AGENDA

Oakland University

Board of Trustees Formal Session

June 26, 2013, 2:00 p.m.

Auditorium, Elliott Hall of Business & Information Technology Presiding: Chair Michael R. Kramer

A. Call to Order – Chair Michael R. Kr	ramer
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B. Roll Call - Secretary Victor A. Zambardi

C. Reports

Tab 1. Treasurer's Report - John W. Beaghan

D. Consent Agenda for Consideration/Action - Chair Michael R. Kramer

Consent	Agenda
Tab 3.	Minutes of the Board of Trustees Formal Session of April 3, 2013 and Special Board
	of Trustees Formal Session of May 7, 2013
Tab 4.	University Personnel Actions
Tab 5.	Acceptance of Gifts and Pledges to Oakland University for the Period of
	March 23, 2013 through June 24, 2013
Tab 6.	Acceptance of Grants and Contracts to Oakland University for the Period of
	March 1, 2013 through May 31, 2013
Tab 7.	Acceptance of Meadow Brook Subdivision Guarantee Report
Tab 8.	2013-2014 Oakland University Board of Trustees Regular Formal Session Dates
Tab 9.	Resolution Honoring Jessica M. Drogowski, Student Liaison to the Oakland
	University Board of Trustees
	Tab 3. Tab 4. Tab 5. Tab 6. Tab 7. Tab 8.

E. New Items for Consideration/Action

Tab 10.	Appointment of Interim President – Chair Michael R. Kramer
Tab 11.	Appointment of the Senior Vice President for Academic Affairs and Provost - Susan M. Awbrey
Tab 12.	Appointment of the Dean of the Oakland University College of Arts and Sciences –
	Susan M. Awbrey
Tab 13.	Resolution Honoring Benjamin S. Eveslage, Student Liaison to the Oakland
	University Board of Trustees – Glenn McIntosh
Tab 14.	Oil and Gas Exploration – Rose Township Lease Agreement – John W. Beaghan
Tab 15.	General Fund Budget and Tuition Rates for FY2014 – John W. Beaghan
Tab 16.	Approval of Exclusive Branch Financial Institution – John W. Beaghan
Tab 17.	Construction Manager at Risk for P-32 Parking Structure and Library Drive Extension –
	Terry Stollsteimer
Tab 18.	Construction Manager for the Upper Fields Athletic and Recreation Complex –
	Terry Stollsteimer
Tab 19.	Construction Manager for Facilities Management Building – Terry Stollsteimer

F. Other Items for Consideration/Action that May Come Before the Board

G. Adjournment

Report
Oakland University
Board of Trustees Formal Session
June 26, 2013

TREASURER'S REPORT

- **1.** <u>Division and Department:</u> Finance and Administration Division, Budget and Financial Planning, Treasury Management, and Facilities Management Departments
- **2.** General Fund Budget Performance: Oakland University's (University) year-to-date FY2013 Fiscal Year Equated Student (FYES) enrollment is projected to be favorable to budget by 1.4%. Monthly State appropriation payments have been received according to budget. General Fund expenditures are tracking consistent with budget and historical spending patterns at this stage of the fiscal year, with no major spending variances in any division or unit. The \$1,819,100 in performance funding for FY2013 has been earmarked for student financial aid.

FY2014 state appropriation funding was approved by the Governor via Public Act 60 of 2013 on June 13, 2013. Assuming compliance with the 3.75% tuition restraint provision, the University is scheduled to receive a performance funding appropriation increase of \$670,700, which equates to a 1.5% increase.

A monthly budget monitoring process managed by the Budget and Financial Planning Office helps ensure budget management accountability.

3. <u>Investment Performance:</u> A summary of the results of the University's pooled cash and endowment investment activities is presented in the *Cash and Investments Report, May 31, 2013 and 2012* (Attachment A).

While providing strong overall working capital and endowment returns for calendar 2012, comparable to annual benchmarks, some of the managers underperformed compared to their benchmarks for the quarter ended March 31, 2013 and month ended May 31, 2013. This benchmark under-performance was due primarily to the volatility in the markets during these time periods. While the benchmarks are indexes which simply reflect a conglomeration of investment returns at a point in time, the University's managers are not attempting to mimic the benchmarks but are investing with a longer term focus and the expectation of outperforming the benchmarks over time, which they typically do.

As an example, the NACUBO-Commonfund Study of Endowments (NCSE) for June 30, 2012 reports that the University's endowment investment returns for the past three-year, five-year, and ten-year periods exceeded its peers. The University's endowment has reached an all time high of \$63.2 million as of May 31, 2013.

Liquidity of both pooled cash and endowment investments remains strong. The University's investments are being managed according to the Board's policies and approvals.

Treasurer's Report
Oakland University
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Page 2

- **4.** <u>Debt Management:</u> The Capital Debt Report, May 31, 2013 (Attachment B) shows the University's outstanding principal, rate of interest, weighted average cost of capital, type of debt, annual debt service, maturity, and purpose of each debt issuance, and information about the University's two swap arrangements. The University's debt is being managed according to the Board's policies and approvals.
- **5.** Construction Projects Progress Report: The Construction Progress Report, May 31, 2013 (Attachment C) includes budget information, source of funding, forecasted final costs, and comments for all ongoing capital projects over \$500,000, as required by Board policy. All projects have been properly approved and are within budget.
- **6.** <u>University Reviews/Approvals:</u> The Treasurer's Report and attachments were prepared by the Budget and Financial Planning, Treasury Management, and Facilities Management Departments, and reviewed by the Vice President for Finance and Administration and Treasurer to the Board of Trustees, and President.
- 7. Attachments:
 - A. Cash and Investments Report, May 31, 2013 and 2012
 - B. Capital Debt Report, May 31, 2013
 - C. Construction Progress Report, May 31, 2013

Submi	itted to the Pre	esident , 2013 by
or	Megh	
John \	N. Beaghan	
Vice F	resident for F	inance and Administration
and Ti	reasurer to the	e Board of Trustees

Recommended on ______, 2013 to the Board of Trustees for Approval

Gary D. Russi President

Oakland University Cash and Investments Report May 31, 2013 and 2012

	 r Market Value //ay 31, 2012	 Market Value lay 31, 2013	Strategic Allocation May 31, 2013	Total Return Month Ending May 31, 2013	Benchmark Month Ending May 31, 2013	Total Return Qtr. Ending March 31, 2013	Benchmark Qtr. Ending March 31, 2013
Pooled Cash JP Morgan Equity Funds Commonfund High Quality Bonds JP Morgan S-T Bond Fund Overnight Sweep - Money Market Pooled Cash Summary	\$ 32,840,839 44,681,606 41,266,436 29,280,060 148,068,941	\$ 52,093,349 56,426,378 26,894,539 34,466,097 169,880,363	30.66% 33.22% 15.83% 20.29% 100.00%	1.55% -1.39% -0.18% 0.00%	1.71% -1.78% -0.14% 0.01%	9.14% 0.33% 0.39% 0.01%	10.80% -0.12% 0.20% 0.00%
Endowment UBS: Equity Funds Fixed Income Funds Hedge Funds Real Assets Funds	\$ 31,695,649 16,144,685 4,041,014 2,413,022	\$ 38,342,689 17,002,402 4,145,040 3,241,172	60.66% 26.90% 6.56% 5.13%			8.12% 0.49% 2.22% 3.93%	7.62% -0.09% 2.15% 4.91%
Private Equity Cash Endowment Pool Summary	\$ 215,019 37,982 54,547,370	\$ 442,484 30,307 63,204,095	0.70% 0.05% 100.00%			0.00% 0.10%	n/a 0.02%

Comments:

The pooled cash is greater than the previous year primarily due to investment returns and unspent project funds.

The endowment pool balances are higher than the prior year due primarily to increases in market values and contributions to the University.

Benchmarks for Investments are:

- For Equities: Russell 1000 Value Index, Russell 1000 Growth, MSCI EAFE International (Relative Weighted)
- For Bonds: Barclays Capital Aggregate Bond Index, Barclays Capital 1-3 year US Gov/Credit Bond Index
- For Overnight Sweep Money Market Fund: Barlays Capital Institutional Money Market Index
- For Endowment Equities: Russell 2000, Russell Mid Cap Growth & Value, Russell 1000 Growth & Value, MSCI EAFE International (Relative Weighted)
- For Endowment Fixed Income: Barclays Government Corporate Index, Barclays Capital U.S. Aggregate Bond Index, Merrill Lynch High Yield, Citigroup World Government Bond (Relative Weighted)
- For Endowment Hedge Funds: HFRI Fund of funds Diversified Index
- For Endowment Commodity: MSCI World Metals & Mining and S&P North American Natural Resources
- For Endowment Cash: City Group T-Bill (90 Day)

Benchmark Performance Comments:

Pooled cash and endowment investment funds are all managed funds (not index funds) and are expected to exceed their benchmarks over time.

They will not necessarily meet or exceed the benchmarks each month or each quarter.

Oakland University Capital Debt Report May 31, 2013

		Principal Remaining	Rate of Interest	Interest Type		FY 13 Debt Service	Expires	Bond Rating	Purpose	Underwriter
Bonded Indebtedness:	8			7.7	-60				* -	y
Variable Rate Demand Bonds, Series 1998	\$	4,600,000	0.130%	Variable	\$	6,440	2023	45	Sharf Golf Course	Comerica
General Revenue Refunding Bonds, Series 2004		1,320,000	5.189%	Fixed		2,491,738	2014	Aaa	Sports, Recreation and Athletics Center	Lehman
General Revenue Refunding Bonds, Series 2008		50,675,000	3.373%	Variable/Hedge	d	3,068,389	2031	Aa3	USA, Pawley Hall, OC Expan, Elec Upgrade	Lehman
General Revenue Bonds, Series 2009 - BABs		31,545,000	4.427%	Fixed		2,805,100	2039	A2	HHB, Infrastructure Projects	Bank of Montreal
General Revenue Bonds, Series 2012		44,155,000 *	4.075%	Fixed		=	2042	A1	Engineering Center	Barclay's and 5/3rd
General Revenue Bonds, Series 2013 A		57,860,000 **	4.028%	Fixed		*	2043	A1	Housing, Parking, Playing Fields	BOAML and 5/3rd
General Revenue Refunding Bonds, Series 2013 B		23,290,000	2.995%	Fixed		-	2026	A1	Sports, Recreation and Athletics Center	5/3rd and BOAML
Other Capital Debt:										
2005 ESA II Loan		14,582,201	3.785%	Fixed		1,302,687	2027		Energy Services Agreement II	
2012 Golf Car Lease		446,441	1.980%	Fixed		88,234	2017		Golf Cars	
2013 Golf Equipment Lease		156,091	1.980%	Fixed		18,395	2017		Golf Equipment	
Composing resident before and a control of the cont	\$ _	228,629,734	3.749% *	**	\$	9,780,984				

^{*} The 2012 Bonds were issued with an original issue premium of \$4,970,975, resulting in total bond proceeds of \$49,125,795.

Debt covenant compliance:

The University has a general revenue covenant in many of its borrowing agreements including bonded debt and other capital debt.

These covenants are consistent in all University debt agreements and commit the University to maintain "General Revenues" to exceed the sum of twice annual debt service on senior debt and one times annual debt service on subordinate debt each fiscal year. At June 30, 2012, the University recorded \$217,491,589 in qualified General Revenues while the calculated debt service covenant requirement amounted to \$16,030,272. The University exceeds its debt covenant requirements by a multiple of 13.6.

	Counterparty	Notional Amount	Termination Present Value	Counterparty Rating	Purpose/Comment
Debt-Based Derivatives:					
Constant Maturity Swap (CMS)	JPMorgan Chase Bank	\$ 34,370,000	\$ 3,220,872	Aa3	Yield curve swap paying about \$32,000 per month.
Interest Rate Swap - Synthetically Fix 2008 Bonds	Dexia Credit Local	50,675,000	(8,680,167)	Baa2	Current low variable rates = High termination costs.

The CMS is performing as expected because the yield curve is relatively normal at this time.

Current extremely low variable interest rates (0.13% annualized) drive up present values to terminate.

The Termination Present Value is dynamic, changing daily depending on interest rates and eventually becoming zero at the end of the swap agreement.

This Interest Rate Swap fixes the interest rate paid on the bond issue at 3.373% for the life of the bond issue (and the swap agreement).

Oakland University's underlying credit rating, according to Moody's Investors Service's Global Rating Scale, is A1 - Stable.

Bond Ratings:

Series 2004, Aaa based on the rating of the insurance provided at the time of issuance by Ambac Insurance.

Series 2008, Aa3 based on the letter of credit provider, currently JPMorgan Chase Bank.

Series 2009, A2 based on the University's underlying credit rating at the time the bonds were issued.

Series 2012, A1 based on the University's underlying credit rating at the time the bonds were issued.

Series 2013A and 2013B, A1 based on the University's underlying credit rating at the time the bonds were issued.

^{**}The 2013A Bonds were issued with an original issue premium of \$7,141,047, resulting in total bond proceeds of \$65,001,047.

^{***} Weighted Average Cost of Capital

Oakland University CONSTRUCTION PROGRESS REPORT May 31, 2013

		0000 AND 0000					1	·
		JCOS Approval/Notification		Original	Revised Project	Actual Expenditures	Forecast of	
lten	Projects in Progress - over \$500,000	Required		Original Budget	Budget	to Date	Final Cost	Source of Funding
1	Engineering Center Fund Number 70494 Status: Construction 19% Board of Trustees Approved: October 31, 2011 Project Completion Date: February 2015	Yes	11/4/2011	\$74,551,739	\$74,551,739	\$9,602,986	\$74,551,739	\$44,551,739 - General Revenue Bonds \$30,000,000 - State Appropriations
2	Human Health Building Fund Number 70786, 70868, 32102 & 39576 Status: Completed, waiting on final invoices Board of Trustees Approved: February 4, 2009 Project Completion Date: December 2012	Yes	11/12/2009	\$2,989,150	\$64,561,200	\$64,119,385	\$64,561,200	\$21,748,100 - 2009 General Revenue Bonds \$40,000,000 - Capital Outlay \$ 2,738,100 - DOE Grant \$ 75,000 - Kresge Grant Green Building Initiative
3	New Student Housing Fund Number 70459 Status: Construction 7% Board of Trustees Approved: December 3, 2012 Project Completion Date: September 2014	Yes	6/30/2013	\$29,950,000	\$29,950,000	\$1,322,535	\$29,950,000	\$29,950,000 - Bond Proceeds
4	P-32 Parking Structure Fund Number 70468 Status: Engineering Phase Board of Trustees Approved: February 12, 2013 Project Completion Date: September 2014	Yes	6/30/2013	\$22,831,000	\$22,831,000	\$21,714	\$22,831,000	\$22,831,000 - Bond Proceeds
5	HTHW / UTS / O'Dowd Windows Fund Number: 70849 Status: Construction 100% of North Loop; Construction 100% of UTS Addition; & Construction 99% for ODH Windows Board of Trustees Approved: July 2, 2009 Projected Completion Date: June 2013	Yes	2/4/2010	\$11,000,000	\$11,000,000	\$10,229,824	\$11,000,000	\$11,000,000 - 2009 General Revenue Bonds
6	Upper Field Expansion Fund Number 70469 Status: Engineering Phase Board of Trustees Approved: February 12, 2013 Project Completion Date: September 2014	Yes	6/30/2013	\$7,850,000	\$7,850,000	\$112,008	\$7,850,000	\$ 7,850,000 - Bond Proceeds
7	Hannah Hall of Science Anatomy Lab Fund Number: 70402 Status: Construction 85% Board of Trustees Approved: March 28, 2012 Project Completion Date: August 2013	Yes	6/30/2012	\$6,575,150	\$6,575,150	\$3,191,887	\$6,575,150	\$ 6,575,150 - Capital Projects Supplement

Attachment C

Oakland University CONSTRUCTION PROGRESS REPORT May 31, 2013

		JCOS			Revised	Actual	1	r
		Approval/Notification		Original	Project	Expenditures	Forecast of	
Iten	n Projects in Progress - over \$500,000	Required		Budget	Budget	to Date	Final Cost	Source of Funding
8	Elliott Tower Fund Number: 70448 Status: Construction 1% Board of Trustees Approved: December 21, 2012 Project Completion Date: September 2014	Yes	12/21/2012	\$6,500,000	\$6,500,000	\$611,610	\$6,500,000	\$ 6,500,000 - #39641 Elliott Carillon Tower Endowment
9	Hamlin Hall Plumbing Renovation Fund Number: 70899 Status: Construction 10% Board of Trustees Approved: June 30, 2012 Project Completion Date: December 2013	Yes	TBD	\$3,976,575	\$3,976,575	\$258,420	\$3,976,575	\$ 3,976,575 - #45489 Residence Halls
10	ODH SOM Fund Number: 70401 Status: 3 Phases: Lockers/Lounge & Acoustics Construction 100%; Ofc's Construction 15% & Auditoriums Construction 40% Board of Trustees Approved: March 28, 2012 Project Completion Date: August 2013	Yes	6/30/2012	\$3,751,217	\$3,751,217	\$1,151,454	\$3,751,217	\$ 3,751,217- Rainy Day Fund
11	The Stephan Sharf Clubhouse Fund Number: 70954 Status: CLOSED Board of Trustees Approved: October 7, 2011 Projected Completion Date: June 2012	Yes	11/4/2011	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000	\$3,500,000 - The Stephan Sharf Clubhouse Gift
12	NFH Renovation of Communication Core Fund Number: 70956 Status: Engineering Phase Board of Trustees Approved: December 3, 2012 Projected Completion Date: December 2014	Yes	12/21/2012	\$2,425,533	\$2,425,533	\$162	\$2,425,533	\$1,012,782 - #70956 IT Infrastructure Projects \$1,024,219 - #70955 IT Strategic Planning \$ 388,532 - #12147 Technology Fund
13	Library Drive Extension Fund Number: 70466 Status: Engineering Phase Board of Trustees Approved: February 12, 2013 Projected Completion Date: September 2014	Yes	6/30/2013	\$1,950,000	\$1,950,000	\$0	\$1,950,000	\$1,950,000 - Bond Proceeds
14	Facilities Management Building Fund Number: 70467 Status: Engineering Phase Board of Trustees Approved: February 12, 2013 Projected Completion Date: September 2014	Yes	6/30/2013	\$1,750,000	\$1,750,000	\$40,534	\$1,750,000	\$1,750,000 - Bond Proceeds
15	Golf Course Banquet Facility Fund Number: 70460 Status: Temporary Tent Installed work to start October 2013 Board of Trustees Approved: December 21, 2012 Projected Completion Date: April 2014	Yes	12/21/2012	\$1,300,000	\$1,300,000	\$38,645	\$1,300,000	\$ 500,000 - #24350 Capital Project Supplement \$ 800,000 - Golf & Learning Center

Oakland University CONSTRUCTION PROGRESS REPORT May 31, 2013

Iter	n Projects in Progress - over \$500,000	JCOS Approval/Notification Required		Original Budget	Revised Project Budget	Actual Expenditures to Date	Forecast of Final Cost	Source of Funding
16	CERC Energy Upgrades Fund Number: 70909, 32104 & 39239 Status: Completed, waiting on final invoices Projected Completion Date: September 2012	Yes	6/8/2011	\$500,000	\$1,080,755	\$1,069,482	\$1,080,755	\$ 500,000 - #24350 Capital Projects Supplement \$ 500,000 - #32104 DOE Grant Alternative Energy Education \$ 65,000 - #39239 Southwest Michigan Resource Dev. Counsel Grant \$ 15,755 - #12037 SECS-VPAA One Time Funding
17	Campus Surveillance Cameras Fund Number: 70870 Status: Completed, waiting on final invoices Projected Completion Date: August 2012	No		\$980,000	\$980,000	\$976,952	\$980,000	\$ 980,000 - #24350 Capital Project Supplement
18	Nicholson Apartment Heating & Cooling Retrofitting Fund Number 70960 Status: Completed, waiting on final invoices Project Completion Date: August 2013	No		\$767,780	\$844,558	\$671,170	\$844,558	\$ 767,780 - #45489 Residence Halls \$ 76,778 - #45489 Residence Halls
19	OUPD Renovation Phase 2 Fund Number: 70940 Status: Construction 20% Projected Completion Date: July 2013	No		\$795,000	\$795,000	\$314,553	\$795,000	\$ 795,000 - #24350 Capital Project Supplement
20	BRS HTHW Replacement Fund Number: 70447 Status: Engineering Phase Projected Completion Date: September 2013	No		\$750,000	\$750,000	\$47,250	\$750,000	\$ 750,000 - #24350 Capital Project Supplement
21	Danny's Cabin Relocation Fund Number: 70416 Status: Construction 70% Projected Completion Date: August 2013	No		\$585,323	\$585,323	\$52,498	\$585,323	\$ 585,323 - #24350 Capital Project Supplement
				\$185,278,467	\$247,508,050	\$97,333,070	\$247,508,050	

Notes:

- 1. Revised Project Budget equals the Original Budget plus all approved changes to the budget.
- 2. Projects are added to the report when a funding source has been identified and a plant fund is authorized for the project.
- 3. The project status will be reported as "completed" when the "actual expenditures to date" equals the "forecast", TMA work order system ties to Banner, and no additional expenditures or work is anticipated on the project.
- 4. A project whose status has been reported as complete to the Board will be removed from the report for the next Board meeting.

