

SENATE PLANNING REVIEW COMMITTEE
ANNUAL REPORT
1993-1994 ACADEMIC YEAR

I. Committee Members:

J. Curtis Chipman(Chair), Carole L. Crum, George Dahlgren (as Chair of GC), Robert T. Eberwein (as Interim Chair of UCUI), Joel Russell, Heather Nicholson, Ravi Parameswaran, Margaret B. Pigott, Roderic E. Righter.

II. Principal Concerns and Accomplishments

During the 1993 -1994 academic year, the Senate Planning Review Committee(SPRC) met twenty-three times (cf. Appendix B for minutes) on items related to its charge (cf. Appendix A). Six of these meetings were joint meetings with the Senate Budget Review Committee(SBRC). The principal advisory meeting with President Packard took place (jointly with the SBRC) on May 23. The principal advisory meeting with Vice President Russi took place (jointly with the SBRC) on May 6. The committee also sponsored three open hearings in cooperation with the SBRC concerning issues of strategic planning and the proposed consolidation of the Schools of Health Sciences and Nursing.

The committee's formal products for the year consist of a series of memoranda sent outside of the committee (cf. Appendix C). They address issues concerning priorities for university and academic resource allocations, strategic planning, and the academic organization of the university. For resource allocations, the memoranda to President Packard of April 24 and to Vice President Russi of April 5 are the key documents. The committee's reaction to the strategic planning draft documents released in May is given in the May 9 memorandum. The committee's position on the school consolidation issue is provided by the memoranda of September 20 and October 29. In addition, the committee reviewed and advised the University Senate on the proposed Master of Science program in Physical Therapy.

III Suggestions for Follow-Up Activity

In addition to items arising in the normal course of business, the following items will need to be specifically addressed by the committee during the 1994-1995 academic year.

Based upon the first item of its charge, the committee will need to interact constructively with those responsible for obtaining approval of a final strategic plan. Draft documents were submitted in May of this year, and discussed informally in the Senate. Once this approval is obtained, the committee will need to assist, as is appropriate within its charge, in the initial phases of the implementation of that plan.

The committee will need to continue to work cooperatively with the SBRC in the evolution of a productive process for developing and delivering advice to the President and the Vice President for Academic Affairs concerning priorities for the allocation of university and academic resources respectively. The precedents established this year in the construction of those advisory joint committee memoranda should be reviewed and possible revisions in the process determined early in the Fall Semester.

A planned discussion topic in the joint meeting with Vice President Russi concerned procedures for the assignment of faculty position lines within the division. The procedures used during the current position cycle were reviewed by the Vice President, and he invited the committees to comment upon them. The committee will need to work with the SBRC to respond to this invitation.

The committee will need to remember that it still owes the Senate a report on the organizational change represented by the creation of the Office of Minority Equity. This report has been deferred up to now pending the appointment of an initial director for that office and a determination whether the final strategic plan implies any change in responsibilities for that office. While the former event has taken place, the latter has not yet occurred.

IV Issues for Steering Committee Attention

I ask that the Steering Committee consider the following items.

- a) Last year, President Packard made a presentation to the Senate on the current university budget. She indicated then that, in future years, she would ask the Vice President of Finance and Administration to make such a report. On that occasion, she would also make herself available for questions or clarification of issues that had arisen in discussions with the SBRC and the SPRC (e.g., cf. memorandum of January 6) during the previous academic year. I suggest the steering committee inquire as to the President's intention in this matter for the coming academic year.
- b) I ask that the Steering Committee consider the advisability of setting a fixed (concurrent) meeting time for the SBRC and the SPRC. This practice is currently followed for UCUI and was previously used for the APPC.
- c) Are there any special projects that the Steering Committee or its chair, the VPAA, wish the committee to undertake relevant to item 10 of its charge? (NB--I am only polite, not bored.)
- d) I repeat a paragraph from the previous year's report.

I strongly urge the Steering Committee to take the necessary steps to support the continued cooperation between the SBRC and the SPRC as we move through the natural transition of chairs. Certainly each new chair should be briefed by the retiring chair. The Steering Committee might wish to consider meeting jointly with both chairs at the beginning of each academic year to review committee reports and assess, for themselves, the level of positive interaction from the previous year. Because of the different perspectives you have charged these two groups to take on major issues before this university, there is always going to be a natural tension between them. Due care must be taken to assure that this tension continues to be a constructive one, as it has been during this initial year.

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I suggest the Steering Committee invite the chairs of the SBRC and the SPRC to meet with it in the Fall to review the process that the committees will be using in the coming academic year to develop their advisory budgetary recommendations to the President and the VPAA. This meeting should take place following the chairs' prior discussion and agreement on this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'J. Curtis Chipman', written in a cursive style.

J. Curtis Chipman, Chair

APPENDIX A - COMMITTEE CHARGE
APPENDIX B - MINUTES
APPENDIX C - EXTERNAL DOCUMENTS