

UCUI Minutes from 12/7/15

Attendees: Susan Awbrey, Darrin Hanna, Sally Tardella, Shaun Moore, Tricia Westergaard, John McEneaney, Steve Shablin, Virginia Uhley, Irene Shabazz, Ellen Gajewski, Kana Taku, Anne Switzer, Sara Webb, Adam McChesney

OSH to EHS Switch

- Susan Awbrey expressed main concern is that students should not graduate from a non-accredited program.
- An ABET email to Oakland states the need for a termination plan of the OSH program (Email included in packet to attendees).
- Charlie McGlothlin responded to ABET with a termination plan, indicating that EHS would be starting Winter 2016 (Email included in packet to attendees).
- According to Steve Shablin, there is no reference to EHS in the 2015-16 undergraduate catalog. The soonest the program could begin in Fall 2016 if it is in the 2016-17 catalog.
- Susan will contact Charlie about this matter. Concern also expressed that the contact to ABET was from Charlie and not from the Dean's office, also that Oakland has not officially approved this program change yet.

Program Review

- Irene Shabazz compiled a list of departments at the university who have completed program reviews, who are due this year, and those who are overdue (List provided to attendees).
- An official letter from the provost will go out to the six departments that are more than seven years overdue on program review.
- Susan will send a reminder to those departments whose program reviews are due between 2013-2016.

Minutes submitted by Adam McChesney

Susan Awbrey

From: Jackie Wiggins <jwiggins@oakland.edu>
Sent: Tuesday, December 15, 2015 10:36 PM
To: Susan Awbrey
Subject: question

Hi Susan,

As you know our Dance program currently offers a BA in Dance and a BFA in Dance. We also offer an option of a dance teaching endorsement as a minor. Since this minor does not enable a student to become certified in dance unless he or she has another major (French ed, elementary ed, history ed, etc.), no one we certify to teach dance in Michigan schools has a dance major. We often get calls from schools seeking recommendations for dance teachers and, because the dance teachers we certify are only dance minors, we hesitate to recommend them because what they know about dance and dance ed is relatively minimal.

Therefore, the Dance program is planning to propose a Dance Education program through which we would be able to certify K-12 dance teachers with a dance major. The program would parallel the Music Education program in that it would be adding teacher certification to our existing degree programs.

Students pursuing the BA in Dance (liberal arts degree) would be able to earn a BA in Dance Education as an option. The proposed degree would consist of the complete BA in Dance program plus 3 SEHS courses and 3 MTD Dance Ed courses.

Students pursuing the BFA in Dance (professional degree) would be able to earn a BFA in Dance and Dance Education as an option. The proposed degree would consist of the complete BFA in Dance program plus the same 3 SEHS courses and 3 MTD Dance Ed courses. (The degree name BFA in Dance and Dance Ed recognizes that they are also earning a professional dance performance degree. This is not necessary for the BA program.)

The proposal is almost ready to move forward and will likely do so in January. The original BA and BFA are unchanged. All we are doing is adding a teacher certification option to the original programs. I am wondering about the appropriate path. Does this go from the CAS COI to UCUI as a program modification? Or does it go to the Senate as a new program?

Thanks,
Jackie



University Committee on Undergraduate Instruction

Request to Modify an Approved Undergraduate Program

115658

Academic Units, modifying the curriculum of an existing undergraduate program or renaming, merging, or splitting a program must submit this for UCU approval.

All requests for program modifications must be submitted by December 1st for the current catalog.

Effective Term	☒ Fall	Year:	2016
Select One	☐ Merge program	☐ Split program	☒ Rename program
Name of Current Program(s)	International Relations		
Name of Proposed Program(s)			
Department	Political Science		
College/School	CAS		

Please describe the reason for the proposed change

Please see attached proposal

Characters remaining: 372

- 1) Is there a change to credit hours? ☒ Yes ☐ No If so, change credit hours from 42-46 to 46-50
- 2) Are you eliminating the Pre-Major? ☐ Yes ☒ No If so, elimination of Pre-Major
- 3) Are you adding a minor? ☐ Yes ☒ No If so, name of minor
- 4) Are you deleting a minor? ☐ Yes ☒ No If so, name of minor
- 5) Are you changing the rubric for all courses? ☐ Yes ☒ No If so, change rubric from: to
- 6) Will courses be added? ☒ Yes ☐ No

If you provide the courses to be added (note: all courses must be in Banner prior to completing this

- 8) Do any of the courses being deleted effect other degree programs? ☒ Yes ☐ No

If yes, please explain which programs are impacted and who has been consulted.

PS 303 is a requirement for the STEP social studies endorsement. Anthony Francis from SEHS who we work with on STEP requirements has been notified of the change and that we believe PS 250 will satisfy the state standards for the social studies Rx.

Characters remaining: 3

- 9) Is the program professionally accredited? ☐ Yes ☒ No

If yes, identify the accrediting body and discuss how the proposed change may effect accreditation.

Robby, new courses PS 250 and 255 were approved by the COI on April 9, 2015. The replacement of PS 303 by these two courses and the addition of 4 extra credits in the major were approved by the COI in October.
Please approve this form and forward to

Characters remaining: 1

- 10) Do any of the proposed changes impact current students? ☒ Yes ☐ No

If so, describe how it affects the current students. (Include details about time-to-degree, enrollment.)