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

CONSENT AGENDA A Recommendation

- 1. Division and Department: Office of the President
- 2. <u>Introduction:</u> The following recommendation is presented for Board of Trustees consideration on a Consent Agenda. If any member of the Board wishes to remove any item from the Consent Agenda for discussion, the request should be made to the Chair. The remaining items will then be considered on the Consent Agenda, with a separate discussion on the item removed.
- **3.** <u>Previous Board Action:</u> The Board of Trustees considers Consent Agendas for approval on a regular basis at its Formal Sessions.
- **4.** <u>Budget Implications:</u> Budget implications are described in each respective item in the Consent Agenda.
- **5.** Educational Implications: Educational implications are described in each respective item in the Consent Agenda.
- **6.** <u>Personnel Implications:</u> Personnel implications are described in each respective item in the Consent Agenda.
- 7. <u>University Reviews/Approvals:</u> The Consent Agenda items were reviewed as indicated in each respective agenda item
- 8. Recommendation:

RESOLVED, that the Board of Trustees approve the items listed below as set forth in the respective agenda resolutions:

- a. Minutes of the Board of Trustees Formal Session of April 3, 2013 and Special Board of Trustees Formal Session of May 7, 2013
- b. University Personnel Actions
- c. Acceptance of Gifts and Pledges to Oakland University for the Period of March 23, 2013 through June 24, 2013
- d. Acceptance of Grants and Contracts to Oakland University for the Period of March 1, 2013 through May 31, 2013
- e. Acceptance of Meadow Brook Subdivision Guarantee Report
- f. 2013-2014 Oakland University Board of Trustees Regular Formal Session Dates
- 9. <u>Attachments:</u> None.

Recommended on _______, 2013 to the Board for Approval

Garv D. Russi. President

Minutes of the Formal Session of the Oakland University Board of Trustees April 3, 2013

Present:

Chair Michael R. Kramer; Vice Chair Richard A. Flynn; and Trustees

Dennis K. Pawley, Ronald E. Robinson, Mark E. Schlussel and

Jav B. Shah

Absent:

Trustees Monica E. Emerson and Scott G. Kunselman

Also Present:

President Gary D. Russi; Interim Senior Vice President Susan M. Awbrey; Vice Presidents Eric D. Barritt, John W. Beaghan, Rochelle A. Black and Mary Beth Snyder; Vice President and Secretary to the Board of Trustees

Victor A. Zambardi; and Student Liaisons Jessica M. Drogowski and

Benjamin S. Eveslage

A. Call to Order

Chair Michael R. Kramer called the meeting to order at 2:00 pm. in the Auditorium of Elliott Hall of Business and Information Technology.

B. Roll Call

Mr. Victor A. Zambardi, Vice President for Legal Affairs, General Counsel and Secretary to the Board of Trustees, conducted a roll call and all of the Board members were present, except for Trustees Monica E. Emerson and Scott G. Kunselman.

C. Reports

Treasurer's Report

Mr. John W. Beaghan, Vice President for Finance and Administration, presented the Treasurer's Report as set forth in the agendum item.

D. Consent Agenda for Consideration/Action

Consent Agenda

Minutes of the Board of Trustees Formal Session of February 12, 2013

University Personnel Actions

1. **Emeritus Appointments**

Haskell, Richard, Professor Emeritus of Engineering, effective April 3, 2013.

II. Faculty Promotions

The faculty agreement requires that certain reviews for possible promotion be completed by April 15, 2013. The following recommendations are made by the President and Interim Senior Vice President for Academic Affairs and Provost:

Optional Promotions – Effective August 15, 2013

Associate Professors with tenure considered for promotion to full Professor:

Dembinski, Roman	Chemistry	Promote
Fliedner, Eugene B.	Decision & Information Science	Do Not Promote
Kim, John D.	Management & Marketing	Promote
Liptak,Laszlo	Mathematics & Statistics	Promote
Martins, George B.	Physics	Promote
Reger, Jo	Sociology & Anthropology	Promote
Rooney, Phyllis A.	Philosophy	Promote
Sangeorzan, Brian P.	Mechanical Engineering	Promote
Sengupta, Sankar	Industrial & Systems Engineering	Promote
Smith, Julia B.	Educational Leadership	Promote
Smith, Lorenzo M.	Mechanical Engineering	Promote

III. Oakland University William Beaumont School of Medicine Standard Appointments, effective April 3, 2013.

The following standard appointments in the Oakland University William Beaumont School of Medicine are for three years, commencing on April 3, 2013, and are renewable. These standard appointments are without salary support from Oakland University and are not tenured positions. Appointees must maintain active status on the staff of Beaumont Hospital; meet all applicable School of Medicine Participation requirements, and maintain the continued support of their Department Chairs, who are responsible for assessing their performance. Appointees' standard appointments may also be terminated at any time, upon the recommendation of their Department Chair or, for reasons that are at the exclusive discretion of the Dean of the School of Medicine:

Johnston, William

Associate Professor

Surgery

Acceptance of Gifts and Pledges to Oakland University for the Period of February 1, 2013 through March 22, 2013

RESOLVED, that the Board of Trustees accept the gifts and pledges to Oakland University identified in the Gifts and Pledges Report, Attachment A, for the period of February 1, 2013 through March 22, 2013.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Acceptance of Grants and Contracts to Oakland University for the Period of January 1, 2013 through February 28, 2013

RESOLVED, that the Board of Trustees accept the grants and contracts to Oakland University identified in the Grants and Contracts Report, Attachment A, for the period of January 1, 2013 through February 28, 2013.

(A copy of Attachment A is on file in the Board of Trustees Office.)

<u>Approval of Amendment No. 2 to the Oakland University William Beaumont</u> School of Medicine Affiliation Agreement

RESOLVED, that the Board of Trustees hereby approves Amendment No. 2 to the Oakland University William Beaumont School of Medicine Affiliation Agreement; and, be it further

RESOLVED, that the Board hereby appoints Michael R. Kramer, Chair of the Board of Trustees, and Mark E. Schlussel, Trustee, to the Management Committee; and, be it further

RESOLVED, that the Board hereby appoints Dr. Douglas J. Gould to be the faculty representative to the Management Committee.

<u>Final Undergraduate School and Graduate School Reports – Fall 2012 – December 15, 2012</u>

RESOLVED, that the Board of Trustees approves granting the degrees more fully described in the Final Undergraduate School Report and the Final Graduate School Report, each dated December 15, 2012.

(A copy of the Final Undergraduate School and Graduate School Reports – Fall 2012 - December 15, 2012 is on file in the Board of Trustees Office.)

Trustee Richard A. Flynn, seconded by Trustee Dennis K. Pawley, moved approval of the Consent Agenda and the motion was unanimously approved by those present.

E. New Items for Consideration/Action

<u>Commendation of Alfred G. and Matilda R. Wilson Awards and Human Relations</u> Award

Dr. Mary Beth Snyder, Vice President for Student Affairs and Enrollment Management, presented the Commendation of Alfred G. and Matilda R. Wilson Awards and Human Relations Award recommendation as set forth in the agendum item.

Commendation of Alfred G. Wilson Award to Mr. Benjamin Scott Eveslage

RESOLVED that the Board of Trustees expresses its appreciation to Mr. Eveslage for his unwavering commitment to campus life at Oakland University; and, be it further

RESOLVED that the Board of Trustees commends Benjamin Scott Eveslage for the quality of his leadership and extends to him its best wishes for continued success in all of his future endeavors.

After discussion, Trustee Jay B. Shah, seconded by Trustee Flynn, moved approval of the recommendation, and the motion was unanimously approved by those present.

Commendation of Matilda R. Wilson Award to Ms. Subha Hanif

RESOLVED that the Board of Trustees expresses its appreciation to Ms. Hanif for her unwavering commitment to campus life at Oakland University; and, be it further

RESOLVED that the Board of Trustees commends Subha Hanif for the quality of her leadership and extends to her its best wishes for continued success in all her future endeavors.

After discussion, Trustee Shah, seconded by Trustee Pawley, moved approval of the recommendation, and the motion was unanimously approved by those present.

Commendation of Human Relations Award to Mr. Nicholas Christopher Kristock

RESOLVED that the Board of Trustees expresses its appreciation to Mr. Kristock for his unwavering commitment to campus life at Oakland University; and, be it further

RESOLVED that the Board of Trustees commends
Nicholas Christopher Kristock for the quality of his leadership and extends
to him its best wishes for continued success in all of his future endeavors.

After discussion, Trustee Flynn, seconded by Trustee Ronald E. Robinson, moved approval of the recommendation, and the motion was unanimously approved by those present.

Appointment of Distinguished Professor

Dr. Susan M. Awbrey, Interim Senior Vice President for Academic Affairs and Provost, presented the Appointment of Distinguished Professor recommendation as set forth in the agendum item.

RESOLVED, that the Board of Trustees approves the appointment of Andrei Slavin, Professor of Physics, to the rank of Distinguished Professor, effective August 15, 2013.

After discussion, Trustee Pawley, seconded by Trustee Flynn, moved approval of the recommendation, and the motion was unanimously approved by those present.

Master of Public Health Degree

Dr. Awbrey presented the Master of Public Health Degree recommendation as set forth in the agendum item.

RESOLVED, that the Board of Trustees authorizes the School of Health Sciences and the Health Sciences Program to offer a Master of Public Health Degree; and, be it further

RESOLVED, that the Senior Vice President for Academic Affairs and Provost will complete annual reviews of the Master of Public Health Degree to evaluate academic quality and fiscal viability to determine whether the program should be continued.

After discussion, Trustee Mark E. Schlussel, seconded by Trustee Flynn, moved approval of the recommendation, and the motion was unanimously approved by those present.

Working Capital Management and Investment Policy

Mr. Steve W. Roberts, Assistant Vice President for Finance and Administration, presented the Working Capital Management and Investment Policy recommendation as set forth in the agendum item.

RESOLVED, that the Board of Trustees adopts the attached Working Capital Management and Investment Policy, effective immediately.

After discussion, Trustee Pawley, seconded by Trustee Robinson, moved approval of the recommendation, and the motion was unanimously approved by those present.

Ancillary Activities Operating Budgets for the Fiscal Year Ending June 30, 2014

Mr. Beaghan called on the respective administrators to present the Ancillary Activities Operating Budgets for the Fiscal Year Ending June 30, 2014 as set forth in the agendum item.

RESOLVED, that the Board of Trustees approves the FY2014 budgets for Campus Recreation, Graham Health Center, Lowry Center for Early Childhood Education, Meadow Brook Music Festival, Meadow Brook Theatre, Oakland Center, and University Housing, with expenditures and transfers not to exceed the expense total for each unit as reflected in the attached budgets, except as set forth; and, be it further

RESOLVED, that all expenditures and transfers beyond the approved expense total must have the prior approval of the President or his designee and these amounts will be reported on a periodic basis to the Board of Trustees.

Campus Recreation

Mr. Glenn McIntosh, Assistant Vice President for Student Affairs and Dean of Students, presented the Campus Recreation budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Flynn, seconded by Trustee Pawley, moved approval of the recommendation, and the motion was unanimously approved by those present.

Graham Health Center

Ms. Nancy Schmitz, Assistant Vice President for Student Affairs, presented the Graham Health Center budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Pawley, seconded by Trustee Shah, moved approval of the recommendation, and the motion was unanimously approved by those present.

Lowry Center for Early Childhood Education

Dr. Julie Ricks-Doneen, Associate Professor of Education, Human Development & Child Study, and Dr. Louis Gallien, Dean, School of Education and Human Services, presented the Lowry Center for Early Childhood Education budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Pawley, seconded by Trustee Flynn, moved approval of the recommendation, and the motion was unanimously approved by those present.

Meadow Brook Music Festival

Ms. Michele St. Denis, Budget Manager, Finance & Administration, presented the Meadow Brook Music Festival budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Shah, seconded by Trustee Flynn, moved approval of the recommendation, and the motion was unanimously approved by those present.

Meadow Brook Theatre

Ms. St. Denis presented the Meadow Brook Theatre budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Flynn, seconded by Trustee Pawley, moved approval of the recommendation, and the motion was unanimously approved by those present.

Oakland Center

Mr. Richard Fekel, Director, Oakland Center, presented the Oakland Center budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Pawley, seconded by Trustee Flynn moved approval of the recommendation, and the motion was unanimously approved by those present.

University Housing

Mr. James Zentmeyer, Director of University Housing, presented the University Housing budget for the Fiscal Year ending June 30, 2014 as set forth in the agendum item.

After discussion, Trustee Flynn, seconded by Trustee Schlussel, moved approval of the recommendation, and the motion was unanimously approved by those present.

Engineering Center - Low Voltage Systems Contract

Mr. Terry Stollsteimer, Associate Vice President for Facilities Management, presented the Engineering Center – Low Voltage Systems Contract recommendation as set forth in the agendum item.

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a contract with Motor City Electric Technologies to provide Low Voltage Systems for the Engineering Center; and, be it further

RESOLVED, that the total cost for all Low Voltage Systems for the Engineering Center, inclusive of reimbursables and Oakland University contingencies, will not exceed \$3,885,561; and, be it further

RESOLVED, that the contract be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations, and conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

After discussion, Trustee Shah, seconded by Trustee Robinson, moved approval of the recommendation, and the motion was unanimously approved by those present.

Hamlin Hall Infrastructure Renovation Contract

Mr. Stollsteimer presented the Hamlin Hall Infrastructure Renovation Contract recommendation as set forth in the agendum item.

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a contract with the George W. Auch Company as the General Contractor for the Hamlin Hall Infrastructure Renovation; and, be it further

RESOLVED, that the total cost for all plumbing services for the Hamlin Hall Infrastructure Renovation (Hamlin Hall South Tower), inclusive of reimbursables and Oakland University contingencies, will not exceed \$3,068,000; and, be it further

RESOLVED, that the contract be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations, and conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

After discussion, Trustee Pawley, seconded by Trustee Shah, moved approval of the recommendation, and the motion was unanimously approved by those present.

F. Other Items for Consideration/Action that May Come Before the Board

Ms. Samantha Wolf, Student Body President, addressed the Board regarding the Oakland Center Expansion. A copy of Ms. Wolf's comments is on file in the Board of Trustees Office.

G. Adjournment

Chair Kramer adjourned the meeting at 3:07 p.m.

Submitted.

Approved,

Victor A. Zambardi

Secretary to the Board of Trustees

Michael R. Kramer

Chair, Board of Trustees

Minutes of the Special Formal Session of the Oakland University Board of Trustees May 7, 2013

Present:

Chair Michael R. Kramer; Vice Chair Richard A. Flynn; and Trustees

Monica E. Emerson, Scott G. Kunselman, Dennis K. Pawley, Ronald E. Robinson, Mark E. Schlussel and Jay B. Shah

Also Present:

President Gary D. Russi; Interim Senior Vice President Susan M. Awbrey;

Vice Presidents Eric D. Barritt and John W. Beaghan; Interim Vice

President Glenn McIntosh; Vice President and Secretary to the Board of Trustees Victor A. Zambardi; and Student Liaisons Robert F. Williford and

Samantha D. Wolf

A. Call to Order

Chair Michael R. Kramer called the meeting to order at 4:00 pm. in Banquet Room A of the Oakland Center.

B. Roll Call

Mr. Victor A. Zambardi, Vice President for Legal Affairs, General Counsel and Secretary to the Board of Trustees, conducted a roll call and all of the Board members were present.

C. New Items for Consideration/Action

Intercollegiate Athletics FY2014 Proposed Budget

Mr. Tracy A. Huth, Director, Athletics, presented the Intercollegiate Athletics FY2014 Proposed Budget recommendation as set forth in the agendum item.

RESOLVED, that the Board of Trustees approves membership of its Intercollegiate Athletics program in the Horizon League, and authorizes the President to execute the Horizon League's New Membership Agreement; and, be it further

RESOLVED, that the Board of Trustees approves the attached Intercollegiate Athletics FY2014 Proposed Budget for the fiscal year ending June 30, 2014, with budgeted operating expenditures of \$7,201,031, and no planned capital improvement expenditures; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his designee and those amounts shall be reported on a periodic basis to the Board of Trustees.

Dr. Robbie Stewart, Associate Dean, College of Arts and Sciences, addressed the Board regarding the Intercollegiate Athletics program's membership in the Horizon League. A copy of Dr. Stewart's comment is on file in the Board of Trustees Office.

Ms. Samantha Wolf, Student Liaison, addressed the Board regarding the Intercollegiate Athletics program's membership in the Horizon League. A copy of Ms. Wolf's comments is on file in the Board of Trustees Office.

Mr. Robbie Williford, Student Liaison, addressed the Board regarding the Intercollegiate Athletics program's membership in the Horizon League. A copy of Mr. Williford's comments is on file in the Board of Trustees Office.

Mr. Brandon Hanna, Student Body President, addressed the Board regarding the Intercollegiate Athletics program's membership in the Horizon League. A copy of Mr. Hanna's comments is on file in the Board of Trustees Office.

After discussion, Trustee Richard A. Flynn, seconded by Trustee Scott G. Kunselman, moved approval of the recommendation, and the motion was unanimously approved by those present.

D. Other Items for Consideration/Action that May Come Before the Board

There were no other items for consideration/action presented to the Board.

E. Adjournment

Chair Kramer adjourned the meeting at 4:30 p.m.

Submitted.

Approved,

Victor A. Zambardi

Secretary to the Board of Trustees

Michael R. Kramer

Chair, Board of Trustees

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

UNIVERSITY PERSONNEL ACTIONS A Recommendation

- **1.** <u>Division and Department</u>: Academic Affairs, Office of the Senior Vice President for Academic Affairs and Provost.
- **2.** <u>Introduction</u>: The following sets of personnel actions require Board of Trustees (Board) approval. In addition, twice a year, the administration reports to the Board other personnel actions as information items.
- **3.** <u>Previous Board Action</u>: The Board routinely approves personnel actions at its Formal Sessions.
- **4.** <u>Budget Implications</u>: Changes in salary due to the promotion/change in faculty rank have been supported by the Board through the approval of Agreements between Oakland University and the Oakland University Chapter of the American Association of University Professors.
- **5.** <u>Educational Implications</u>: Seasoned and knowledgeable faculty enhance the training and education of students. Recognition of a faculty member's long-standing dedication to the mission of the institution reinforces a culture that is devoted to excellence in teaching, research, creative endeavor, and service.
- **6. Personnel Implications:** The personnel implications are as outlined in the recommendation below.
- 7. <u>University Reviews/Approvals</u>: Academic personnel actions are reviewed by faculty committees and academic deans, and are subject to the approval of the Senior Vice President for Academic Affairs and Provost. Administrative personnel actions are reviewed by University Human Resources and when appropriate, by the Office of the Vice President for Legal Affairs.

8. Recommendation:

RESOLVED, that the Board of Trustees approve the personnel actions below.

University Personnel Actions Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

I. New Appointments

Effective July 1, 2013

Wasserman, Jason A., Assistant Professor of Biomedical Sciences without tenure (tenure track) (\$93,500): (New appointment filling a new authorized position) Oakland University William Beaumont School of Medicine.

II. Oakland University William Beaumont School of Medicine Standard Appointments, effective June 26, 2013.

The following standard appointments in the Oakland University William Beaumont School of Medicine are for three years, commencing on June 17, 2013, and are renewable. These standard appointments are without salary support from Oakland University and are not tenured positions. Appointees must maintain active status on the staff of Beaumont Hospital; meet all applicable School of Medicine participation requirements, and maintain the continued support of their Department Chairs, who are responsible for assessing their performance. Appointees' standard appointments may also be terminated at any time, upon the recommendation of their Department Chair or, for reasons that are at the exclusive discretion of the Dean of the School of Medicine:

Bhatti, Anila S.	Assis ¹
Bohra, Lisa	Assis
Ebersole, John	Assis ¹
Eidelman, Michael	Assis ¹
Habib, Pamela	Assis
Obertynski, Agatha	Assis
Neirink, Donald L.	Assis
Romanos, William	Assis
Shetty, Monisha	Assis
Stein, Lauren	Assis
Williams, Stephen A.	Assis
Yousif, Farah J.	Assis
Smythe, Maureen A.	Adjun

Assistant Professor	
Assistant Professor	
Adjunct Assistant Professo	r

Anesthesiology
Ophthalmology
Diagnostic Radiology
Internal Medicine
Diagnostic Radiology
Ophthalmology
Anesthesiology
Internal Medicine
Diagnostic Radiology
Diagnostic Radiology
Internal Medicine
Internal Medicine
Biomedical Sciences

University Personnel Actions Oakland University Board of Trustees Formal Session June 26, 2013 Page 3

III. Administrative Appointments

Lombardo, Shawn V., Interim Associate Dean, Library and Associate Professor, Library, with tenure. Effective April 26, 2013, pursuant to the Employment Agreement between Shawn V. Lombardo and Oakland University that was reviewed and approved by the Office of the Vice President for Legal Affairs and is in compliance with the law and University policies and regulations and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Stein, Mary T., Interim Dean, School of Education and Human Services, and Professor of Education, with tenure. Effective June 1, 2013, pursuant to the Employment Agreement between Mary T. Stein and Oakland University that was reviewed and approved by the Office of the Vice President for Legal Affairs and is in compliance with the law and University policies and regulations and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Department Chairs

Chair	Department	Term
Liptak, Laszlo	Mathematics & Statistics	May 1, 2013 – August 14, 2016
		(1 st term)

IV. Change of Status

Bull, Arthur W., from Chair, Department of Chemistry and Professor of Chemistry, to Professor of Chemistry, effective May 6, 2013.

Cheng, Eddie, from Chair, Department of Mathematics and Statistics and Distinguished Professor of Mathematics to Distinguished Professor of Mathematics, effective April 30, 2013.

Dembinski, Roman, from Associate Professor of Chemistry to Acting Chair, Department of Chemistry and Associate Professor of Chemistry, effective May 6, 2013.

Hawley, Lisa D., from Associate Professor of Education to Chair, Department of Counseling and Associate Professor of Education, effective May 1, 2013.

Leibert, Todd W., from Acting Chair, Department of Counseling and Associate Professor of Education to Associate Professor of Education, effective May 1, 2013.

University Personnel Actions Oakland University Board of Trustees Formal Session June 26, 2013 Page 4

IV. Change of Status (cont'd)

Roth, Bradley, J., from Professor of Physics, to Acting Chair, Department of Physics and Professor of Physics, effective May 7, 2013.

