo of the Elections Committee. Jane Eberwein and Mary Eberly were elected to the Executive Committee.

4. Appointment of Secretary and Parliamentarian.

Jennifer Law Sullivan was appointed as secretary and Jerrold Grossman was appointed as parliamentarian.

5. Approval of recommended members for Graduate Studies Committee

Moved to approve the recommended members for the Graduate Studies Committee as follows: (Mary Eberly motioned, Mark Severson supported). Approved unanimously.

Don Matthews (Humanities) 2005-2007

Roman Dembinski (Mathematics/Science) 2005-2007

Cindy Sifonis (Social Sciences) 2005-2007

Chair: Eddie Cheng

Continuing members: Seigo Nakao, 2004-2006 (Language/Literature); Eddie Cheng, 2004-2006 (At-Large); Dave Dulio, 2004-2006 (At-Large).

6. Approval of recommended members for the Committee on Instruction

Moved to approve the recommended members for the Committee on Instruction as follows: (Jane Eberwein motioned, Andrea Eis supported). Approved unanimously.

Peter Trumbore (Social Sciences) 2005-2007
Jeff Insko (At-Large) 2005-2007
Alberto Rojo (At-Large) 2005-2007

Chair: Thad Grudzien

Continuing members: Claude Baillargeon, 2004-2006 (Humanities); Ingrid Rieger, 2004-2006 (Language/Literature); Thad Grudzien, 2004-2006 (Mathematics/Science).

7. Approval of recommended member for the Elections Committee: Chris Clason, Chair (Language/Literature).

Moved to approve the recommended member for the Elections Committee as follows: (Jude Nixon motioned, Barbara Mabee supported). Approved unanimously.

Chair: Chris Clason (Language/Literature)

Continuing members: Kellie Hay, 2003-2006 (Humanities); Sylvie Lombardo, 2004-2007 (Social Sciences).

8. College Updates

a. Dean Search

Mark Severson, chair of the search committee, reported that the advertisement for the dean search was in the *Chronicle of Higher Education* the previous week and will also run for the next 2-3 weeks. About 12-13 applications have already come in and will be reviewed soon.

b. Development Officer Search

Dean Sudol reported that Julie Lichtenberg has left her position as Development Officer to work for the American Cancer Society and a search for her replacement has begun. Dean Sudol explained that Development Officers are difficult to find due to the nature of the job and combination of skills required. Development Officers are generally paid double the salary of an assistant professor. About half a dozen candidates have already been interviewed, but as of yet the position has not been filled. The absence of a Development Officer has been difficult on the College of Arts and Sciences right now due to the ongoing Capital Campaign. Dean Sudol recognized Sandy Dijkstra for her work as Assistant to the Development Officer.

c. Budget

Dean Sudol recounted that the budget is more or less what it was last year and there is therefore no emergency situation and everything is fine.

Jerry Grossman asked about President Russi's comment last week that we would soon hear whether or not the state legislature would allot an extra amount of money to the university. Dean Sudol responded that he does not know, but that if the university does receive extra money from the state, that money probably will not filter down to the College of Arts and Sciences.

d. Positions

Dean Sudol stated that department chairs are now submitting position requisitions which are due at the end of the month. October 9 is the deadline for position requisitions to be in Provost Moudgil's office. There should be more positions granted this year than last. Decisions will be made based on enrollments and graduate production.

e. Advising in the College of Arts and Sciences

Dean Sudol explained that the college is terribly understaffed in comparison to the rest of the university. The college currently has one advisor per 1,400 students. The national standard is 1:300. The college staff is currently working on a proposal to improve services to students seeking advising.

f. Retreats

i. Dean Sudol reported that there have been a plethora of retreats in the past few months. On August 30, the chairs had their retreat during which they discussed issues such as general education, assessment, and program review. The retreat went well and one general consensus was that the program review system needs to be streamlined. The math department, currently undergoing its 10-year review, will try to do redo the entire program review process as a model for the rest of the college to use.

ii. President's Retreats. There have also been several retreats with the president to discuss the university's core values. There is a discussion about a list of 10 core values that represent the university. "Student success" is a common theme and should be the focus of the list.

Jerry Grossman asked where faculty governance comes into these discussions. The Dean answered that faculty governance has to do with programs and that as Dean he will form his comments based on feedback from departmental chairs. Professor Grossman stated that his concern is that chairs are appointed. Dean Sudol responded that he thinks that whatever document is produced will go to the faculty senate for approval. He also stated that he would encourage this step.

Dean Sudol stated that the goal of these retreats is to articulate who we are as a university community. The discussions are very abstract.

Carl Osthaus pointed out that Professor Grossman is on target in raising the concern about consultation with the faculty through the governance system, and reminded the assembly that initially the Vision 2010 process circumvented the governance system, was not well received, and underwent major revision. Dean Sudol responded that he will do what he can to get faculty involved in this process.

Mary Eberly asked if Sigma 5 Black Belts are being used in the process since they are very pragmatic and helpful in defining institutions. Dean Sudol responded that he was unaware of them being used.

g. Celebrating the Liberal Arts

Mark Severson reported that the Environmental Explorations theme for this year is off and running. A flier has been distributed with a list of the events. Specifically, there is the Robert F. Kennedy, Jr. talk on October 5 and the photography exhibit in November and December. The website is listed at the bottom of the flier that was distributed.
www2.oakland.edu/oakland/environmental

9. Good and Welfare.

Jane Eberwein explained that the “Good and Welfare” portion of these meetings exists to give anyone in the body a chance to raise issues, questions, etc. If members have an issue that they would like to see on the agenda, they should raise it during “Good and Welfare” and it will then go on to the executive committee.

Mary Eberly announced that on Saturday, October 1, there will be a “careers in psychology” workshop. Students should contact the Psychology department secretary if interested.

Jerry Grossman asked about having student representation on the assembly. Associate Dean Michelle Piskulich answered that she had spoken with the Student Congress president who had agreed to this idea, but the students were not able to attend the meeting. She will follow up.

10. The meeting was adjourned at 4:35. (Carl Osthaus motioned, Susan Wood supported, unanimous vote.)