Slavin, Andrei, N., from Chair, Department of Physics and Distinguished Professor of Physics to Distinguished Professor of Physics, effective May 7, 2013.

9. Attachments: None.

Submitted to the President on 4/25/, 2013 by

Susan M. Awbrey

Interim Senior Vice President for Academic Affairs and Provost

Susan M. awbrey,

Gary D. Russi

President

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

ACCEPTANCE OF GIFTS AND PLEDGES TO OAKLAND UNIVERSITY FOR THE PERIOD OF MARCH 23, 2013 THROUGH JUNE 24, 2013

A Recommendation

- 1. <u>Division and Department:</u> Development, Alumni and Community Engagement.
- 2. <u>Introduction:</u> Every gift makes a difference at Oakland University. Gifts strengthen the University's ability to deliver excellence to our students and our community, both now and in the future, and make strong programs extraordinary by supporting education and technological advancements, as well as current programs. Gifts also make a lasting impact on lives young and old, when they help fund the cost of a college education.

The Board of Trustees (Board) has authorized the President, or his or her designee, to receive and acknowledge gifts to the University, but such gifts must be reported to the Board not less often than quarterly for acceptance on behalf of the University.

At this time, we request that the Board accept the gifts and pledges reported on the attached Gifts and Pledges Report, Attachment A, on behalf of the University.

- **3.** Previous Board Action: The Board accepts gifts to Oakland University on a regular basis at its Formal Sessions.
- **4.** <u>Budget Implications:</u> Gifts to the University supplement budgets, whether the gift is restricted to a specific area, or unrestricted.
- **5. Educational Implications:** Some gifts are designated to fund specific academic programs.
- 6. Personnel Implications: Some gifts may be used for salary or support.
- 7. <u>University Reviews/Approvals:</u> All gifts are processed by the Office of Advancement Information Services and are reviewed by the Vice President for Development, Alumni and Community Engagement, prior to submission to the Board to ensure compliance with federal and state laws and regulations and University policies and procedures when applicable, with assistance from the Office of the Vice President for Legal Affairs when requested.

Acceptance of Gifts and Pledges to Oakland University for the Period of March 23, 2013 through June 24, 2013 Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

8. Recommendation:

RESOLVED, that the Board of Trustees accept the gifts and pledges to Oakland University identified in the attached Gifts and Pledges Report, Attachment A, for the period of March 23, 2013 through June 24, 2013.

9. Attachments: A. Gifts and Pledges Report.

Submitted to the President on 6/24/13, 2013 by

Eric Barritt

Vice President, Development, Alumni and Community Engagement

Gary D. Russi President

ADDITIONAL AGENDA MATERIALS LIST FOR THE JUNE 26, 2013 BOARD OF TRUSTEES FORMAL SESSION

<u>Tab 5. Acceptance of Gifts and Pledges to Oakland University for the Period of March 23, 2013 through June 24, 2013</u>

➤ To view the attachment to this item, please contact Rhonda Saunders at (248) 370-3112 or saunders@oakland.edu

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

ACCEPTANCE OF GRANTS AND CONTRACTS TO OAKLAND UNIVERSITY FOR THE PERIOD OF MARCH 1, 2013 THROUGH MAY 31, 2013 A Recommendation

- 1. <u>Division and Department:</u> Academic Affairs/Office of Research Administration.
- 2. <u>Introduction:</u> Oakland University contributes to our national agenda as a contributor to the nation's scientific and technological progress, both through the generation of new knowledge and ideas and the education and training of its students. Grants and contracts awarded to Oakland University play a critical role in the advancement of new research findings, and current research trends gives emphasis to inter-disciplinary, technology-driven, and product-oriented team efforts.

The Board of Trustees (Board) has authorized the President, or his or her designee, to receive and acknowledge grants and contracts to the University, but such grants and contracts must be reported to the Board not less often than quarterly for acceptance on behalf of the University.

At this time, we request that the Board accept the grants and contracts reported on the attached Grants and Contracts Report, Attachment A, for the period of March 1, 2013 through May 31, 2013.

- **Previous Board Action:** The Board accepts grants and contracts to Oakland University on a regular basis at its Formal Sessions.
- **4. Budget Implications:** Grants and contracts contribute to the University through the recovery of direct and indirect expense incurred in support of research projects.
- **5. Educational Implications:** Grants and contracts enhance the training and education of students.
- **Personnel Implications:** Grants and contracts awards may provide salary support for faculty, post-doctoral fellows, undergraduate and graduate students, technicians, lab managers, and other personnel, as required by the funded research project or program.

Acceptance of Grants and Contracts to Oakland University for the Period of March 1, 2013 through May 31, 2013 Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

- 7. <u>University Reviews/Approvals:</u> All grants and contracts are reviewed by the Office of Research Administration prior to submission to the Board to ensure compliance with federal and state laws and regulations and University policies and procedures, when applicable, and with assistance from the Office of Legal Affairs when requested.
- **Recommendation:** RESOLVED, that the Board of Trustees accept grants and contracts to Oakland University identified in the attached Grants and Contracts Report, Attachment A, for the period of March 1 through May 31, 2013.
- **9.** Attachments: A. Grants and Contracts Report.

Submitted to	the President
on 6//7	, 2013 by

Susan M. Awbrey

Interim Senior Vice President for Academic Affairs and Provost

Recommended on ______, 2013 to the Board for approval by

ary D. Russi

President

Principal Investigator	Awarding Agency	Title and Project Abstract	Award Amount		Total Award All Years	
Lorenzo Smith School of Engineering and Computer Science	Ford Motor Company	Design Tool for Electrohydraulic Forming Technology Material Model. The goal is to develop a design tool for EHF technology based upon numerical modeling.	\$	112,000	\$	1,223,089
Kimberly Zelinski Meadow Brook Hall	Michigan Council for Arts and Cultural Affairs	Operational and Projects Support. This funding will be used for administrative costs, space rental, travel, marketing, publicity and promotion for Meadow Brook Hall.	\$	18,000	. \$	18,000
Guangzhi Qu Department of Computer Science and Engineering	Beaumont/Blue Cross Blue Shield of Michigan	Perioperative Handoff and Follow-up Checklist. The goal of this project is the development, evaluation and refinement of a tool to measure perioperative outcomes using an innovative data-mining approach.	\$	50,000	\$	50,000
Lorenzo Smith School of Engineering and Computer Science	Chrysler LLC	Aluminum EFLC Phase 2: Development of Two Bead Blocks for Wide Draw Bead Simulation Tests. The objective of this project is to design, fabricate and test the performance of two new bead block sets for the wide draw bead simulation tests.	\$	5,000	\$	5,000
Cynthia Schellenbach Department of Sociology and Anthropology	Wayne RESA	Regional ASQ Developmental Screening Project-Great Start Collaborative, Oakland, Wayne, Macomb Counties. This project is a collaborative expansion of the use of the Ages and Stages Questionnaire and the ASQ-SE for implementation of a prevention and intervention system.	\$	8,333	\$	8,333
Cynthia Schellenbach Department of Sociology and Anthropology	Oakland Schools	Regional ASQ Developmental Screening Project-Great Start Collaborative, Oakland, Wayne, Macomb Counties. This project is a collaborative expansion of the use of the Ages and Stages Questionnaire and the ASQ-SE for implementation of a community prevention and intervention system.	\$	8,333	\$	8,333
Cynthia Schellenbach Department of Sociology and Anthropology	Macomb School District	Regional ASQ Developmental Screening Project-Great Start Collaborative, Oakland, Wayne, Macomb Counties. This project is a collaborative expansion of the use of the Ages and Stages Questionnaire and the ASQ-SE for implementation of a prevention, intervention and development of a regional dashboard system.	\$	7,958	\$	7,958
Lan Jiang Department of Biological Sciences	National Institutes of Health	The Drosophila Expansion Gene Controls Tracheal Tube Diameter. The objective of this project is to define a novel role for Smad family proteins in regulating signaling pathways and downstream dynamic cellular processes to control tube size.	\$	324,338	\$	324,338

Principal Investigator	Awarding Agency	Title and Project Abstract	Award Amount		Total Award All Years	
Julie Gustafson Macomb Incubator	Michigan Economic Development Corporation	21st Century Jobs Fund 2012 Entrepreneurial Service Provider Program. The Macomb-Oakland University Incubator will administer the Defense Advanced Research Projects Agency (DARPA) Federal Matching Program for the State of Michigan.	\$	179,016	\$	766,036
Gopalan Srinivasan Department of Physics	United States Army	Self-Assembled Multiferroic Nanostructures and Studies on Magnetoelectric Interactions. The goal of this project is to extend current research to novel self-assembled ferromagnetic- ferroelectric nanostructures and studies on ME interactions and negative index characteristics.	\$	4,777	\$	202,777
Dan Aloi Department of Electrical and Systems Engineering	Federal Aviation Administration	Personal Privacy Jammer Vehicle Modeling and Testing. This funding supports development of validated electromagnetic models of GPS jammers on automobiles and aircraft.	\$	60,000	\$	120,000
Reginald McCloud Pre-College Programs	State of Michigan	Gear Up. This funding will provide academic and social support for students currently in the eighth grade with support continuing through their first year of college.	\$	99,764	\$	99,764
Reginald McCloud Pre-College Programs	DAPCEP	DAPCEP READY Program. This funding will give underrepresented students the interest and preparation needed to succeed in a university level science or engineering curriculum.	\$	9,000	\$	9,000
Reginald McCloud Pre-College Programs	DAPCEP	DAPCEP Spring and Summer Program 2013. This funding will give underrepresented students the interest and preparation needed to succeed in a university level science or engineering curriculum.	\$	5,500	\$	5,500
Julie Gustafson Macomb Incubator	Grand Valley State University	Business Accelerator Fund-Client Engagement. The objective of this project is to make accelerator services available statewide, make services available to high priority companies in regions, share accelerator best practices statewide, build lasting collaborations, and create jobs catalyze multiplier effect.	\$	30,500	\$	30,500
Jane Yamazakic Center for International Programs	Japan Foundation	Oakland University Urban Japan: Then and Now. This funding will be used to support a study trip to Japan to visit Kyoto and Tokyo in conjunction with coursework at Oakland University.	\$	58,265	\$	58,265

Principal Investigator	Awarding Agency Stevens Institute of Technology	Title and Project Abstract Engaging Students: Increasing Faculty- Student Interaction. The NSF funded ENGAGE program at the Stevens Institute of Technology is seeking engineering schools to implement and test strategies to improve Faculty-Student Interaction. This grant will allow SECS to implement such strategies in its core courses.	Award .mount	Total Award All Years	
Laila Guessous Department of Mechanical Engineering			\$ 2,000	\$	2,000
Osamah Rawashdeh Department of Electrical and Systems Engineering	National Science Foundation	REU Site: Interdisciplinary Research Experience in Electrical and Computer Engineering. This funding will help promote interest in research and careers in the area of Electrical and Computer Engineering. Ten participants will spend ten weeks in the upcoming three summers working in active research labs in the department.	\$ 121,999	\$	367,153
Andrei Slavin Department of Physics	Yale University	Coherent Information Transduction Between Photons, Magnons and Electric Charge Carriers. This project will focus on the investigation of information transmission, storage and processing in multi-component systems, which utilize the coherent interconversion between photons, magnons and electric charge carriers.	\$ 72,634	\$	600,000
Bradley Roth Department of Physics	Beaumont Research Institute	Physics Doctorial Student - Ranjeeta Thapa. These funds will provide research training placement of Oakland University graduate Physics student, Ranjeeta Thapa.	\$ 36,126	\$	51,252
Dan Aloi Department of Electrical and Computer Engineering	University of Michigan	Reliable Peripheral Nerve Interfaces. The goal of this project is to develop and demonstrate a reliable peripheral nerve interface to control a prosthesis.	\$ 55,563	\$	142,618
David Garfinkle Department of Physics	National Science Foundation	Numerical Studies of Singularities and Black Holes. The goal of this project is to understand the properties of gravitational collapse, black holes and the big bang.	\$ 44,999	\$	135,000
Lorenzo Smith School of Engineering and Computer Science	Chrysler LLC	Sample Testing Aluminum EFLD Phase II. This project will conduct tension tests on aluminum specimens to assess formability.	\$ 7,333	\$	7,333
Lorenzo Smith School of Engineering and Computer Science	Chrysler LLC	Design and Fabricate Tooling for Additional Stretch-Bend Studies for Aluminum Sheet Metal. This funding will be used to design and fabricate tooling for evaluating sheet metal formability.	\$ 6,388	\$	6,388
Tanya Christ Department of Reading and Language Arts	State University of New York (SUNY)	Exploring Young Children's Engagement with Multimodal Text. This project aims to understand how children engage with multimodal texts, both independently and socially, to construct meaning.	\$ 5,923	\$	5,923

Principal Investigator	Awarding Agency	Title and Project Abstract	Award Amount		Total Award All Years		
Lorenzo Smith School of Engineering and Computer Science	Ford Motor Company	Design Tool for Electrohydraulic Forming Technology Material Model. The goal is to develop a design tool for EHF technology based upon numerical modeling.	\$	48,000	\$	1,271,089	
Julie Ricks-Doneen Lowry Center	National Inclusion Project	Let's ALL Play. Grant funds will provide tuition support for children, coach and assistants, travel costs and materials for the Let's ALL Play model during its inclusive summer camp program.	\$	6,000	\$	6,000	
Andrei Slavin Department of Physics	University of Nebraska- Lincoln	Center for Nanoferroic Devices. Theory of dipole-exchange spin waves in ferromagnetic films with surface magnetoelectric effect will be developed	\$	60,000	\$	380,000	
Lorenzo Smith School of Engineering and Computer Science	Novelis	Lubrication Performance Evaluation Test on Al-6111 Sheet. Funding for this project will be used to run tests on aluminum strips to determine their friction characteristics.	\$	9,998	\$	9,998	
Zijuan Liu Department of Biological Sciences	National Institutes of Health	Role of SLC39A8 (ZIP8) in Selenite Transport. The goal of this project is to identify the functions of SLC39A8 (ZIP8) in selenite transport in cell culture and transgenic mice and determine the impact of ZIP8 activity on cellular responses to selenite.	\$	422,803	\$	422,803	
		Total	\$	1,880,550	\$	6,344,450	

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

ACCEPTANCE OF MEADOW BROOK SUBDIVISION GUARANTEE REPORT

- 1. Division and Department: Student Affairs, University Housing.
- 2. <u>Introduction:</u> The Meadow Brook Subdivision was developed to assist faculty and professional staff with housing. The Board of Trustees guarantees the financing of homes in the Subdivision. All newly guaranteed notes are to be reported to the Board of Trustees at the next regularly scheduled meeting. As of May 31, 2013 the Board of Trustees was guarantor of 16 mortgages with balances totaling \$1,804,442.98, which is at a level that does not compromise the fiscal integrity of the accounts relating to the Meadow Brook Subdivision.

On May 24, 2013, the University guaranteed payment on a Promissory Note for Adam Gould, in the amount of \$119,200.00. This is a 30-year mortgage with an interest rate of 3.50% during the life of the loan. The loan, with Michigan State University Federal Credit Union, matures on June 1, 2043. Mr. Gould is employed as a Professor by the English Department. The loan satisfies all requirements of the Board of Trustees' Policy Statement for Guaranteed Loans in the Meadow Brook Subdivision.

- 3. <u>Previous Board Action:</u> The Board accepts the Meadow Brook Subdivision Financing Guarantee Report as needed at its formal sessions.
- **4.** <u>Budgetary Implications:</u> The Board of Trustees is guarantor of 16 mortgages with balances totaling \$1,804,442.98.
- 5. Educational Implications: None.
- 6. Personnel Implications: None.
- 7. <u>University Reviews/Approvals:</u> The Meadow Brook Subdivision Home Sales report was reviewed and approved by the Interim Vice President for Student Affairs and Enrollment Management.
- **8.** Board Action to be Requested: Board of Trustees review and acceptance of the Meadow Brook Subdivision Home Sales report.

Acceptance of Meadow Brook Subdivision Guarantee Report Oakland University Board of Trustees Formal Session June 26, 2013

9. Attachments: None.

Glenn McIntosh, Interim Vice President for Student Affairs and Enrollment Management

Recommended on ______, 2013 to the Board for Approval by

Gary D. Russi President Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

2013-2014 OAKLAND UNIVERSITY BOARD OF TRUSTEES REGULAR FORMAL SESSION DATES

- 1. Division and Department: President's Division; Board of Trustees Office.
- **2.** <u>Introduction:</u> The proposed 2013-2014 Oakland University Board of Trustees (Board) regular formal session dates are based upon anticipated Trustee availability to assure that a quorum will be present for the transaction of business. All Board regular formal sessions will be open to the public.
- 3. <u>Previous Board Action:</u> The Board approves the fiscal year regular formal session dates schedule on an annual basis.
- 4. Budget Implications: None.
- 5. Educational Implications: None.
- 6. Personnel Implications: None.
- 7. <u>University Reviews/Approvals:</u> Board regular formal session dates are proposed by the Secretary to the Board to assure that a quorum will be present for the transaction of business.

8. Recommendation:

RESOLVED, that the Board of Trustees (Board) approves the following dates for the Board's regular formal sessions for the Oakland University fiscal year 2013-2014; and, be it further

RESOLVED, that Board regular formal sessions will be held at Oakland University, Rochester, Michigan, at the location, at the times and on the dates indicated; and, be it further

RESOLVED, that Board regular formal sessions may be cancelled or postponed, and the location and times of such regular formal sessions may be changed by the Board Chair. Special formal sessions may also be called by the Board Chair.

2013-2014 Oakland University
Board of Trustees Regular Formal Session Dates
Oakland University
Board of Trustees Formal Session
June 26, 2013
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Board Regular Formal Sessions in the Auditorium of Elliott Hall of Business and Information Technology

Monday, August 12, 2013, at 2:00 p.m.

Monday, October 7, 2013, at 2:00 p.m.

Monday, December 9, 2013, at 2:00 p.m.

Monday, February 24, 2014, at 2:00 p.m.

Wednesday, April 2, 2014, at 2:00 p.m.

Monday, June 23, 2014, at 2:00 p.m.

9. Attachments: None.

Submitted to the President on 2013 by

Victor A. Zambardi

Vice President for Legal Affairs,

General Counsel and

Secretary to the Board of Trustees

Recommended on ______, 2013 to the Board for Approval by

Gary D. Russi President Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

RESOLUTION HONORING JESSICA M. DROGOWSKI STUDENT LIAISON TO THE OAKLAND UNIVERSITY BOARD OF TRUSTEES

- 1. Division and Department: Student Affairs.
- 2. <u>Introduction:</u> On December 1, 1994, the Oakland University Board of Trustees approved the positions of Student Liaisons to the Board. The role of the Student Liaison is to serve as a resource to the Board regarding student issues. The Student Liaisons serve for a one or two-year term beginning in June each year; provide a cross-section of student views and opinions; and make periodic reports regarding Board activities to student groups.
- 3. Previous Board Action: None.
- 4. Budget Implications: None.
- 5. <u>Educational Implications:</u> Student Liaisons gain invaluable educational and career experience through their interaction with the governing board of a complex, public institution. As the voice of students, they are able to provide a cross-section of student views and opinions to the Board of Trustees.
- **6.** Personnel Implications: None.
- 7. <u>University Reviews/Approvals:</u> All resolutions honoring Student Liaisons are reviewed and approved by the Vice President for Student Affairs and Enrollment Management.
- **8.** Recommendation: It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS, Ms. Jessica M. Drogowski, an undergraduate student majoring in Health Sciences, was appointed by the President as Student Liaison to the Oakland University Board of Trustees in June 2012 with her term of office to end June 30, 2013; and

WHEREAS, Ms. Drogowski attended Board meetings and provided a crosssection of student views and opinions; and

WHEREAS, Ms. Drogowski demonstrated a concern for facilitating communication between the Board and the student body; and

Resolution Honoring Jessica M. Drogowski Student Liaison to the Oakland University Board of Trustees Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

WHEREAS, Ms. Drogowski informed student groups of her Student Liaison responsibilities and made periodic Board activity reports to those student groups; and

WHEREAS, Ms. Drogowski at all times demonstrated leadership skills at the Board meetings in her role as Student Liaison; now, therefore, be it

RESOLVED, that the Board of Trustees recognizes the fact that Ms. Jessica M. Drogowski has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Board of Trustees commends Ms. Drogowski for her outstanding academic achievements, involvement in diverse extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be provided to Ms. Drogowski to convey the esteem in which she is held by the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Ms. Drogowski and extends to her its best wishes for continued success in all of her future endeavors.

9. Attachments: None.

Submitted to the President

on <u>fune 18</u>, 2013 by

Glenn McIntosh, Interim Vice President for Student Affairs and Enrollment Management

Recommended on _______, 2013 to the Board for Approval by

Gary D. Russi

President

Agendum
Oakland University
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<u>APPOINTMENT OF INTERIM PRESIDENT</u>

- 1. <u>Division and Department:</u> Office of the President
- 2. Introduction: On June 12, 2013, Oakland University President Gary D. Russi announced his retirement effective August 1, 2013. The Board of Trustees is proposing the appointment of Oakland University's Associate Vice President for Outreach and Executive Director of OU-Macomb, Dr. Betty J. Youngblood, as Interim President based on her exemplary credentials as President and Academic Dean of Wesley College in Dover, Delaware from 1985 to 1988; Vice President for Academic Affairs and Dean of MacMurray College in Jacksonville, Illinois from 1988 to 1990; Chancellor of the University of Wisconsin-Superior in Superior, Wisconsin from 1992 to 1995; President of Western Oregon University in Monmouth, Oregon from 1995 to 2002; and President of Lake Superior State University in Sault Ste. Marie, Michigan from 2002 to 2007. Dr. Youngblood joined Oakland University in 2011 as the Associate Vice President for Outreach and Executive Director of OU-Macomb. (See Attachment A. Curriculum Vita.)
- 3. Previous Board Action: None.
- **4.** Budgetary Implications: Funding for the Interim President position is included in the General Fund Budget approved annually by the Board.
- **5.** <u>Educational Implications:</u> The appointment of an Interim President as principal executive officer of the University and ex-officio member of the Board of Trustees, without the right to vote, is imperative to the continued academic and fiscal growth of the University.
- **6. Personnel Implications:** The personnel implications are as outlined above.
- 7. <u>University Reviews/Approvals:</u> A review of Dr. Youngblood's professional record and accomplishments was conducted by the Board of Trustees.

Appointment of Interim President Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

8. Board Action to be Requested:

RESOLVED, that the Board of Trustees appoints Dr. Betty J. Youngblood to the position of Interim President effective June 26, 2013; and, be it further

RESOLVED, that the Board of Trustees authorizes the Chair of the Board to execute an employment agreement with Dr. Betty J. Youngblood as Interim President; and, be it further

RESOLVED, that Dr. Youngblood's appointment shall be subject to those terms and conditions to be contained in an Employment Agreement between Dr. Betty J. Youngblood and Oakland University, which employment agreement shall be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and University policies and regulations, and conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

9. Attachments:

A. Curriculum Vita

Recommended on 6/24, 2013

to the Board for approval by

Michael R. Kramer, Chair

Board of Trustees

BETTY J. YOUNGBLOOD

61661 Ray Center Road Ray, Michigan 48096-3847 Personal Phone: (586) 588-0096 Office Phone: (248) 370-3917

E-mail Address: youngblo@oakland.edu

GRADUATE AND UNDERGRADUATE EDUCATION

UNIVERSITY OF MINNESOTA, Minneapolis, Minnesota Doctor of Philosophy (Political Science) Ph.D. Dissertation: "Political Parties and Political Development: An Exploratory Study of Legislators' Perceptions in the Indian States of Punjab and Haryana" Areas of Specialization: American Politics, Political Methodology, and Comparative Government and Politics	1966-69
UNIVERSITY OF MINNESOTA Master of Arts (South Asian Area Studies) M.A. Thesis: "Indian National-Building: The Development of a Sikh Political Position in Twentieth-Century India"	1965-66
OAKLAND UNIVERSITY, Rochester, Michigan Bachelor of Arts (Political Science and South Asian Area Studies)	1962-65
PROFESSIONAL HIGHER EDUCATION WORK SUMMARY	
OAKLAND UNIVERSITY, Rochester, Michigan Associate VP for Outreach and Executive Director of OU-Macomb	2011-Present
LAKE SUPERIOR STATE UNIVERSITY, Sault Ste. Marie, Michigan President	2002-07
WESTERN OREGON UNIVERSITY, Monmouth, Oregon President and Professor of Political Science	1995-2002
UNIVERSITY OF WISCONSIN-SUPERIOR, Superior, Wisconsin Chancellor and Professor of Political Science Acting Chancellor and Professor of Political Science Vice Chancellor for Academic Affairs, Dean of the Faculty, and Professor of Political Science	1992-95 1991-92 1990-91

MacMURRAY COLLEGE, Jacksonville, Illinois Vice President for Academic Affairs, Dean of the College, and Professor of Political Science	1988-90
WESLEY COLLEGE, Dover, Delaware Academic Dean, Vice President of the College, and Professor of Political Science	1985-88
KENNESAW STATE UNIVERSITY, Marietta, Georgia	
Director of Academic Services, Registrar, and Professor of Political Science	1983-85
Assistant Academic Dean, EEO Officer, 504 Coordinator, and Associate Professor of Political Science	1979-83
Associate Professor of Political Science and EEO Officer	1978-79
STATE UNIVERSITY OF WEST GEORGIA, Carrollton, Georgia	
Assistant/Associate Professor of Political Science	1970-78
TEXAS TECH UNIVERSITY, Lubbock, Texas	4000 70
Assistant Professor of Political Science	1969-70
UNIVERSITY OF MINNESOTA, Minneapolis, Minnesota Teaching and Research Assistant	1966-68
9	

RELATED EDUCATION WORK EXPERIENCE

KINGSWOOD SCHOOL CRANBROOK - Cranbrook Academy,

Bloomfield Hills, Michigan

Part-time Teacher of South Asian Politics (January-June)

1965

HIGHER EDUCATION ADMINISTRATIVE EXPERIENCE

WESTERN OREGON UNIVERSITY

President

- Serve as Chief Executive Officer, with responsibility to the Oregon State Board of Higher Education, the Oregon University System, and Western Oregon University
- Major areas of leadership include:
 - implementation of strategic planning, with current university goals focusing on a student-centered mission, academic quality, innovative teaching and learning, recruitment, retention, diversity, facility needs, assessment, community outreach, and relationships with K-12 schools and other institutions;

- total enrollment growth of 24% and an increase of more than 30% in minority students since 1995;
- a three-phase, four-year renovation and expansion of the student union;
- construction of a new library, funded by state and private support;
- the most successful fund-raising efforts in the university's history, with targeted funds for library construction and collections, scholarships, and endowments;
- comprehensive marketing efforts to increase institutional visibility and to enhance business, corporate, public, and legislative support; and
- regional reaccreditation by the Northwest Association of Schools and Colleges, as well as several program-specific reaccreditations.

UNIVERSITY OF WISCONSIN-SUPERIOR

Chancellor

- Served as Chief Executive Officer, with responsibility to the Board of Regents of the University of Wisconsin System, University of Wisconsin System Administration, and the University of Wisconsin-Superior
- Led and/or facilitated campus initiatives in several areas, including:
 - initiation of strategic planning, emphasizing the relationship between the university and the communities it serves, the vitality of campus life and its impact upon student retention, and review of academic programs and services;
 - continued development of The Superior Plan, an effort to strengthen academic quality by increasing expectations for student performance, encouraging innovative teaching and learning, enhancing affective support for students, improving student retention, and implementing a comprehensive educational outcomes assessment program;
 - academic, athletic, and administrative restructuring, designed to achieve a more focused mission and to support students, staff, and faculty more effectively;
 - collaborated with K-12 schools and area community colleges to expand distance education through use of a fiber optic network to offer courses and services via interactive video/audio, live instruction at multiple sites across northern Wisconsin; and
 - regional accreditation by the North Central Association of Colleges and Schools, as well as several program-specific reaccreditations.

Vice Chancellor for Academic Affairs and Dean of the Faculty

- Held supervisory responsibility for academic division chairpersons and the directors of graduate studies, library, continuing education, academic computing, and the Lake Superior Research Institute
- Responsible for development and maintenance of instructional, research, and public service programs
- Responsible for cultural diversity planning and programming
- Responsible for academic program and faculty development and evaluation in the context of shared governance
- Assisted in developing and monitoring institutional planning and budgeting

 Represented institutional interests to UW System Administration, other UW institutions, the local community, and regional and state government leaders

MacMURRAY COLLEGE

Vice President for Academic Affairs, Dean of the College, and Professor of Political Science

- Held supervisory responsibility for heads of academic instructional units, the registrar, and directors of the library, computer center, athletics, student affairs, programs for the gifted, and continuing education
- Assisted development office in preparing grant proposals for submission to foundations
- Assisted alumni office in making contacts
- Assisted admissions office in enrollment management efforts
- Responsible for academic program and faculty development and evaluation

WESLEY COLLEGE

Vice President of the College and Professor of Political Science

- Held supervisory responsibility for heads of academic instructional units, the registrar, and the librarian
- Responsible for completing institutional academic conversion from junior to senior status
- Assisted development office in preparing grant proposals for submission to foundations
- Assisted admissions office in enrollment management efforts
- Responsible for faculty personnel decisions, faculty development and evaluation, academic program development, evaluation, and budgeting
- Coordinated preparation of college catalog, master schedule, program brochures, and faculty handbook

KENNESAW STATE UNIVERSITY

Director of Academic Services, Registrar, and Professor of Political Science

- Established Office of Academic Services, with responsibility for student records, withdrawals, regents' testing program, readmissions, advisement, master schedule, catalog, calendar, faculty policy handbook, academic institutional research, academic counseling, transfer evaluations, graduation audits, and athletic certifications
- Involved administratively in institutional transition from junior to senior status

Assistant Academic Dean of the College, EEO Officer, and Associate Professor of Political Science

- Coordinated preparation of grievance procedures and institutional affirmative action plan
- Responsible for readmissions, withdrawals, regents' testing program, academic advisement, master schedules, and faculty policy handbook

STATE UNIVERSITY OF WEST GEORGIA

Assistant/Associate Professor of Political Science

- Coordinated development of departmental master's degree program
- Represented Social Science Division in developing computer applications
- Liaison officer between Social Science Division and institutional research office

HIGHER EDUCATION FULL-TIME TEACHING EXPERIENCE

KENNESAW STATE UNIVERSITY

Associate Professor/Professor of Political Science

STATE UNIVERSITY OF WEST GEORGIA

Assistant/Associate Professor of Political Science

TEXAS TECH UNIVERSITY

Assistant Professor of Political Science

COURSES

- * Political Analysis
- American Government
- South Asian Politics
- Empirical Political Theory
- American Political Parties
- Politics of Developing Areas
- Public Opinion and Electoral Behavior
- Survey Methodology
- Comparative Politics
- American Government (Honors)
- Comparative Political Parties
- Approaches to Political Parties
- Contemporary International Politics
- Comparative Methodology and Research Design

ACCREDITATION ACTIVITIES

•	Evaluator, Northwest Association of Schools and Colleges	1996-2002
•	Consultant-Evaluator, North Central Association of Colleges	1989-95
	and Schools	W021203 8 8

Chair, North Central Steering Committee, MacMurray College
 Coordinator, Middle States Self-Study process, Wesley College
 1988-89
 1987-88

 Assisted with data collection for self-study process for the Southern 1980-84 Association, Kennesaw State University

ADVISEMENT ACTIVITIES

KENNESAW STATE UNIVERSITY STATE UNIVERSITY OF WEST GEORGIA

◆ Academic Advisor	1971-85
 Advisor for political science majors pursuing graduate school 	1972-78
 Advisor for Political Science Club 	1974-75

SCHOLARSHIPS, GRANTS AND SPECIAL ACADEMIC RECOGNITIONS

4	Honor Society of Phi Kappa Phi, Western Oregon University	1999
4	Charter Faculty Member, Kennesaw State University Chapter of	1984
	Phi Eta Sigma (Freshman Honor Society)	
4	Member, Kennesaw State University Eta Delta Chapter of Sigma	1981-85
	Alpha Iota (International Academic Music Fraternity)	
4	Charter Member, Kennesaw State University Nu Tau Chapter of	1982
	Pi Sigma Alpha (National Political Science Honor Society)	
4	Selected in national competition as participant in Scholar-Diplomat	1971, 74
	Seminar, U.S. Department of State	
4	Grant from American Association for Indian Studies (declined)	1968
4	Woodrow Wilson Foundation Doctoral Fellowship	1968
4	National Science Foundation Fellowship (doctoral research in India)	1968
4	Grant from Center for Comparative Political Analysis and Technological	1967
	Development, University of Minnesota (summer research in India)	
4	Graduate Teaching and Research Assistantship, University of Minnesota	1966-68
4	N.D.E.A. Graduate Fellowship, University of Minnesota	1965-68
	Award from P.E.O. (International Honor Society) for work on South Asia	1965
4	Graduated with honors from Oakland University and with departmental	1965
	honors for work in South Asian politics	
4	Oakland University Foundation Scholarship	1962-65

PUBLICATIONS, PAPERS, AND RELATED ACTIVITIES

- Numerous newspaper articles
- Book Review of <u>The Conservative Intellectual Movement in America Since</u> 1945, published in <u>Georgia Political Science Association Journal</u>, Vol. 8, No. 1 (Spring, 1980)
- "Political Parties and Political Development: An Exploratory Study of the Perceptions of Legislators in the Indian States of Haryana and Punjab," <u>Asian Profile</u>, Vol. 7, No. 4 (August, 1979)
- Discussant on a panel ("The Role of the Military in Developing Countries") at the Convention of the Southern Political Science Association, Atlanta, Georgia, 1976

- "The Development of Party Organizations in Haryana and Punjab" (Paper presented at the Asian Studies Section of the Michigan Academy of Science, Arts, and Letters, The University of Michigan, Ann Arbor, Michigan, 5 April 1975). (Also discussant on a related panel.)
- "The Role of the Computer in Secondary School Teaching of Today's Political Science," <u>American Secondary Education</u>, Vol. 5, No. 1 (December, 1974)
- "The Teaching of Political Science in Secondary Schools," <u>American Secondary Education</u>, Vol. 3, No. 2 (March, 1973)
- "U.S. Foreign Policy Toward India and Pakistan" (Presented at a U.S. Department of State Seminar, 1971.)
- Several short papers dealing with political development and foreign relations between India and the United States (Government of India and University of New Delhi Meetings, 1967 and 1968)

COMMUNITY ACTIVITIES

Superior, Wisconsin

Superior Rotary Club
Superior/Douglas County United Way Board of Directors
Superior/Douglas County Chamber of Commerce Board of Directors
Superior/Douglas County Salvation Army Board
KBJR-TV6, Wisconsin Program Advisory Board
WDSE-TV, Member of Board of Trustees
March of Dimes, participant in many local activities
American Cancer Society, participant in many local activities

Monmouth, Oregon

Oregon Governor's Education Stakeholders Task Force
Monmouth-Independence Rotary Club
Impact Community Planning Group, City of Monmouth
Monmouth-Independence Community Aquatic Center Committee
Monmouth-Independence YMCA Planning Committee
Mid-Willamette Valley United Way, Board of Directors
Monmouth-Independence Chamber of Commerce
Mid-Valley Arts Council Executive Director Search Committee
Community Partners for Marion and Polk Counties
Valley Community Hospital, Board of Trustees

Agendum
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APPOINTMENT OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS AND PROVOST A Recommendation

1. Division: Academic Affairs.

2. <u>Introduction</u>: Dr. James P. Lentini obtained his Doctor of Musical Arts from the University of Southern California. He joined Wayne State University in 1988 as an Assistant Professor of Music and was awarded tenure in 1994. He became the Associate Chair of the Department of Music in 1997 and became the Acting Chair in 2000. Dr. Lentini became the founding Dean of the School of Art, Media and Music at the College of New Jersey in 2003. Dr. Lentini joined Miami University in 2007 as the Dean of the School of Creative Arts at Miami University.

During the course of his career, Dr. Lentini fostered the creation of a new degree program in Interactive Media Studies with an endowment by C. Michael Armstrong. He developed a new Summer Arts Institute for high school students to increase recruitment options and revenue. Additionally, Dr. Lentini fostered the creation of international cities, leading 50-percent of Miami University students studying abroad.

Dr. Lentini has raised millions for the School of Creative Arts at Miami University. He has many original compositions that were performed by distinguished artists internationally and nationally. He received many awards, published numerous journal articles and has presented at various seminars and lectures.

The President has consulted with all University constituencies, and recommends the appointment of Dr. James P. Lentini to the position of Senior Vice President for Academic Affairs and Provost.

An Employment Agreement between Dr. Lentini and Oakland University was reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to its execution, is in compliance with the law and Oakland University's policies and regulations, and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel. The Employment Agreement is contingent upon the approval of the Board of Trustees.

- 3. Previous Board Action: None.
- **4.** <u>Budget Implications</u>: Funding for the Senior Vice President for Academic Affairs and Provost position is included in the General Fund Budget approved annually by the Board.

Appointment of the Senior Vice President For Academic Affairs and Provost Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

- 5. Educational Implications: Appointing a Senior Vice President for Academic Affairs and Provost will enrich academic and administrative leadership at Oakland University. The Senior Vice President for Academic Affairs and Provost will be the University's chief academic officer with general responsibilities for the University's academic programs, personnel, and resources. The Provost has direct oversight responsibility for the College of Arts and Sciences and the Schools of Education and Human Services, Business Administration, Engineering and Computer Science, Nursing, Health Sciences, the Oakland University William Beaumont School of Medicine, the University Libraries and other divisional units.
- **6.** <u>Personnel Implications</u>: The personnel implications are as outlined in the recommendation below.
- 7. <u>University Reviews/Approvals</u>: An extensive review of Dr. Lentini's professional record and accomplishments was conducted by the Senior Vice President for Academic Affairs and Provost, the President, and Oakland University's Provost Screening Committee.

8. Recommendation:

RESOLVED, that the Board of Trustees appoints Dr. James P. Lentini to the position of Senior Vice President for Academic Affairs and Provost, and confirms his appointment as a Professor of Music with tenure, effective July 8, 2013, in accordance with and subject to the terms and conditions of the Employment Agreement between Dr. James P. Lentini and Oakland University.

9. Attachments:

A. Curriculum Vita.

Gary D. Russi´ President

James P. Lentini, D.M.A.

Dean, School of Creative Arts Professor of Music Miami University

Curriculum Vitae

Office Address: School of Creative Arts

104 Ctr. for Performing Arts

Miami University Oxford, OH 45056 Home Address: 40 Hunter Woods Dr.

Oxford, OH 45056

Cell Phone:

(513) 593-6043

Office Phone:

(513) 529-6010

Personal Email: lentinijp@gmail.com

Web: http://jameslentini.net

Education

University of Southern California

Doctor of Musical Arts, Composition, November, 1990

Dissertation Title: Symphony No. 1
Dissertation Advisor: Robert Linn

Michigan State University

Master of Music, Composition, June, 1984

Thesis Title: <u>String Quartet</u>
Thesis Advisor: Jere Hutcheson

Wayne State University

Bachelor of Music in Composition, Theory, and Classical Guitar

Performance, June, 1982.

Other Studies

Harvard University Management in Leadership and Education

Program (MLE), June-July, 2004

University of California, Los Angeles

Doctoral Studies in Music Composition, 1984-1985

Academic and Administrative Appointments

Miami University, 2007-Present

Dean, School of Creative Arts

Professor of Music

The College of New Jersey, 2003-2007

Founding Dean, School of Art, Media, and Music

Professor of Music

Wayne State University, 1988-2003

Acting Chair, Department of Music, 2000

Associate Chair, Department of Music, 1997-2003

Professor of Music, 2001

Associate Professor of Music, 1994

Awarded Tenure, 1994

Assistant Professor of Music, 1988

Lentini curriculum vitae, page 2

Personal Information

Date & Place of Birth: 2/7/58, Detroit, Michigan

Citizenship: U.S.A.

Administrative Experience:

Miami University, 2007-Present Dean, School of Creative Arts Professor of Music

Miami University is a leading public institution in Oxford, Ohio, with over 23,000 total students among its main campus and two regional locations in Hamilton and Middletown. Founded in 1809, Miami is tier-one university that is ranked 37th among all national public institutions by U.S. News and World Report. With a Carnegie classification as a research (High Activity) campus, Miami University is committed to excellence in undergraduate education with superior and select graduate programs. My leadership encompasses management of curriculum, budget, strategic planning, fundraising, facilities, and personnel for the School of Creative Arts, a division with nationally accredited academic departments of Architecture and Interior Design, Art, Music, and Theatre, in addition to the Miami University Art Museum and the Performing Arts Series. As one of five members of the Council of Academic Deans, I share the responsibility of overseeing and developing strategies, policies, and procedures for all of Miami University.

Major Accomplishments

- Curriculum Transformation and Program Development: fostered creation of new degree program in Interactive Media Studies with an endowment by C. Michael Armstrong (former CEO of AT&T); developed new Summer Arts Institute for high school students to increase recruitment options and revenue; fostered creation of international programs in Paris, Ghana, Turkey, London, Prague, Rome, and in other international cities, leading to 50-percent of our students studying abroad; oversight of accreditation and reaccreditation for our degree programs associated with the National Architectural Accrediting Board (NAAB), Council for Interior Design Accreditation (CIDA, National Association of Schools of Art and Design (NASAD), National Association of Schools of Theatre (NAST), and the American Association of Museums (AAM).
- ♦ Faculty and Staff Development: reorganized the staffing of the School of Creative Arts to emphasize fundraising, advising, faculty affairs, and communications and marketing; Implemented new tenure-track joint appointments to foster interdisciplinary programs.
- Retention and Graduation Rates: implemented strategies that have led to a retention rate of 90.9% (freshman to sophomore) and a six-year graduation rate of 82%. Both indicators are among the best in the country for public institutions.
- ♦ Fundraising: created new director of development position; raised \$17 million for the School of Creative Arts, including an individual gift of \$1.8 million, three individual gifts of over \$1.5 million each, a gift of \$1 million for student scholarships,
- ♦ Budget Restructuring: member of university team to plan and execute a shift to a Responsibility Center Management (RCM) budget model.
- Capital Projects: oversight of final construction and move-in to renovated music facility (\$10 million); led renovation of new Art Center (\$2 million).

- Visibility/Major Events: Conceived and implemented a "Year of the Arts" celebration for all of Miami University with President David Hodge; Coordinated a major performance at Carnegie Hall in New York City for a "Miami Musical Celebration" that featured 417 students from Miami University in October, 2012; Miami University Marching Band chosen to perform in the Macy's Thanksgiving Day Parade (2011) and was the only ensemble from Ohio to perform in the Presidential Inaugural Parade in Washington, D.C., in January 2013.
- Diversity: improved faculty hiring statistics show that 15% of the full-time faculty in my division are identified as multicultural; students in my division are enrolled from 35 states and 16 countries outside the United States.

The College of New Jersey, 2003-2007

Founding Dean, School of Art, Media, and Music, 2003-2007 Professor of Music Composition (with tenure)

Responsible for academic leadership of the School of Art, Media, and Music, including curriculum, budget, strategic planning, fundraising, facilities, and personnel. Reporting to the Provost, I supervised the chairs and directors in the units of Art, Music, Interactive Multimedia, and Arts Facilties. Oversight of 35 full-time and 50 adjunct faculty, with an enrollment of ca. 450 majors in the arts. Dean's office staff included the Assistant Dean, Secretary, and Arts Facilites Director. Selected administrative highlights:

- Fundraising/Development: \$1 Million raised, including individual gifts of \$500,000 for naming of the Music Recital Hall, \$250,000 for Music Scholarships, a \$25,000 gift for a scholarship in Vocal Music, a bequest gift of \$177,000, and alumni cash donations of \$50,000; developed a new arts newsletter for the School of Art, Media, and Music.
- ♦ New Visual Art Building (ca. \$30 Million): Leadership in developing a project to construct a new \$30 million building for Art and Interactive Multimedia. My role involved initiation of the project, including coordination, advocacy, and facilitation of discussions and planning with administration, faculty, and architectural design teams. Construction is now completed.
- Program Development: Assisted in fostering development and support of interdisciplinary initiatives with departments and faculty, including newly structured faculty lines and hires in Interactive Multimedia and Music Technology.
- ♦ Technology/Equipment Upgrades: Implemented new computer/MIDI labs to be used for both visual arts and music to support cross-disciplinary courses and projects.
- ♦ Microsoft Grant: Assisted faculty with a grant initiative in facilitating a team from Music Technology, Computer Science, Digital Art, Journalism, Film Studies, and Interactive Multimedia to develop a grant proposal for a Game Design curriculum that was funded by the Microsoft Corporation for \$80,000. This was a competitive grant awarded to only three schools nationally (the others were Northwestern University and the Rochester Institute of Technology).
- School Realignment: Initiated the discussions and process to bring the Department of Communication Studies into the School of Art, Media, and Music, leading to a name change from the School of Art, Media and Music to the School of Arts and Communication.

Wayne State University, Department of Music

Acting Chair, 2000-2001

Associate Chair, 1997-2000 and 2001-2003

Professor of Music Composition (with tenure)—academic appointment from 1988-2003

Wayne State University is a research institution (Carnegie Classification is Research University, Very High Activity). The Department of Music enrolls 350 music majors pursuing the degrees master of music, master of arts, bachelor of music, and bachelor of arts. The chair directs 15 full-time and 75 adjunct faculty. I took the place of the department chair during his administrative leave in 2000-2001. When he returned, I resumed my position as associate chair. Key duties and areas of accomplishment include the following:

- Curriculum development: developed Bachelor of Music degree program in Music Technology.
- Responsible for ongoing curriculum revision with division directors in all areas.
- Responsible for enrollment management in the Department.
- Responsible for course scheduling.
- National Association of Schools of Music (NASM) reaccreditation process: authored extensive Department of Music Self-Study (2000).
- ♦ Over \$150,000 in grants for creative research and Music Technology support.
- Grants received from Michigan Council of the Arts and Cultural Affairs, Meet the Composer, and several national foundations to support Department projects (see listing under Commissions, Grants, and Awards).
- Assisted in raising several endowed scholarships for the Department of Music, including those from the Presser Foundation and the Liberace Foundation.
- As interim chair, supervised the Department of Music budget, including adjunct faculty and applied faculty salaries, visiting artists, supplies, and equipment.
- Facilities/Construction: directed Department of Music Move to a New Facility (July/August, 2000): dialogue and planning with University Administration and Facilities; directed and facilitated the move, including space planning of entire Department; coordinated all new equipment purchases for new spaces; directed purchase, design, and implementation of technology areas, including the recording studio, synthesizer lab, and MIDI studios.
- Developed Department of Music Strategic Plan (2001): directed and facilitated a Department of Music retreat for faculty and staff to develop the short-term and long-term goals for the department.
- As interim chair, responsible for staff and faculty hiring and review, assignment of faculty loads, faculty mentoring and career advising.

Original Compositions (selected list)

As a composer of works for orchestra, chamber ensembles, soloists, and multimedia, I have had my performed by distinguished artists internationally and nationally. Where appropriate, I have indicated information about commissions, premieres, publishers, and awards

Alma Mater (SATB Chorus and Orchestra, 2012)

Original arrangement of the Miami University Alma Mater

Commission: Miami University

Premiere: Carnegie Hall, NYC, by the Miami University Symphony Orchestra and

combined choruses, October 7, 2012

Through Time and Place (Orchestra, 2010)

Commission: By the Miami University Symphony Orchestra, Ricardo Averbach,

conductor. Premiere at Miami University on February 26, 2010

Opposites Attract (Piano Trio, 2010)

Commission: By The Rawlins Piano Trio of the University of South Dakota

Premiere: Premiere by the Rawlins Piano Trio, Vermillion, SD on January 28, 2010

The Trees of Miami (SATB Chorus and Wind Ensemble, 2009)

Commission: By the Miami University Bicentennial Committee

Premiere: By the Miami University Combined Choruses and Wind Ensemble,

Ethan Sperry and Gary Speck, conductors, October 23, 2009

No Boundaries (solo guitar, 2008)

Commission: Hanson Institute for American Music of the Eastman School of Music

Premiere: The College of New Jersey, James Day, Guitar, October 11, 2008

Big City Stomp (viola, baritone sax, and bayan)

Commission: By Ada Gentile of the Santa Cecilia Conservatory in Rome, Italy for the "Nuovi Spazi Musicali" festival. The work will premiere at the Hungarian Academy in Rome in October, 2006.

The Four Seasons (solo guitar, 2005-2006)

Commission: by guitarist Charles Postlewate and published in the Contemporary Anthology of Solo Guitar Music for Five Fingers of the Right Hand, Mel Bay, 2009 (MB21290)

Pacific Sunset (solo guitar, 2004)

Commission: for Italian guitarist Roberto Fabbri for publication in his solo guitar series by the international publisher Carisch.

El Signo del Angel (viola and harp, 2004)

Commission: by the noted Spanish duo of harpist Mickaele Granados and violist Julia Malkova.

Premiere: May 30, 2004 in Madrid, Spain on the festival of contemporary music series "Del Impresionismo al Siglo."

East Coast Groove (tuba and piano, 2003)

Commission: for Velvet Brown and Robert Arosio ("Duo Garda"). Premiere: at the American Academy in Rome, Italy, October 10, 2003 at the Nuovi Spazi Musicali festival by the Duo Garda (Velvet Brown-tuba and Roberto Arosio-piano)

Riding with Warriors (wind symphony, 2003)

Commission: the Wayne State University Wind Symphony, Douglas Bianchi, conductor.

Premiere: January 16, 2003 at the Midwest In-Service Conference, Michigan Theater, Ann Arbor Michigan.

Dancing with Shadows (cello, accordion & computer disk, 2002)

Commission: Nuovi Spazi Musicali, Rome, Italy.

Premiere: at the American Academy in Rome, Italy, November 8, 2002 at the Nuovi Spazi Musicali festival by Madeleine Shapiro (cello) and Mikko Luoma (accordion).

Shake, Rattle & Roll (percussion ensemble, 2001)

Commission: Birmingham-Bloomfield Symphony with a grant from "Meet the Composer."

Premiere: Birmingham, MI November 18, 2001 by the percussion section of the Birmingham-Bloomfield Symphony at Temple Beth-El.

Three Sacred Meditations (orchestra, chorus and soprano soloist, 2000) Written with a Creative Artist Grant from ArtServe Michigan Premiere: Detroit, MI November 21, 2000, performed at Old St. Mary's Church in Greektown by the Michigan Chamber Symphony and the Wayne State University Symphonic Chorus and Orchestra with Dana Lentini, guest soprano, conducted by Norah Duncan IV. Winner: First Prize in the Bluffton College Choral Composition Contest,

2004.

Winner: Honors category in the "Waging Peace Through Singing" choral composition competition (for first movement, "Peace I leave with you").

Westward Voyage (Classical Guitar, 1999)

Commission: from guitarist William Kanengiser of the Los Angeles

Guitar Quartet.

Winner of the 2002 Segovia Composition Prize, Granada, Spain

Publisher: EMEC, Madrid.

Axe Grinder (MIDI guitar controller, computer, samplers 1999)
Premiere: Rochester, MI February 13, 1999 on the "Pathway to
Electronics" Concert at Oakland University, James Lentini-guitar

The Angel's Journey (Symphonic Winds, 1998)

Commission: from the Wayne State University Symphony Band, Douglas

Bianchi, conductor.

Premiere: Ann Arbor, MI January 22, 1999 at Hill auditorium at the Michigan School Band and Orchestra conference by the Wayne State University Wind Symphony, conducted by Douglas Bianchi.

Publisher: Ballerbach, San Antonio, TX.

Mother Songs (soprano and guitar, 1997)

Commission: from Wayne State University.

Premiere: February 3, 1997 at Oakland University by Dana Lentini,

soprano, and James Lentini, guitar.

Sinfonia di Festa (orchestra, 1996)

Commission: by the Plymouth Symphony Orchestra in celebration of

their 50th season (1945-1995).

Premiere: May 17, 1996 by the Plymouth Symphony Orchestra, conducted by Russell Reed at Pease Auditorium, Ypsilanti, Ml

Publisher: MMB Music, Inc. (St. Louis, MO).

Scenes from Sedona (viola and violoncello 1996)

Publisher: European American Music, (Valley Forge, PA). Commission: from Tom Flaherty of Pomona College, CA.

Premiere: November 19, 1996 at Wayne State University by Tom

Flaherty, cello and Cynthia Fogg, viola.

Publisher: SCI Journal of Music Scores vol. 25, through European

American Music.

Orchestra Hall Suite (vl, vla, vc, bsn, 1995)

Commission: from Detroit arts patron James Persons.

Premiere: Community Arts Auditorium, Detroit on March 22,1995 by Members of the Detroit Symphony Orchestra: Paul Ganson -

bassoon, Geoffrey Applegate - violin, James VanValkenburg - viola,

Marcy Chanteaux - cello.

Dreamscape (Chamber Orchestra, 1994)

Commission: University of South Carolina Conductors Institute.

Premiere: July 20, 1994 at the University of South Carolina by the

Conductors Institute Orchestra.

Publisher: MMB Music, Inc. (St. Louis, MO).

Concerto for Guitar and Strings (1994)

Premiere: February 19, 1993 by the Livonia (MI) Symphony, James Lentini - guitar soloist, Francesco Di Blasi – Conductor.

Publisher: Acoma Editions (Toronto, Canada, 1996).

Fantasy for Guitar and Flute (1993)

Premiere: March 15, 1993 - Grosse Pointe War Memorial by Diane

Littlefield-Kegler, flute, and John Hall, Guitar.

Publisher: Acoma Editions (Toronto, Canada, 1996).

Montage (vl, vc, pno, 1992)

Commission: from Detroit arts patron James Persons.

Premiere: October 18, 1992 by the Essex Trio at Temple Beth El,

Birmingham, MI.

Life Matters (synthesizer score for documentary of the same title, 1992). Aired 20 times on PBS from March - September, 1992.

Symphony (Orchestra, 1990)

Premiere: October 16, 1995 by the Wayne State University Symphony Orchestra, Kypros Markou, conductor.

Chautauqua (Electronic tape, 1989)

Premiere: December 2, 1987 at the Schoenberg Institute, Los Angeles.

Reflections (Guitar Quartet, 1987)

Commission: by the University of Southern California Guitar Quartet Premiere: December 2, 1987 at the Schoenberg Institute, Los Angeles, by the USC Guitar Quartet.

A Distant Place (mixed ensemble, 1987)

Premiere: December 2, 1987 at the Schoenberg Institute, Los Angeles by the USC New Music Ensemble.

Winner, McHugh Composition Prize (1988)

Five Pieces for Cello and Piano (1986)

Commission: by Tom Flaherty, cellist.

Premiere: December 2, 1987 at the Schoenberg Institute, Los Angeles by Tom Flaherty, cello, and Vicky Ray, piano.

Three Sandburg Songs (Soprano and Piano, 1985)

Premiere: December 2, 1985 at the University of Southern California by Shirley Brumbaugh, Soprano, and Dean Perry, Piano.

String Quartet no. 2 (1984)

Premiere: January 12, 1984 by the Xian (China) String Quartet at Michigan State University's Festival for New Music.

Sonata for Clarinet and Piano (1983)

Premiere: March 10, at Michigan State University 1983 by Andrea Splittberger- Rosen, Clarinet, and Sarah kolb, Piano.

Music for Brass (large brass ensemble, 1983)

Premiere: April 23, 1983 at Michigan State University's Festival for New Music by the MSU Brass Ensemble, Stanley DeRusha, Conductor. First Prize, Atwater-Kent Composition Contest (1985)

String Quartet no. 1 (1982)

Premiere: March 2, 1982 at Wayne State University by the WSU Faculty String Quartet.

Lentini curriculum vitae, page 8

Woodwind Quintet (1981)

Premiere: March 10, 1981 at Wayne State University by the WSU Faculty Woodwind Quintet.

Awards and Residencies

Career Achievement Award in the Field of Music from the College of Fine, Performing and Communication Arts at Wayne State University, March 22, 2013.

University of Southern California Composition Forum, November 16, 2012. Invited by composers Morten Lauridsen and Donald Crockett.

Composition "Peace I leave with you" awarded first prize in the Choral Composition Contest at Bluffton College. Prize included a cash award and a performance of the work (2004).

Composition "Peace I leave with you" awarded honors in the "Waging Peace through Singing" contest sponsored by the Oregon Bach Festival (2002).

Andrés Segovia International Composition Award, Granada, Spain 2002. Awarded for my solo guitar composition <u>Westward Voyage</u>. The prize includes a cash award, publication of <u>Westward Voyage</u>, and inclusion of the work as a required piece for the second round of the Segovia Guitar Competition in 2003

Visiting Artist Residency in Composition at the American Academy in Rome, April-May, 2002

Composer in residence at Conservatorio Santa Cecelia in Rome, April 13-14, 2002

ASCAP Standard Panel Award: I have received this award every year between 1991-2013 from the American Society of Composers, Authors, and Publishers. This is a cash award based on quality of work and the prestige value of performances in composition.

Michigan Council for the Arts Grant to support the Department of Music in hosting the Society of Composers Region V Conference in November, 2001 (\$3500).

Meet the Composer Grant to compose a work for the percussion section of the Birmingham-Bloomfield Symphony (\$3000).

Creative Artist Grant from ArtServe Michigan for orchestra and chorus composition, 1999-2000 (\$6000.00). Work composed: Three Sacred Meditations.

Detroit Music Award 2000, for category of "Outstanding Classical Composer."

Career Development Chair Award (\$18,700.00), 1995.

Supplemental Research Equipment Fund Award, March, 1995, for purchase of new research equipment for the recording/electronic lab (\$16,500.00).

Humanities Center Grant, April, 1995, for project titled Music and Computers: "New Techniques for Creating and Editing Digital Audio" (\$5000.00).

President's Award for Excellence in Teaching (Wayne State), 1993.

Pi Kappa Lambda National Music Honor Society, 1990.

McHugh Composition Prize for <u>A Distant Place</u> for mixed ensemble at the University of Southern California, 1988.

First Prize in the Atwater-Kent Award Competition for composition at UCLA, 1985

Recorded Compositions

Lentini, James. "Orchestra Hall Suite," "El Signo del Angel," "5 Pieces for Cello and Piano," "East Coast Groove," "Montage." <u>James Lentini, Chamber Music</u>. Naxos American Classics (catalogue number 8.559626), 2010

The Dearing Concert Duo. "Fantasy for Flute and Guitar." By James Lentini. <u>Take One</u>. Detroit, 1999.

The St Clair Trio. "Montage" (Piano Trio). By James Lentini. <u>Preludio</u>. CRS Master Recordings (CD 9867), 1998.

Swoboda, Jerzy, cond. "Dreamscape." By James Lentini. New Century, vol. VII. Krakow Philharmonic Orchestra. Master Musicians Collective (MMC 2053), 1998.

DeRusha, Stanley, cond. "Music for Brass." By James Lentini. <u>Grand Designs</u>. Michigan State University Wind Symphony. Capstone, 1997

Journal Articles Published

Lentini, James. "Techniques for Developing an Electronic Ensemble." <u>Michigan IAJE Newsletter</u> (1992): 3-4.

Lentini, James. "Analog Versus Digital Timbre." <u>The Music & Computer Educator</u> 2, no. 6 (September, 1991): 47-48.

Lentini, James. "sYbil Version 2.5." The Music & Computer Educator 2, no. 4 (1991): 28-3

Invited Seminars and Lectures

Pre-concert lecture for the audience of the Birmingham-Bloomfield Orchestra before the premiere of my composition for percussion ensemble entitled "Shake, Rattle & Roll," November 18, 2001.

Guest composer/lecturer at Michigan State University, September 24, 2001.

Guest composer/lecturer at Oakland University, October 22, 1999

Two presentations on Music Technology at the National Association of Pastoral Musicians Regional Conference in Grand Rapids, MI July 2 and 3, 1998. Topics discussed: "Music Software for Church Musicians," and "MIDI for Church Musicians"

Academy of Scholars Lecture: "The Role of Technology in Music Composition and Production," Wayne State University, January 23, 1998

Humanities Center Fall Symposium, Wayne State University: presented lecture/demonstration based on work from my Humanities Center grant titled: "Music and Computers: New Techniques for Creating and Editing Digital Audio," September 27, 1996

Teaching

Received President's Award for Excellence in Teaching (Wayne State), 1993.

Courses Taught:

Composition

Intro to Music Technology I

Intro to Recording Techniques

Analytical Techniques

Orchestration

Computer Applications in Music Teaching

Music Theory I

Advanced Orchestration

Composition

Computer Applications in Music Teaching

Music Theory II and IV

Counterpoint

Ear Training II and IV

Elementary Music Theory

Electronic Music Synthesis I

Electronic Music Synthesis II

Recording Workshop

Years at Other College/Universities:

- 1. Assistant Lecturer at the University of Southern California from 1985-1988
- 2. Graduate Assistant at Michigan State University from 1982-1984

Course and Curriculum Development

Developed and implemented the Bachelor of Music degree concentration in Music Technology at Wayne State University, which has been fully approved by the National Association of Schools of Music (NASM)

For the Music Technology degree, I developed the following courses:

Introduction to Music Technology (MUA 5610)

Introduction to Recording Techniques (MUA 5630)

Electronic Music Synthesis I (MUA 5640)

Electronic Music Synthesis II (MUA 5650)

Recording Workshop (MUA 5660)

Computer Applications in Music Teaching (MED 5590

Biographical Citations

"Lentini, James." <u>Composers in the Classroom</u>. Ed. James Michael Floyd. Lanham, Md.: Scarecrow Press, 2011.

"Lentini, James." <u>International Who's Who in Music and Musicians' Directory (in the Classical and Light Classical Fields</u>). Ed. David M. Cummings. 17th ed. Cambridge: International Biographical Centre, 2000.

Academic and Professional Service

Co-host of the Society of Composers. Inc. Region V Conference held at Wayne State University, November 1-3, 2001.

Memberships/Offices Held in Public or Private Agencies Related to Discipline:

Council of Colleges of Arts and Sciences (CCAS)
International Council of Fine Arts Deans (ICFAD)
American Music Center
American Society of Composers, Authors, and Publishers (ASCAP)
College Music Society
National Association of Composers, USA
Society of Composers, Incorporated
Society for Electro-Acoustic Music in the United States (SEAMUS)

Consulting to Public Agencies, Foundations, and Professional Associations:

Grant Application Panelist for ArtServe Michigan, June 2000 (evaluated grant applications for Music Composition)

Consulting to Private Enterprises:

Ford Motor Company consultant regarding acoustics and sound quality, 1989

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

APPOINTMENT OF THE DEAN OF THE OAKLAND UNIVERSITY COLLEGE OF ARTS AND SCIENCES A Recommendation

- 1. Division: Academic Affairs.
- 2. Introduction: We are pleased to recommend the appointment of Kevin J. Corcoran as the Dean of the College of Arts and Sciences and Professor of Psychology, with tenure. This recommendation is based on an extensive review of Dr. Corcoran's professional record, his accomplishments at Northern Kentucky University (NKU), and overwhelming support of Oakland University's Dean Screening Committee, which was composed of Scott Crabill, Interim Vice Provost for Undergraduate Education; Todd Shackelford, Professor of Psychology; Eddie Cheng, Distinguished Professor of Mathematics; Chris Clason, Professor of German; Rose Cooper, Associate Professor of Communication; Sandra Dykstra, Assistant Dean of the College of Arts and Sciences; Todd Estes, Associate Professor of History; Anne Hitt, Associate Professor of Biological Sciences; Tamara Jhashi, Acting Dean of the College of Arts and Sciences; Adriene Lim, Dean of University Libraries; Joe Shively, Associate Professor of Music; and Gopalan Srinivasan, Distinguished Professor of Physics.
- Dr. Corcoran received a BA in Psychology from LaSalle College, a MA in Clinical Psychology from the University of Connecticut and received his PhD in Clinical Psychology from the University of Connecticut.

At NKU, Dr. Corcoran held the position of Dean of the College of Arts and Sciences and Professor of Psychological Science. As Dean of the College of Arts and Sciences, Dr. Corcoran provided leadership on the senior level. Dr. Corcoran was elected Dean of the largest College at Comprehensive State University where he was responsible for 13 academic departments, hired eight chairs during his tenure, two academic programs which reported directly to the College and five centers. Dr. Corcoran also managed a budget in excess of \$27 million, approximately 300 full-time faculty, 275 part-time faculty and roughly 5000 majors. Dr. Corcoran served on the President's Cabinet, Academic Advising Council and Council of Deans.

Dr. Corcoran was involved with various University projects and committees such as the development and launch of the new academic department – World Languages and Literatures; Launched new MA in English; BA in German, BA in Statistics; Approval of new MA in Public History. Dr. Corcoran was involved with many campus and community service committees, such as, the NKU Internationalization Task Force, NKU Retention Planning Committee and the Strategic Enrollment Planning Leadership Team.

Appointment of the Dean of the Oakland University College of Arts and Sciences Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

His portfolio includes presentations and posters such as "Measuring Neuroticism," and "Self-Attributes Questionnaire: A Promising Measure of Adolescents' Self-Esteem." Dr. Corcoran has also published research in many journals including "Educational Technologies: Impact on Learning and Frustration," "If You Post it, Will They Come? Lecture Availability in Introductory Psychology," Teaching of Psychology.

An Employment Agreement between Dr. Corcoran and Oakland University was reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to its execution, is in compliance with the law and Oakland University's policies and regulations, and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel. The Employment Agreement is contingent upon the approval of the Board of Trustees.

3. Previous Board Action: None

- **4.** <u>Budget Implications</u>: Funding for the Dean of the College of Arts and Sciences position is included in the General Fund Budget approved annually by the Board.
- **Educational Implications:** Appointing a Dean the College of Arts and Sciences will enrich academic leadership at Oakland University and enhance instruction and scholarship in arts and sciences. The Dean will assume a major role in securing and maintaining accreditation for the College of Arts and Sciences and will provide leadership in the wider community to foster even closer ties between Oakland University and other colleges.
- **6.** <u>Personnel Implications</u>: The personnel implications are as outlined in the recommendation below.
- 7. <u>University Reviews/Approvals</u>: An extensive review of Dr. Corcoran's professional record and accomplishments was conducted by the Senior Vice President for Academic Affairs and Provost, the President, and Oakland University's Dean Screening Committee.

8. Recommendation:

RESOLVED, that the Board of Trustees appoints Dr. Kevin J. Corcoran to the position of Dean of the College of Arts and Sciences and Professor of Psychology, with tenure, in accordance with and subject to the terms and conditions of the Employment Agreement between Dr. Kevin J. Corcoran and Oakland University.

Appointment of the Dean of the Oakland University College of Arts and Sciences Oakland University Board of Trustees Formal Session June 26, 2013 Page 3

9. Attachments:

A. Dr. Kevin J. Corcoran's curriculum vita.

Submitted to the President on 6/21, 2013 by

Śusan M. Awbrey

Interim Senior Vice President for Academic Affairs and Provost

Recommended on ______, 2013 to the Board for approval by

Gary D. Russi

President

Kevin J. Corcoran, Ph.D.

Northern Kentucky University Highland Heights, KY 41099 513-324-5388 (cell) Kevin.corcoran@ymail.com

Education

1984 Ph.D. University of Connecticut, Storrs, CT (Clinical Psychology)

1982 M.A. University of Connecticut, Storrs, CT (Clinical Psychology)

1980 B.A. LaSalle College, Philadelphia, PA (Psychology)

Academic positions (Faculty)

2006- Professor, Department of Psychological Science, Northern Kentucky University

2001-2006 Professor, Department of Psychology, University of Cincinnati

1999-2001 Associate Professor, Department of Psychology, University of Cincinnati

1988-1998 Assistant Professor and Associate Professor, Department of Psychology, Southern Illinois University

1984-1988 Assistant Professor, University of Idaho, Department of Psychology;

Administrative Positions

2006-2009 Dean, College of Arts and Sciences, Northern Kentucky University (NKU)

Dean of largest College at Comprehensive state university (13 academic departments [8 chairs hired during my tenure]; 2 academic programs reporting directly to College; 5 Centers [Center for Integrative Natural Science and Mathematics, Institute for Freedom Studies, Latino and Multicultural Center for Community Development; Kentucky Center for Mathematics; Center for Applied Ecology]); Budget in excess of \$27M; approximately 300 Full-time faculty; 275 part time faculty; roughly 5000 majors. As Dean, served on President's Cabinet, Academic Advising Council, and Council of Deans.

Major Initiatives and accomplishments during my tenure as Dean

- Developed and launched new academic department--World Languages and Literatures
- Launched new MA in English; BA in German, BA in Statistics; Approval of new MA in Public History

- Led initiative to revamp interdisciplinary program, both graduate and undergraduate (changed program name from Liberal Studies to Integrative Studies to reflect modification)—enrollment growth over 40% during my tenure
- Expanded offerings for adult learners; expanded course/program offerings online
- Supported development of articulation agreements with two-year institutions
- Created staff position in Instructional Design; initiated Faculty Learning Community resulting in increase in high quality online and web-enhanced offerings
- Created new College award ("Spark") to recognize commitment, innovation, and creativity among faculty and staff
- Re-initiated College Board of Visitors
- Successfully completed external accreditation—including site visits (ABET: Engineering Technology; NASM: Music Department)
- Developed collaborative relationships with two universities in Mexico (University of Zacatecas; ITESSO)

Campus and Community Service (Selected examples)

- NKU Internationalization Task Force
- NKU Retention Planning Committee (Strategically Aligning for Student Success)
- Community Engagement Planning Committee (Strategically Helping Align for Public Engagement)
- Presidential Advisory Committee on Efficiencies and Savings (PACES)
- Strategic Enrollment Planning Leadership Team
- Vice President for Student Affairs Search (chair)
- Dean of College of Education and Human Services Search (chair)
- General Education Exploratory Committee (chair)
- SOAR Advisory Board—scholarship and mentoring program targeting underrepresented groups in STEM disciplines (chair)
- NKU Outstanding Advisor Award Committee (chair—3 years)
- Foundations of Excellence—All Student Dimension (co-chair)
- Kentucky Engagement Conference Planning Committee
- Board Member, Bridges for a Just Community (Greater Cincinnati Chapter); Transition Core Leadership Team (chair); Strategic Planning Committee (chair)

2005-2006 American Council on Education Fellow, Northern Kentucky University (NKU)--James C. Votruba, Mentor

As part of longest running national leadership development program, worked closely with President and Provost at NKU. Participated in wide range of activities with leadership team both on and off campus—including Executive Team participation.

Primary focus: Civic Engagement (active participant in University Committee designed to align resources to enhance public engagement) and strategic planning; visited approximately 20 2- and 4-year institutions in US, Mexico, and South Africa.

1999-2006 Department Head, Psychology, University of Cincinnati, McMicken College of Arts and Sciences

Chief Academic and Financial Officer of Academic department with 32 faculty (plus 6 cross-appointed faculty), and four support staff; more than 40 faculty with adjunct titles, in addition to approximately 20 part time adjunct instructors. Department also had cooperative agreements with multiple community agencies--providing funding and training for graduate students, and internship experiences for undergraduates. The department had over 500 undergraduate majors, and approximately 80 Ph.D. students (the largest or second largest in the College in each category).

Major Initiatives and accomplishments during my tenure as Department Head

- Initiated and assisted in the development of program to eliminate gender-related harassing behaviors
- Provided College leadership in the development of online courses
- Initiated job fair for undergraduates, involving employers and Psychology majors
- Completed successful accreditation (American Psychological Association) for Clinical Psychology Ph.D. Program (including successful self-studies and site visits)
- Increased number of undergraduate majors by 20% in two years though plan to integrate students from disbanding college
- Developed and launched (with Philosophy) interdisciplinary program in Brain and Mind Studies
- Developed plans for interdisciplinary Neuroscience program (with Department of Biological Sciences, Philosophy, and College of Medicine; implemented after my departure)

Campus and Community Service (representative examples)

- UC/21 Academic Planning Committee
- College Technology Committee (chair)
- College Governance Committee (chair)
- University Leadership Development Steering Committee
- Maternal and Child Health LEND (Leadership Education in Neurodevelopmental Disabilities)
 Advisory Committee
- Strategic Planning Committee, Sycamore Community Schools
- Leadership Cincinnati (Class XXVIII)
- Leadership Cincinnati Steering Committee (Diversity Subcommittee), Cincinnati Chamber of Commerce

1999 Director of Clinical Training, Department of Psychology, University of Cincinnati

Director of American Psychological Association-accredited program in clinical psychology. Served eight months before becoming Department Head. Worked with Department Head to oversee administration of Clinical Psychology Doctoral program; member of the department's Advisory Committee; managed collaborative process of revising program curriculum.

1992-1998 Coordinator, Psychological Services, Clinical Center, Southern Illinois University at Carbondale (SIUC)

Coordinator of counseling, assessment, and other psychological services for a campus-based community serving clinic—which provided training for students in Psychology, Education, Counseling, Rehabilitation, Social Work, Communication Disorders, and Physical Therapy Assistant programs. As a unit reporting directly to the Provost, our primary missions were training and research. There were over 120 students providing services in any given academic term within my service/training area. In a typical year, we served several thousand clients—typically, low income rural adults and children—who paid for their services on a sliding fee scale.

Major Initiatives and accomplishments during my tenure

- Initiated multi-disciplinary Family Therapy program
- Initiated provision of supervised emergency coverage
- Developed and initiated systematic assessment process
- Initiated and coordinated cooperative program with Carbondale Women's Center.

1991-1992 Interim Director of Clinical Training, Department of Psychology, SIUC

Served as one year sabbatical replacement. Worked in collaboration with Department Chair to oversee operation of clinical program—including scheduling courses, evaluating student progress, and assigning teaching assistants; coordinated communication with outside agencies. Coordinated outcome assessment processes in both 1992 and 1998 in anticipation of accreditation self-study and site visit by American Psychological Association.

1987-1988 Interim Director of Clinical Training and Director of Clinic, Department of Psychology, University of Idaho.

Served one year as a sabbatical replacement. Oversaw the operation of both the Master's program and the community clinic. Coordinated evaluation of graduate students and assignment of students to external placements and teaching assistantships within the department.

Offices held and service for professional associations:

- State Representative (Idaho), APA Division 43 (Family Psychology; 1987-88)
- Book Review Board, The Family Psychologist (1989-93)
- Program Committee, Southeastern Psychological Association (1995, 1997, 1999, 2001)
- Contributing Editor, Psychological Assessment (1996-97)
- Editorial Consultant, Psychotherapy (1997-2000)

Publications

- (Publications since 1991 listed; 12 publications prior to 1991—references available on request)
- Corcoran, K.J., & Thomas, L.R. (1991). The influence of observed alcohol consumption on perceptions of initiation of sexual activity in a college dating situation. *Journal of Applied Social Psychology*, 21, 500-507.
- Corcoran, K.J. (1991). Efficacy, "skills", reinforcement, and choice behavior. *American Psychologist*, 46, 155-157.
- Corcoran, K.J., & Parker, P.S. (1991). Alcohol expectancy questionnaire tension reduction scale as a predictor of alcohol consumption in a stressful situation. *Addictive Behaviors*, 16, 129-137.
- Mooney, D.K., & Corcoran, K.J. (1991). Personal and perceived peer alcohol expectancies: Their influence on alcohol consumption. *Psychology of Addictive Behaviors*, 5, 85-94.
- Schwerin, M.J., & Corcoran, K.J. (1992). what do people think of male steroid users? An experimental investigation. *Journal of Applied Social Psychology*, 22, 833-840.
- Corcoran, K.J., & Segrist, D.J. (1992). In search of an alternative placebo: Estimating alcohol content of non-alcoholic, light and regular beer. *Addictive Behaviors*, 18, 259-262.
- Corcoran, K.J., & Segrist, D.J. (1993). Personal expectancies and group influences affect alcoholic beverage selection: The interaction of personal and situational variables. *Addictive Behaviors*, 18, 577-582.
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- Corcoran, K.J. (Principal Investigator). *Portfolios Program to Understand Financial Risk Management and Decision Making*. Grant funded by State Farm Insurance (total direct costs--\$10,000).

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Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

RESOLUTION HONORING BENJAMIN S. EVESLAGE STUDENT LIAISON TO THE OAKLAND UNIVERSITY BOARD OF TRUSTEES

- 1. <u>Division and Department:</u> Student Affairs.
- 2. <u>Introduction:</u> On December 1, 1994, the Oakland University Board of Trustees approved the positions of Student Liaisons to the Board. The role of the Student Liaison is to serve as a resource to the Board regarding student issues. The Student Liaisons serve for a one or two-year term beginning in June each year; provide a cross-section of student views and opinions; and make periodic reports regarding Board activities to student groups.
- 3. Previous Board Action: None.
- 4. Budget Implications: None.
- **5.** Educational Implications: Student Liaisons gain invaluable educational and career experience through their interaction with the governing board of a complex, public institution. As the voice of students, they are able to provide a cross-section of student views and opinions to the Board of Trustees.
- **Personnel Implications:** None.
- 7. <u>University Reviews/Approvals:</u> All resolutions honoring Student Liaisons are reviewed and approved by the Vice President for Student Affairs and Enrollment Management.
- **8.** Recommendation: It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS, Mr. Benjamin S. Eveslage, an undergraduate student majoring in International Relations, was appointed by the President as Student Liaison to the Oakland University Board of Trustees in June 2012 with his term of office to end June 30, 2013; and

WHEREAS, Mr. Eveslage attended Board meetings and provided a cross-section of student views and opinions; and

WHEREAS, Mr. Eveslage demonstrated a concern for facilitating communication between the Board and the student body; and

Resolution Honoring Benjamin S. Eveslage Student Liaison to the Oakland University Board of Trustees Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

WHEREAS, Mr. Eveslage informed student groups of his Student Liaison responsibilities and made periodic Board activity reports to those student groups; and

WHEREAS, Mr. Eveslage at all times demonstrated leadership skills at the Board meetings in his role as Student Liaison; now, therefore, be it

RESOLVED, that the Board of Trustees recognizes the fact that Mr. Benjamin S. Eveslage has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Board of Trustees commends Mr. Eveslage for his outstanding academic achievements, involvement in diverse extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be provided to Mr. Eveslage to convey the esteem in which he is held by the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Mr. Eveslage and extends to him its best wishes for continued success in all of his future endeavors.

9. <u>Attachments:</u> None.

Submitted to the President

/n~ /8 , 2013 b

Glenn McIntosh, Interim Vice President for Student Affairs and Enrollment Management

Recommended on _______, 2013 to the Board for Approval by

Gary D. Russi

President

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

OIL AND GAS EXPLORATION - ROSE TOWNSHIP LEASE AGREEMENT

A Recommendation

- 1. <u>Division and Department:</u> Finance and Administration Division
- 2. Introduction:

The Property

In December 2012 the Oakland University (University) Board of Trustees (Board) authorized the Vice President for Finance and Administration to advertise and request bids, consistent with Board policy, to lease the University's Rose Township Property, Oakland County, Michigan (Property) for the purpose of oil and gas exploration.

The University received the Property as a gift in 1984. The Property is comprised of approximately 121 undeveloped acres, except for one single-family home located on the Property's western boundary, which the University currently rents via a residential lease on a year-to-year basis.

The northern boundary of the Property abuts the Rose Township Superfund Site (Superfund Site), a contaminated area as designated by the United States Environmental Protection Agency (USEPA). In 1992, the Board of Trustees (Board) approved an access agreement with Chrysler Corporation (Chrysler) that granted Chrysler access to a 21 acre parcel at the northern boundary of the Property to perform testing, monitoring and cleanup activities related to the Superfund Site (Access Site). Pursuant to the access agreement, Chrysler erected a fence and installed ten monitoring wells at the Access Site. The access agreement was subsequently extended with Board approval in 1995 and 1996. At the request of the USEPA, a new group known as the Rose Township Group (RTG) assumed responsibility from Chrysler for cleanup activities at the Superfund Site, and in December 2010 the Board approved an access agreement that grants RTG continued access to the Access Site. RTG maintains the fence and inspects samples and monitors the monitoring wells. The access agreement with RTG is currently in effect and will terminate only after the USEPA notifies the University and RTG that no further cleanup of the Superfund Site is necessary.

The Property is also subject to a permanent easement over the northwest tip of the Property, which is held by Consumers Energy Company (Consumers) pursuant to a Right of Way granted by the University's donor of the Property in 1951. The permanent easement grants Consumers the right to construct, repair and maintain up to two gas mains within the permanent easement, and Consumers has constructed and operates two gas mains in the permanent easement.

Oil and Gas Exploration – Rose Township Lease Agreement Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

The Board's Policy and Procedures

The Board's Policy and Procedure for Disposal, Acquisition, Lease, and Other Transfer of Real Property Interests relative to oil, gas, and mineral transactions (Policy), requires that:

- 1. All inquiries with respect to mineral rights and leases shall be made in writing to the President and reported to the Board of Trustees.
- 2. The President, on behalf of the Board of Trustees, will evaluate each request for a mineral right or lease as to its impact on the University. Upon completion of this review, a report will be presented to the Board of Trustees. The Board of Trustees will determine whether or not the property will be offered for lease or the sale of the mineral rights.
- 3. When the Board of Trustees has approved a parcel of property for mineral lease, the Office of the Vice President for Finance and Administration will advertise and request bids in the appropriate publications.
 - a. All bids must be in writing and sealed and delivered to the Office of the Vice President for Finance and Administration by a specified date.
 - b. All bids will be presented to the Board of Trustees with a recommendation from the President.
 - c. The Board of Trustees reserves the right to lease to a specified party if it is in the interest of the University. The University shall document in writing the appropriateness of such action and shall establish a fair market value of the lease based upon appraisals.
- 4. The Board of Trustees will make the final decision on all oil, gas and mineral leases and transactions. These transactions will be reviewed by the General Counsel or a designee of the General Counsel.

The Proposed Oil and Gas Lease

Susan Hlywa Topp, attorney-at-law, of Topp Law PLC, was engaged to advise and assist in the bid process, proposal evaluation, and proposed oil and gas lease negotiations. Ms. Topp's practice is focused on environmental and natural resource law, including litigation and regulatory actions under State of Michigan oil, gas and mineral development programs, such as litigating title and environmental claims as well

Oil and Gas Exploration – Rose Township Lease Agreement Oakland University Board of Trustees Formal Session June 26, 2013 Page 3

as negotiating oil and gas leases. Ms. Topp has also negotiated several oil and gas leases on behalf of the State of Michigan.

With Ms. Topp's assistance, a Request for Proposals (RFP) was issued on February 26, 2013 to five oil and gas exploration firms. Only Jordan Development Company, L.L.C. (Jordan) submitted a sealed bid. Ms. Topp also negotiated the terms and conditions of the proposed oil and gas lease with Jordan on behalf of the University.

It is recommended that the Board authorize the Vice President for Finance and Administration to execute an oil and gas lease (Lease) with Jordan to discover, develop, and produce oil and natural gas from the University's Rose Township Property, Oakland County, Michigan, consistent with Board policies. No wells will be located on University property, rather, Jordan will access producing formations by directional drilling under the University's property.

The Lease, which reflects fair market value, provides royalties of 1/6th, equal to the royalties being received by the State of Michigan; a provision to not use hydraulic fracturing, "fracking"; a three year lease term and an option for a two year extension; restrictions on development, deductions, and size of drilling/production units; shut in royalties of \$25 per acre per year with a maximum of three consecutive years shut in.

The Lease has been reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel, and is in compliance with the law and University policies and regulations, and conform to legal standards and policies of the Vice President for Legal Affairs and General Counsel.

- Previous Board Action: On August 29, 1984, the Board accepted a gift of the Property. On October 1, 1992, the Board authorized a three (3) year Access Agreement with Chrysler for the purpose of performing remediation activities at the Rose Township Superfund Site, which was subsequently extended for six (6) months. On April 11, 1996, the Board extended the term of that Access Agreement for an additional two (2) years, which ended in May, 1998. On April 7, 2010, the Board authorized an Agreement Regarding Easement with Consumers expanding an existing utility easement on the Property held by Consumers. On December 9, 2010, the Board authorized a new Access Agreement with the RTG for the purpose of performing continuing remediation activities at the Rose Township Superfund Site. On December 3, 2012, the Board authorized the Vice President for Finance and Administration to advertise and request bids to lease the Property for oil and gas exploration.
- **4.** <u>Budget Implications:</u> Potential income from the lease, including royalties, may occur if oil and/or gas are discovered and produced.

Oil and Gas Exploration – Rose Township Lease Agreement Oakland University Board of Trustees Formal Session June 26, 2013 Page 4

- **5.** Educational Implications: Potential income could provide funding to support/enhance educational programs.
- 6. Personnel Implications: None.
- 7. <u>University Reviews/Approvals:</u> This recommendation was formulated by the Vice President for Finance and Administration and approved by the President.
- 8. Recommendation:

RESOLVED, that the Board of Trustees authorizes the Vice President for Finance and Administration to execute the Oil and Gas Lease with Jordan to discover, develop, and produce oil and natural gas from Oakland University's Rose Township Property, Oakland County, Michigan.

9. Attachments: None.

Submitted to the President on ______, 2013 by

John W. Beaghan

Vice President for Finance and Administration and Treasurer to the Board of Trustees

Recommended on <u>C(></u>\superscript{\superscrip

Gary D. Russi

President

Agendum
Oakland University
Board of Trustees Formal Session
June 26, 2013

GENERAL FUND BUDGET AND TUITION RATES FOR FY2014

A Recommendation

- **1.** <u>Division and Department:</u> Finance and Administration, Budget and Financial Planning Office
- 2. <u>Introduction:</u> Board of Trustees (Board) approval is requested for the FY2014 General Fund budget and tuition rates. Highlights and assumptions for this proposal are described below.

Attachment A is a FY2014 General Fund Budget Briefing.

Attachment B is the FY2014 Proposed General Fund Budget which provides summarized budget information for each major academic and operating unit of Oakland University (University) and a comparison to the FY2013 General Fund budget.

Attachment C is the proposed Schedule of Tuition Rates Effective Fall Semester 2013.

State Appropriations:

The FY2014 base appropriation budget is \$45,634,800 and includes the FY2014 performance funding of \$670,700 (1.5%). The 1.5% increase relates to the State's performance funding using Carnegie classification peer comparisons for critical skills degree completions, research expenditures, six-year graduation rates, total degree completions, and institutional support as a percent of core expenditures. Despite the FY2013 and FY2014 appropriation increases, the University's appropriation level is \$1 million below what it was ten years ago. Historically, the University has been underfunded by the State on a per Fiscal Year Equated Student (FYES) basis as compared to the other public universities in Michigan. The University's FY2014 base appropriation per FYES will be \$2,796 as compared to the state average of \$4,414, second lowest in the State.

Again this year, the State implemented a tuition restraint mandate, 3.75%, with which the University must comply or risk losing its \$670,700 FY2014 performance funding.

Cost Containment and Budget Reductions:

The University has accumulated data on cost containment initiatives totaling over \$41 million of permanent and one-time savings, such as eliminating positions, reducing program offerings, further deferring needed maintenance, renegotiating vendor contracts, refinancing debt, energy savings initiatives, implementation of "healthy living" employee benefits, lean academic and administrative practice redesign, and an early retirement plan. Per the State's Higher Education Institution Data Inventory (HEIDI) database, the University's General Fund expenditures per FYES was fifth lowest in the state in FY2012, \$3,955 below the state average, substantiating that the University is an efficient and lean organization.

General Fund Budget and Tuition Rates for FY2014
Oakland University
Board of Trustees Formal Session
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Page 2

Protecting the Core Education of Students:

The University's economic and societal impact on the state and region have been steadily increasing over the past decade – due to strategic planning, aggressive fiscal management, outstanding faculty and staff, and creative partnerships with business, industry, and the community. To maintain the University's distinctive and valued educational programming and services, additional revenue is needed to adequately fund operations and strategic initiatives for the benefit of Oakland students. State funding as a percentage of the University's proposed FY2014 General Fund revenue remains at its all-time low of 18%, leaving 81% of the cost of the core operations of the University to be supported by student tuition. Even with the continuation of cost containment and budget reduction initiatives, a tuition increase is necessary to protect the core education of Oakland University students.

Tuition:

In an effort to keep resident undergraduate tuition rates below the state average (currently sixth lowest in the State on an "all-in" basis), while continuing the University's financial aid strategy, program improvements, and pricing transparency, the proposed FY2014 resident undergraduate average tuition rate for a full time student is \$11,108, a 3.75% increase, \$13.38 per student credit hour. The proposed FY2014 resident graduate tuition rate for a full time student is \$14,820, a 3.74% increase.

In FY2013, on average, a full-time undergraduate student received non-debt financial aid (scholarships, grants, and other awards) of \$3,891, reducing the overall net average cost by nearly one third, to \$6,815.

Highlights of the Proposed General Fund Budget:

Revenue:

- 1. State appropriation of \$45,634,800, 1.5% higher than FY2013 total appropriation.
- 2. FYES enrollment of 16,978 (excluding School of Medicine), a 3% increase over the prior year budget. FYES projections include an estimated impact from the University's move to the Horizon League.
- 3. Average undergraduate in-state tuition of \$11,108 for full-time students, an increase of 3.75%.
- 4. Average graduate in-state tuition of \$14,820 for full-time students, an increase of 3.74%.
- 5. Continuation of no fee pricing strategy.

Expenditures:

- 1. Expense budget increases made up of, in part:
 - a. Program improvements: New academic degree program funding, library collections, and faculty positions.
 - b. Operating funding required for approved course offerings with related faculty appointments (reflecting program growth and market demand), debt service obligations, utilities, and other contractual obligations.

General Fund Budget and Tuition Rates for FY2014
Oakland University
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- Continued focus on student financial aid funding including the student full aid guarantee, economic hardship fund, and competitive merit-based scholarship awards.
- **3.** <u>Previous Board Action:</u> On August 6, 2012 the Board approved the FY2013 General Fund budget and tuition rates.
- **4.** <u>Budget Implications:</u> Approval of the FY2014 Proposed General Fund Budget and the Schedule of Tuition Rates Effective Fall Semester 2013 provides the needed authorization for assessing students and expending University resources for instructional, programmatic, and operating needs.
- **5.** <u>Educational Implications:</u> Provides General Fund budget for academic programming.
- **6. Personnel Implications:** Provides General Fund budget for personnel.
- 7. <u>University Reviews/Approvals:</u> The FY2014 Proposed General Fund Budget and the Schedule of Tuition Rates Effective Fall Semester 2013 were developed by the Office of Budget and Financial Planning, with input from the President's Council, and reviewed by the Vice President for Finance and Administration, and President. Budget development strategies and assumptions were reviewed with the Senate Budget Review Committee and Student Leadership.

8. Recommendation:

WHEREAS, the FY2014 Proposed General Fund Budget and Schedule of Tuition Rates Effective Fall Semester 2013 require Board of Trustees approval; now, therefore, be it

RESOLVED, that the Board of Trustees approves the FY2014 General Fund Budget at an expenditure level of \$221,417,394 (see Attachment B for detail) and approved encumbrances and carry-forwards from the June 30, 2013 fund balance; and, be it further

RESOLVED, that the Board of Trustees approves the Schedule of Tuition Rates Effective Fall Semester 2013 (see Attachment C for detail); and, be it further

RESOLVED, that the Board of Trustees approves the spending of General Fund revenues generated from enrollment in excess of that budgeted to adequately cover the instructional, programmatic, and operating expenditures necessary to support higher than budgeted enrollment levels.

General Fund Budget and Tuition Rates for FY2014 Oakland University Board of Trustees Formal Session June 26, 2013 Page 4

9. Attachments:

- A. FY2014 General Fund Budget Briefing
- B. FY2014 Proposed General Fund Budget
- C. Schedule of Tuition Rates Effective Fall Semester 2013

Submitted to the President on ______, 2013 by

John W. Beaghan

Vice President for Finance and Administration and Treasurer to the Board of Trustees

Galy D. Russi

President



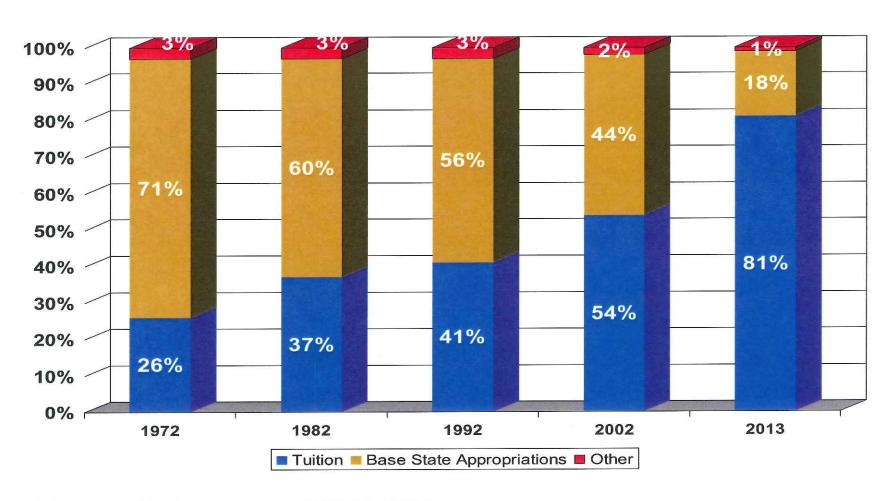
FY2014 General Fund Budget June 26, 2013

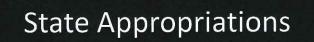
Guiding Principles

- Commitment to strategic vision
- Protect/strengthen academic mission
- Provide <u>excellent student services</u>
- Minimize net student cost (tuition less financial aid)

General Fund Funding Model

Oakland University Funding Model





FY2014 State Funding Per School

		FY2012
<u>Universities</u>	Base	FYES
UM-Ann Arbor	\$ 279,108,700	42,918
Michigan State	249,486,300	44,738
Wayne State	183,933,000	23,873
Western	97,235,200	21,603
Central	73,486,600	22,510
Eastern	67,255,600	18,434
Grand Valley	57,765,100	22,347
Oakland	45,634,800	16,319
Ferris	45,602,600	12,217
Michigan Tech	43,451,900	6,378
Northern	41,719,800	8,568
Saginaw Valley	25,982,800	9,190
UM-Dearborn	22,503,700	6,669
UM-Flint	19,928,100	6,733
Lake Superior	12,226,500	2,418

Oakland University State Appropriations, FY2004 – FY2014

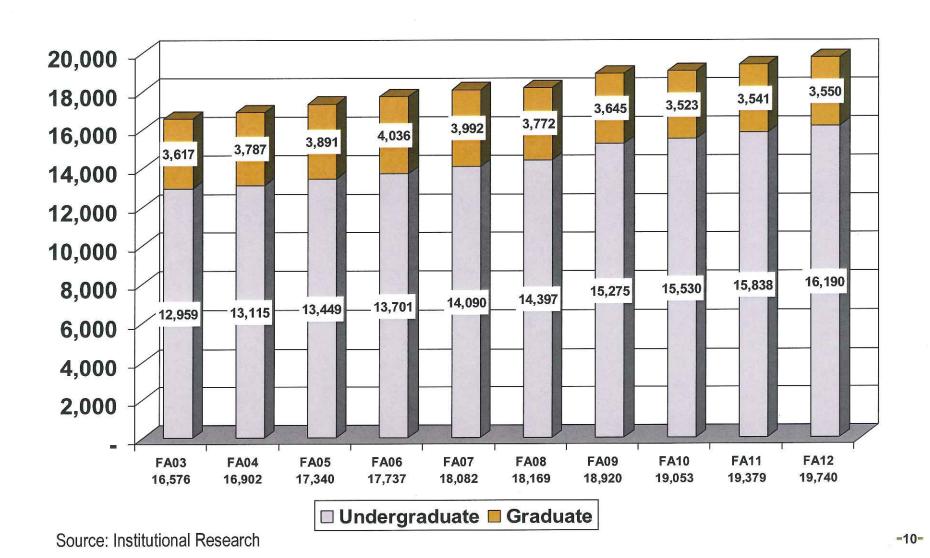
	Base	
Fiscal Year	Appropriation	_FYES_
2004	46,633,500	13,654
2005	47,261,300	13,833
2006	51,530,500	14,245
2007	46,613,614	14,633
2008	51,932,900	14,871
2009	52,452,200	15,073
2010	52,220,800	15,867
2011	50,761,000	16,217
2012	43,145,000	16,319
2013	43,145,000	
2014	45,634,800	

FY2014 Base Appropriation per FYES

	Appropriation per FYES	FY2012 FYES
Wayne State University	7,705	23,873
Michigan Technological University	6,813	6,378
University of Michigan Ann Arbor	6,503	42,918
Michigan State University	5,577	44,738
Lake Superior State University	5,056	2,418
Northern Michigan University	4,869	8,568
Western Michigan University	4,501	21,603
Ferris State University	3,733	12,217
Eastern Michigan University	3,648	18,434
University of Michigan Dearborn	3,374	6,669
Central Michigan University	3,265	22,510
University of Michigan Flint	2,960	6,733
Saginaw Valley State University	2,827	9,190
Oakland University	2,796	16,319
Grand Valley State University	2,585	22,347
Average	\$ 4,414	

Enrollment/Tuition Management

10-Year Headcount Enrollment Growth, Fall 2003 – Fall 2012



FY2013 Undergraduate Tuition All-In Price per FYES

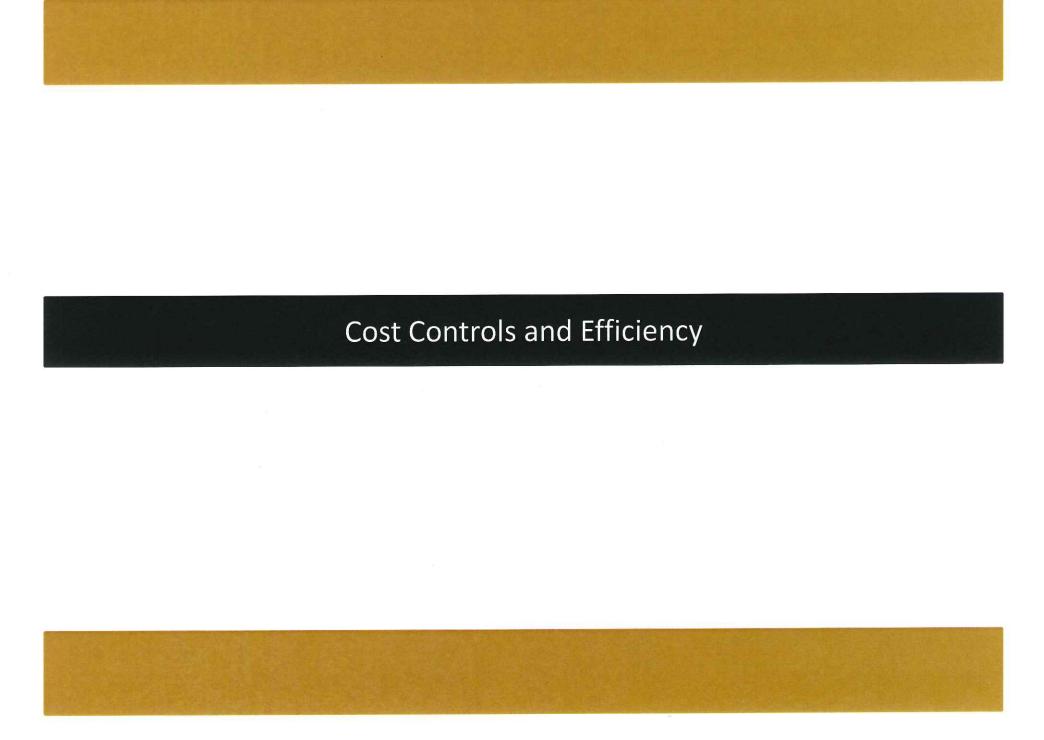
	Tuition and			II Other	Total All-in		
University	Manda	tory Fees *		Fees **	Price		
	240	100,000 800 100,000	0228		_		
UMAA	\$	13,819	\$	1,554	\$	15,373	
MTU		13,353		1,576		14,929	
MSU		13,265		295		13,560	
WSU		10,989		968		11,957	
WMU		10,461		1,092		11,553	
CMU		10,950		253		11,203	
FSU		10,710		375		11,085	
UMD		10,250		689		10,939	
GVSU		10,330		503		10,833	
OU		10,706		=		10,706	
EMU		9,026		1,441		10,467	
UMF		9,574		707		10,281	
LSSU		9,671		593		10,264	
SVSU		8,120		1,117		9,237	
NMU		8,709		365		9,074	
		1 (1					
Average	\$	10,662	\$	769	\$	11,431	

^{*} Source: HEIDI

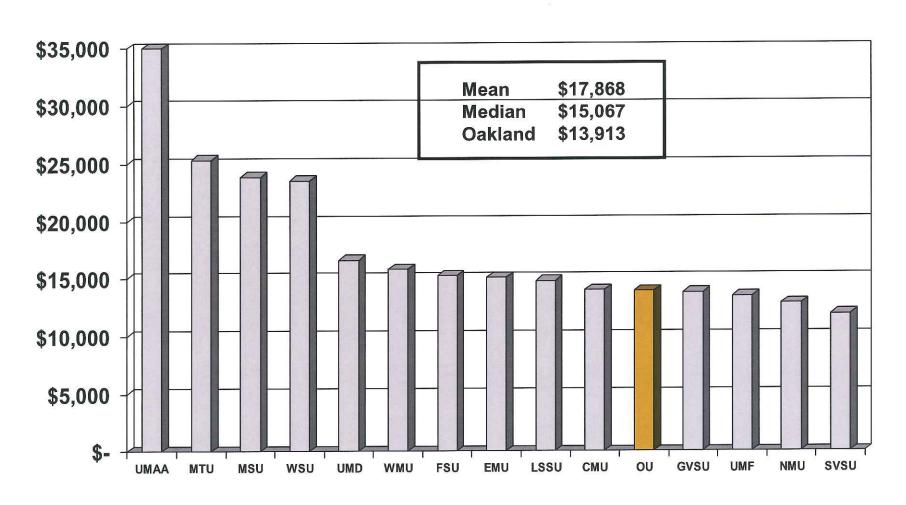
^{**} All Other Fees per the President's Council - State Universities of Michigan Tuition and Fee Report and state university websites

Average Undergraduate Net Cost

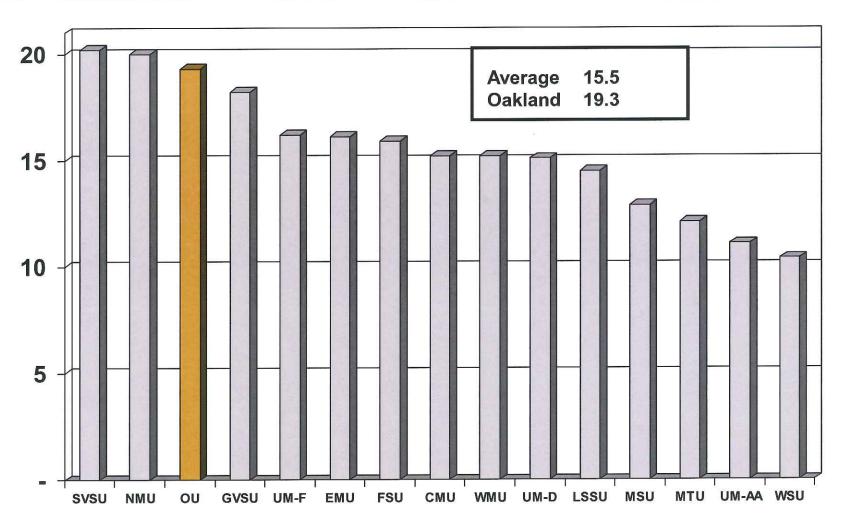
FY		Y2012	Y2013
Tuition	\$	10,399	\$ 10,706
Financial Aid		(3,280)	(3,891)
Avg. Net Cost	\$	7,119	\$ 6,815
Avg. Net Cost %		68.5%	63.7%



FY2012 General Fund Expenditures per FYES

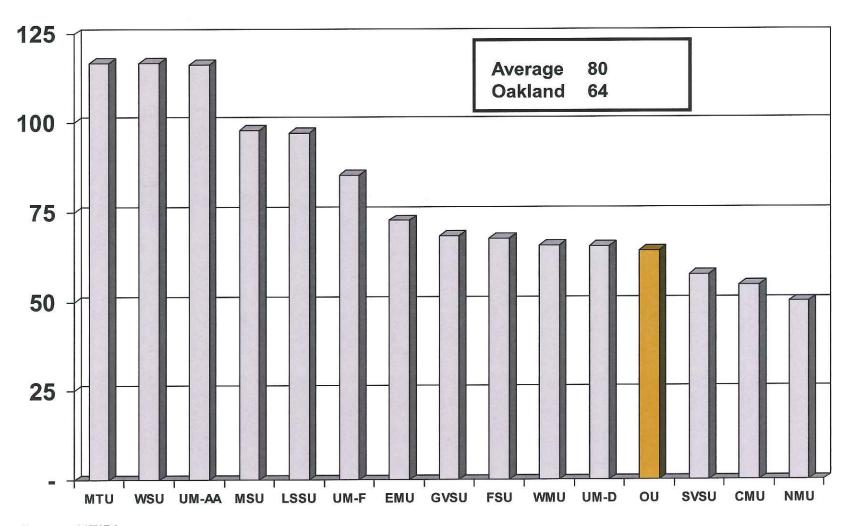


FY2012 Michigan Universities FYES per Faculty FTE

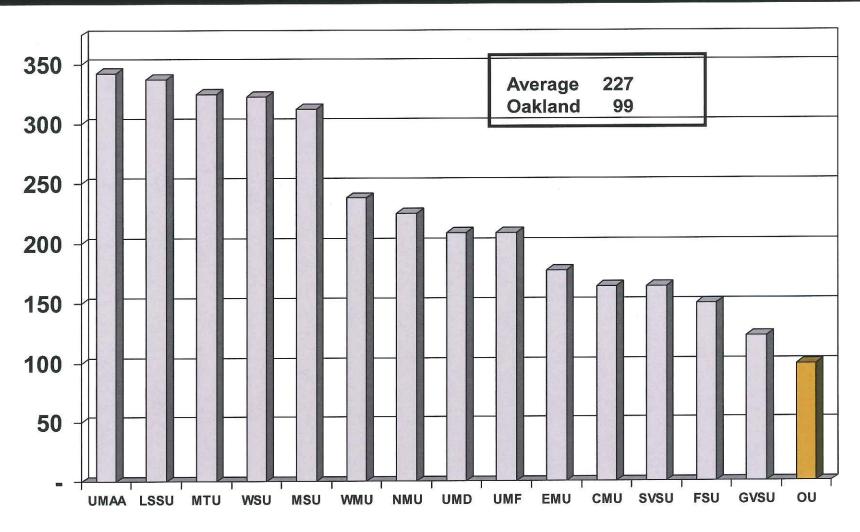


Source: HEIDI

FY2012 Michigan Universities Staff per 1,000 FYES



FY2012 General Fund Building Sq. Ft. per FYES



Source: HEIDI

Lean – Cost Containment and Budget Reductions FY03-13

	Permanent	One Time	Total
Cost Containment	-		
Benefit and Employment Changes	\$ 7,796,030	\$ 869,438	\$ 8,665,468
Re-organizations	1,476,280	286,910	1,763,190
Outsourcing and Partnerships	4,739,196	1,644,258	6,383,454
Process Re-engineering	1,084,066	717,167	1,801,233
Technology and Telecommunications	854,618	864,911	1,719,529
Utilities/Energy Conservation	1,915,450	9,193	1,924,643
Other Initiatives	977,589	1,333,659	2,311,248
Total Cost Containment	\$ 18,843,229	\$ 5,725,536	\$ 24,568,765
Budget Reductions			
Faculty Salaries	\$ 1,337,416	\$ 595,320	\$ 1,932,736
Non Faculty Salaries	2,639,824	284,338	2,924,162
Fringe Benefits	1,574,491	238,671	1,813,162
Operational Costs	5,274,337	4,507,671	9,782,008
Total Budget Reductions	\$ 10,826,068	\$ 5,626,000	\$ 16,452,068
Total Cost Containment and Budget Reductions	\$ 29,669,297	\$ 11,351,536	\$ 41,020,833
State Appropriation Reductions	\$ 11,868,300	\$ 4,764,400	\$ 16,632,700

^{*} Limited technology and other strategic initiatives, delayed hiring, departmental spending restraint, postponed classroom renovations and deferred maintenance projects, reduced year-end encumbrances, carry-forwards, contingencies and reserves.

FY2013 Higher Education Formula Funding

	Amount
FY2012 Preliminary Base Funding	\$ 43,145,000
FY2013 Base Adjustments	1,819,100
FY2013 Final Base Funding	\$ 44,964,100
FY2014 Components: Critical Skills Undergraduate Degrees/Certificates 6-Yr Graduation Rate Total Degree Completions Institutional Support as a % of Core Exp. Total Research and Development Exp.	\$ 312,500 0 340,200 0 18,000
Total FY2014 Adjustments	\$ 670,700
Total FY2014 Base % Change	\$ 45,634,800
Tuition Restraint Limit	3.75%

Assumptions

- Lower than average state appropriation funding
- 3.0% enrollment increase over FY2013 budget (excluding School of Medicine)
- 3.75% tuition increase
- On-going financial aid strategy
 - Student full aid guarantee
 - o Increase in need and merit based institutional aid
- Contractual obligations
- Continued healthy living benefit savings
- Lean practice cost containment initiatives

Assumptions

- Program Improvements:
 - o Faculty positions
 - Library collections
 - o Academic program funding
 - Public Health, Criminal Justice, Creative Writing,
 Graphic Design, Cinema Studies, Psychology
- Operating needs funded (e.g. software licenses, utilities)
- Continued pricing transparency
- Undergraduate tuition rate below State average ("all-in")

Oakland University William Beaumont School of Medicine Budget Assumptions

Enrollment:

- Cohort 1 49 students
- Cohort 2 75 students
- Cohort 3 100 students

Tuition - \$46,249 (proposed 4% increase)

Philanthropy - \$8M

Meet LCME accreditation standards

FY2014 Budget Summary

- Revenue Budget \$221,417,394
- Expense Budget \$221,417,394
- Financial Aid \$35,519,056
- Graduate Tuition \$14,820 (3.74%)
- Undergraduate Tuition \$11,108 (3.75%)

Oakland University Fiscal Year 2014 Proposed General Fund Budget

Category	FY 2013 Budget		FY 2014 Projected Budget		Amount Change	% Change	
State Appropriation - Base	\$ 43,145,000	\$	45,634,800	\$	2,489,800	5.77%	
Student Tuition	191,710,057		208,710,887		17,000,830	8.87%	
Financial Aid Offset	(27,613,120)		(35,519,056)		(7,905,936)	28.63%	(1)
Net Tuition & Fees Revenue	\$ 164,096,937	\$	173,191,831	8	\$ 9,094,894	5.54%	36
Indirect Cost Recovery	2,200,000		2,300,000		100,000	4.55%	
Miscellaneous Income	290,763		290,763		0	0.00%	
Encumbrances	9,016,474		0		(9,016,474)	-100.00%	(2)
Total Funding Sources	\$ 218,749,174	\$	221,417,394		\$ 2,668,220	1.22%	
Less: Budgeted Expenditures	\$ 218,749,174	\$	221,417,394		\$ 2,668,220	1.22%	
Revenues Over (Under) Expenditures	\$ 0	-	\$ 0	-	\$ 0		
FYES Enrollment	16,601		17,202		601	3.62%]

Notes:

Monday, June 17, 2013 12:51:22 PM

¹⁾ The university has adopted financial statement presentation changes as recommended by GASB 34 and 35 and NACUBO principles for financial statement presentation. As a result, institutional financial aid is shown as an offset to revenues.

²⁾ The projected budget does not include any encumbrances and carryforwards. Encumbrances and carryforwards as of June 30 will be added to the budgeted expenditure base for the following fiscal year as a one time allocation.

Oakland University General Fund Budgeted Expenditures Fiscal Year 2013 vs. 2014

	FY2013 Adjusted Total Budget	FY2013 Enc. / Carryforward	FY2013 Adjusted Base Budget	FY2014 Budget Changes	FY2014 Budget
School of Medicine	\$ 4,761,391	\$ (302,471)	\$ 4,458,920	\$ 3,794,422	\$ 8,253,342
College of Arts & Sciences	40,742,319	(750,500)	39,991,819	1,195,442	41,187,261
School of Business Administration	14,387,295	(411,401)	13,975,894	399,507	14,375,401
School of Education and Human Services	12,934,740	0	12,934,740	314,418	13,249,158
School of Engineering and Computer Science	10,388,554	(109,172)	10,279,382	319,021	10,598,403
School of Health Sciences	5,137,802	(310,728)	4,827,074	163,547	4,990,621
School of Nursing	8,670,987	(138,246)	8,532,741	300,194	8,832,935
Kresge Library	5,626,974	(138,308)	5,488,666	171,113	5,659,779
Instructional and Information Technology	7,538,898	(533,846)	7,005,052	148,360	7,153,412
Academic Affairs - Other	30,994,751	(3,341,960)	27,652,791	2,309,153	29,961,944
Finance & Administration	22,665,344	(538,957)	22,126,387	1,013,508	23,139,895
Student Affairs	17,711,025	(616,186)	17,094,839	462,704	17,557,543
Development, Alumni and Comm. Engagement	5,746,997	(281,407)	5,465,590	394,430	5,860,020
President	9,557,513	(1,543,292)	8,014,221	1,282,349	9,296,570
General	21,884,584	0	21,884,584	(583,474)	21,301,110
Total	\$ 218,749,174	(\$ 9,016,474)	\$ 209,732,700	\$ 11,684,694	\$ 221,417,394

Oakland University Schedule of Tuition Rates Effective Fall Semester 2013

Tuition Rate Per Credit Hour	Current Rate 2013	Proposed Rate 2014	
Resident UG Lower	341.00	353.75	
Resident UG Upper	372.75	386.75	
Resident Grad	595.25	617.50	
Resident Doctoral	595.25	617.50	
Non Resident UG Lower	795.75	795.75	
Non Resident UG Upper	853.25	853.25	
Non Resident Grad	1,027.00	1,027.00	
Non Resident Doctoral	1,027.00	1,027.00	
Competency	55.00	55.00	
School of Medicine	44,470.00	46,249.00	
Summary comparison of tuition rates: A) Undergraduate Michigan resident student taking a fu	ull 15 credit hour load for two	semesters (30 total cre	edit hours):
1) Lower Division Tuition	10,230.00	10,612.50	
2) Upper Division Tuition	11,182.50	11,602.50	
Residential Undergraduate Average	10,706.25	11,107.50	3.75%
B) Graduate Michigan resident student taking a full 12	credit hour load for two sem	esters (24 total credit h	nours):

Lower / Upper division undergraduate students defined:

Lower Division - All non-matriculating (non-degree seeking) students, all O.U. freshman and sophomores with less than 56 credits.

14,286.00

14,820.00

3.74%

Upper Division - Guest students from other colleges, all O.U. undergradute students who have earned undergraduate degrees and who have been admitted to a second O.U. undergraduate degree program, all O.U. undergraduates with 56 or more undergraduate credits, and all students with post bachelor admission status

The School of Medicine tuition rate is annual.

Graduate Tuition

APPROVAL OF EXCLUSIVE BRANCH FINANCIAL INSTITUTION

A Recommendation

- 1. <u>Division and Department:</u> Finance and Administration and Student Affairs and Enrollment Management Divisions, Treasury Management, Controller's Office, and Oakland Center
- 2. <u>Introduction:</u> In an effort to maximize on-campus consumer banking opportunities, ID card functionality, and support of Oakland University (University) initiatives, proposals from Credit Union One, Fifth/Third Bank, Huntington Bank, Michigan State University Federal Credit Union (MSUFCU), and PNC Bank have been evaluated. After a careful and thorough review, analysis compared to the current branch financial institution relationship and systems, extensive interviews, and reference checks, the MSUFCU is recommended to be the University's exclusive oncampus branch financial institution.

The ten-year MSUFCU proposal includes the establishment of an "Oakland University Credit Union" branch in the Oakland Center, a minimum of four automated teller machines on campus, one-card solution for the University's ID card, the renaming of the existing Michigan State University Federal Credit Union at 3265 Five Points Drive in Auburn Hills to the "Oakland University Credit Union", programs and services designed to provide financial education to the University's faculty, staff, students and alumni, affinity card, a minimum of two interns, sponsorship of University events, a \$1 million payment upon execution of the agreement, and \$250,000 annually for ten years, with the potential for an extension of up to five years.

- **Previous Board Action:** On March 2, 2005, the Board of Trustees (Board) authorized an exclusive seven-year lease with Credit Union One for an on-campus branch, automated teller machines, and University ID card program support.
- **4. Budget Implications:** The proposal includes royalty payments of \$1,000,000 upfront and \$250,000 annually for a ten-year lease of space in the Oakland Center, for a total cash inflow of \$3,500,000.
- **5.** <u>Educational Implications:</u> The proceeds from this agreement will be used to support Academic and Athletic initiatives.
- **Personnel Implications:** None.

Approval of Exclusive Branch Financial Institution Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

7. <u>University Reviews/Approvals:</u> This recommendation was formulated by the Assistant Vice President for Finance, Assistant Vice President and Controller, and Director of the Oakland Center, and reviewed by the Vice President for Finance and Administration, Interim Vice President for Student Affairs and Enrollment Management, President, Board Chair and Vice Chair.

8. Recommendation:

RESOLVED, that the Board of Trustees authorizes the Vice President for Finance and Administration to negotiate and execute agreements and resolutions necessary to establish the Michigan State University Federal Credit Union as Oakland University's exclusive on-campus branch financial institution; and, be it further

RESOLVED, that all agreements and resolutions be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and University policies and regulations, and conform to legal standards and policies of the Vice President for Legal Affairs and General Counsel.

9. Attachments: None

Subn				President
on	6/2	0	13	, 2013 by

John W. Beaghan

Vice President for Finance and Administration and Treasurer to the Board of Trustees

Glenn McIntosh

Interim Vice President for Student Affairs

And Enrollment Management

Recommended on <u>b/a4</u>, 2013 to the Board of Trustees for Approval by

Gary D. Russi President

CONSTRUCTION MANAGER AT RISK FOR P-32 PARKING STRUCTURE AND LIBRARY DRIVE EXTENSION

A Recommendation

- 1. <u>Division and Department:</u> Finance and Administration Division, Facilities Management Department
- 2. <u>Introduction:</u> In February 2013, the Board of Trustees (Board) approved the schematic design and financing of the P-32 Parking Structure and Library Drive Extension, subject to final review by the Board.

Based on meetings with City of Auburn Hills representatives, it was agreed that the Library Drive Extension is consistent with the Auburn Hills master plan, is the best location for an additional entrance/exit to campus, and will assist in smoothing traffic flow. It was further agreed that a traffic study will be conducted at Pioneer and Squirrel in September 2013, and at the Library Drive Extension and Squirrel, upon project completion, to determine if any modifications to Squirrel Road traffic control (e.g. additional traffic signals, etc.) are warranted to further alleviate traffic congestion.

Due to the similar sub-trades involved in these two projects, one Construction Manager (CM) will manage both projects, allowing for maximum cost savings from economies of scale. Board approval of the CM is necessary to proceed with project planning and construction.

Oakland University (University) will be entering into a Construction Manager at Risk (CM at Risk) contract, which means the CM and not the University holds and executes all contracts issued to subcontractors. The University's contractual obligation is to the CM only, reducing the University's risk related to subcontractor contracts and performance. The CM at Risk contract will include preconstruction as well as construction services. Preconstruction services include budget management, cost estimating, scheduling, constructability reviews, and value engineering. By utilizing these services in a collaborative relationship between the University, architectural and engineering firm (Walker Parking Consultants) and the CM, the University expects a more manageable and predictable project which translates into time savings and a more cost effective construction process.

Ten firms responded to a widely distributed and advertised combined Request for Qualifications (RFQ)/Request for Proposal (RFP). A team consisting of members from both Facilities Management and Purchasing conducted a thorough evaluation of the RFQ/RFP responses, including detailed interviews, review of experience in the construction of similar facilities, and references.

Construction Manager at Risk for P-32 Parking Structure and Library Road Extension Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

As a result of the evaluation process, it was determined that Clark Construction Company, the lowest bidder, was not qualified for this type of project. Therefore, the selection committee recommends the lowest qualified bidder, The Christman Company, for CM based on interview results, references, experience in similar projects, and interest and enthusiasm for the projects.

The \$23,933,800 combined construction budget for both projects includes preconstruction, general conditions, and construction management fees of \$999,734, and owner's CM contingency of \$125,266 to cover possible variables and scope changes, for a total CM fee not to exceed \$1,125,000.

- 3. <u>Previous Board Action:</u> On February 12, 2013, the Board approved the schematic design and financing for the P-32 Parking Structure and Library Drive Extension, subject to final review of the Board.
- **4.** <u>Budget Implications:</u> The CM fee is budgeted in the overall project cost. The proposed contract is within budget.
- 5. Educational Implications: None.
- 6. Personnel Implications: None.
- 7. <u>University Reviews/Approvals:</u> This recommendation was formulated by the Associate Vice President for Facilities Management, and reviewed by the Vice President for Finance and Administration, and President.
- 8. Recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a CM at Risk contract with The Christman Company for an amount not to exceed \$23,933,800, inclusive of CM fees not to exceed \$1,125,000; and be it further

RESOLVED, that the contract be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations, and conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

9. Attachments: A. Summary of P-32 Parking Structure and Library Drive Extension Construction Manager Cost Proposals

Construction Manager at Risk for P-32 Parking Structure and Library Road Extension Oakland University Board of Trustees Formal Session June 26, 2013 Page 3

Submitted to the President on _____, 2013 by

John W. Beaghan

Vice President for Finance and Administration and Treasurer to the Board of Trustees

Recommended on ______, 2013 to the Board of Trustees for Approval by

Gary D. Russi President

Summary of P-32 Parking Structure and Library Drive Extension Construction Manager Cost Proposals

Bidding Firm	Total Fee Plus General Conditions
Clark Construction Company *	\$ 869,932
The Christman Company	\$ 999,734
Colasanti Construction Services, Inc.	\$1,044,794
Skanska USA Building, Inc.	\$1,100,423
Walbridge Aldinger Company	\$1,111,944
George W. Auch Company	\$1,195,665
Spencer Brothers, Inc.	\$1,253,533
Barton Malow Enterprises	\$1,397,796
Turner Construction Company	\$2,041,001
Granger Construction Company	\$2,105,150

^{*}Disqualified for this type of project

CONSTRUCTION MANAGER FOR THE UPPER FIELDS ATHLETIC AND RECREATION COMPLEX

A Recommendation

- 1. <u>Division and Department:</u> Finance and Administration Division, Facilities Management Department
- 2. <u>Introduction:</u> In February 2013, the Board of Trustees (Board) approved the schematic design and financing of the Upper Fields Athletic and Recreation Complex project. Board approval of a Construction Manager (CM) is necessary to proceed with project planning and construction.

Oakland University (University) will be entering into a Construction Manager at Risk (CM at Risk) contract, which means the CM and not the University holds and executes all contracts issued to subcontractors. The University's contractual obligation is to the CM only, reducing the University's risk related to subcontractor contracts and performance. The CM at Risk contract will include preconstruction as well as construction services. Preconstruction services include budget management, cost estimating, scheduling, constructability reviews, and value engineering. By utilizing these services in a collaborative relationship between the University, architectural firm (Grissim Metz Andriese Associates) and CM, the University expects a more manageable and predictable project which translates into time savings and a more cost effective construction process.

Eight firms responded to a widely distributed and advertised combined Request for Qualifications (RFQ)/Request for Proposal (RFP). A team consisting of members from both Facilities Management and Purchasing conducted a thorough evaluation of the RFQ/RFP responses, including detailed interviews, review of experience in the construction of similar facilities, and references.

As a result of the evaluation process, it was determined that Frank Rewald & Sons, Inc., the lowest bidder, was disqualified for submitting an incomplete proposal. Therefore, the selection committee recommends the lowest qualified bidder, Clark Construction, for CM based on interview results, references, experience in similar projects, and interest and enthusiasm for the project.

The \$7,186,000 for total construction will include pre-construction, general conditions, and construction management fees of \$335,936 and owner's CM contingency of \$50,000 to cover possible variables and scope changes, for a total CM fee not to exceed \$385,936.

- 3. <u>Previous Board Action:</u> On February 12, 2013 the Board approved the schematic design and financing for the Upper Fields Athletic and Recreation Complex.
- **4. Budget Implications:** The CM fee is budgeted in the overall project cost. The proposed contract is within budget.

Construction Manager for Upper Fields Athletic and Recreation Complex Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

- 5. Educational Implications: None
- 6. Personnel Implications: None
- 7. <u>University Reviews/Approvals:</u> This recommendation was formulated by the Associate Vice President for Facilities Management, and reviewed by the Vice President for Finance and Administration, and President.
- 8. Recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a CM at Risk contract with Clark Construction Company for an amount not to exceed \$7,186,000, inclusive of CM fees not to exceed \$385,936; and be it further

RESOLVED, that the contract be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations, and conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

 Attachments: A. Summary of Upper Fields Athletic and Recreation Complex Construction Manager Cost Proposals

Submitted to the President on ______, 2013 by

John W. Beaghan

Vice President for Finance and Administration and Treasurer to the Board of Trustees

Recommended on _______, 2013 to the Board of Trustees for Approval by

Gary D. Russi President

Summary of Upper Field Athletic and Recreation Complex Construction Manager Cost Proposals

Bidding Firm	Total Fee Plus General Conditions
Frank Rewold & Son, Inc.*	\$323,650
Clark Construction Company	\$335,936
MICCO Construction, LLC	\$355,830
Barton Malow Company	\$375,963
George W. Auch Company	\$509,145
Turner Construction Company	\$538,009
Sachse Construction	\$553,242
The Christman Company	\$711,079

^{*}Disqualified for incomplete proposal

CONSTRUCTION MANAGER FOR FACILITIES MANAGEMENT BUILDING

A Recommendation

- 1. <u>Division and Department:</u> Finance and Administration Division, Facilities Management Department
- 2. <u>Introduction:</u> In February 2013, the Board of Trustees (Board) approved the schematic design and financing of the Facilities Management Building. Board approval of a Construction Manager (CM) is necessary to proceed with project planning and construction.

Oakland University (University) will be entering into a Construction Manager at Risk (CM at Risk) contract, which means the CM and not the University holds and executes all contracts issued to subcontractors. The University's contractual obligation is to the CM only, reducing the University's risk related to subcontractor contracts and performance. The CM at Risk contract will include preconstruction as well as construction services. Preconstruction services include budget management, cost estimating, scheduling, constructability reviews, and value engineering. By utilizing these services in a collaborative relationship between the University, architectural firm (Hobbs & Black Architects) and CM, the University expects a more manageable and predictable project which translates into time savings and a more cost effective construction process.

Sixteen firms responded to a widely distributed and advertised combined Request for Qualifications (RFQ)/Request for Proposal (RFP). A team consisting of members from both Facilities Management and Purchasing conducted a thorough evaluation of the RFQ/RFP responses, including detailed interviews, review of experience in the construction of similar facilities, and references.

The selection committee recommends the lowest qualified bidder, Barton Mallow Company, based on interview results, references, experience in similar projects, and interest and enthusiasm for the project.

The \$1,520,000 for total construction will include pre-construction, general conditions, and construction management fees of \$102,047 and owner's CM contingency of \$20,000 to cover possible variables and scope changes, for a total CM fee not to exceed \$122,047.

Previous Board Action: On February 12, 2013 the Board approved the schematic design and financing for the Facilities Management Building.

Construction Manager for Facilities Management Building Oakland University Board of Trustees Formal Session June 26, 2013 Page 2

- **4.** <u>Budget Implications:</u> The CM fee is budgeted in the overall project cost. The proposed contract is within budget.
- 5. Educational Implications: None
- 6. Personnel Implications: None
- 7. <u>University Reviews/Approvals:</u> This recommendation was formulated by the Associate Vice President for Facilities Management, and reviewed by the Vice President for Finance and Administration, and President.
- 8. Recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a CM at Risk contract with Barton Mallow Company for an amount not to exceed \$1,520,000, inclusive of CM fees not to exceed \$122,047; and be it further

RESOLVED, that the contract be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations, and conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

 Attachments: A. Summary of Facilities Management Building Construction Manager Cost Proposals

Submitted to the President on _____, 2013 by

John W. Beaghan

Vice President for Finance and Administration and Treasurer to the Board of Trustees

Gary D. Russi

President

Summary of Facility Management Building Construction Manager Cost Proposals

Construction Manager	Amount
Barton Malow Company	\$102,047
A.Z. Shmina, Inc.	\$167,165
DeMaria Building Company, Inc	\$179,192
Braun Construction Group	\$202,129
Micco Construction, LLC	\$218,495
The Dailey Company	\$220,755
T.H. March Construction Co.	\$236,860
J.C. Beal Construction, Inc.	\$241,703
Contracting Resources, Inc.	\$242,585
The E&L Construction Group	\$250,665
George W. Auch Company	\$252,816
Frank Rewold & Sons, Inc.	\$257,725
McCarthy & Smith, Inc.	\$280,295
KEO & Associates, Inc.	\$297,293
Sorenson Gross Construction Services	\$307,200
Kasco Construction	\$334,785