This change adds one more course to our students' list of major courses. The addition of this one course would still keep the programs in the middle or lower end of credits required for majors in the College.

Characters remaining: 42

- 11) Does the proposed change effect faculty workload? ☐ Yes ☒ No

If so, please describe the impact of the proposed changes on faculty workload.

Characters remaining: 250

- 12) Provide an explanation for how students enrolled in the program prior to effective date of any curriculum change may complete their program under old requirements - if they so desire. (The courses required must remain available, or suitable substitutions be specifically designated).

Students who are required to take PS 303 will only have to take PS 250.



University Committee on Undergraduate Instruction

Request to Modify an Approved Undergraduate Program

115656

Academic Units, modifying the curriculum of an existing undergraduate program or renaming, merging, or splitting a program must submit this for UCU approval.

All requests for program modifications must be submitted by December 1st for the current catalog.

Effective Term ☒ Fall Year: 2016

Select One ☐ Merge program ☐ Split program ☒ Rename program ☒ Modify

Name of Current Program(s) Public Administration and Public Policy

Name of Proposed Program(s)

Department Political Science

College/School CAS

Please describe the reason for the proposed change

Please see attached proposal.

Characters remaining: 371

- 1) Is there a change to credit hours? ☒ Yes ☐ No If so, change credit hours from 42 to 46
- 2) Are you eliminating the Pre-Major? ☒ Yes ☐ No If so, elimination of Pre-Major
- 3) Are you adding a minor? ☒ Yes ☐ No If so, name of minor
- 4) Are you deleting a minor? ☒ Yes ☐ No If so, name of minor
- 5) Are you changing the rubric for all courses? ☒ Yes ☐ No If so, change rubric from: to
- 6) Will courses be added? ☒ Yes ☐ No

If you provide the courses to be added (note: all courses must be in Banner prior to completing this

8) Do any of the courses being deleted effect other degree programs? ☒ Yes ☐ No

If yes, please explain which programs are impacted and who has been consulted.

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9) Is the program professionally accredited? ☒ Yes ☐ No

If yes, identify the accrediting body and discuss how the proposed change may effect accreditation.

10) Do any of the proposed changes impact current students? ☒ Yes ☐ No

If so, describe how it affects the current students. (Include details about time-to-degree, enrollment.)

This change adds one more course to our students' list of major courses. The addition of this one course would still keep the programs in the middle or lower end of credits required for majors in the College.

Characters remaining: 250

11) Does the proposed change effect faculty workload? ☒ Yes ☐ No

If so, please describe the impact of the proposed changes on faculty workload.

Characters remaining: 42

12) Provide an explanation for how students enrolled in the program prior to effective date of any curriculum change may complete their program under old requirements - if they so desire. (The courses required must remain available, or suitable substitutions be specifically designated).

Students who are required to take PS 303 will only have to take PS 250.

Characters remaining: 250



University Committee on Undergraduate Instruction

Request to Modify an Approved Undergraduate Program

115655

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All requests for program modifications must be submitted by December 1st for the current catalog.

Effective Term ☒ Fall ☐ Spring Year: 2016

Select One ☐ Merge program ☐ Split program ☒ Rename program ☒ Modify

Name of Current Program(s) Political Science

Name of Proposed Program(s)

Department Political Science

College/School CAS

Please describe the reason for the proposed change

Please see attached proposal.

Characters remaining: 371

- 1) Is there a change to credit hours? ☒ Yes ☐ No If so, change credit hours from 40 to 44
- 2) Are you eliminating the Pre-Major? ☐ Yes ☒ No If so, elimination of Pre-Major
- 3) Are you adding a minor? ☐ Yes ☒ No If so, name of minor
- 4) Are you deleting a minor? ☐ Yes ☒ No If so, name of minor
- 5) Are you changing the rubric for all courses? ☐ Yes ☒ No If so, change rubric from: to
- 6) Will courses be added? ☒ Yes ☐ No

If you provide the courses to be added (note: all courses must be in Banner prior to completing this

- 8) Do any of the courses being deleted effect other degree programs? ☒ Yes ☐ No

If yes, please explain which programs are impacted and who has been consulted.

PS 303 is a requirement for the STEP social studies endorsement. Anthony Francis from SEHS who we work with on STEP requirements has been notified of the change and that we believe PS 250 will satisfy the state standards for the social studies Rx.

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- 9) Is the program professionally accredited? ☐ Yes ☒ No

If yes, identify the accrediting body and discuss how the proposed change may effect accreditation.

- 10) Do any of the proposed changes impact current students? ☒ Yes ☐ No

If so, describe how it affects the current students. (Include details about time-to-degree, enrollment.)

This change adds one more course to our students' list of major courses. The addition of this one course would still keep the programs in the middle or lower end of credits required for majors in the College.

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Students who are required to take PS 303 will only have to take PS 250.

Characters remaining: 250

Questions:

How does this affect 290, 390, 490 courses as well as special topics, internships, and independent studies? Mostly anything that has a university assigned number.

What happens if a course isn't needed at the moment but will be within a few years?

How will departments know if their courses are in danger of being removed?

The policy doesn't explicitly state that you have 5 more years to offer the course. This would be good to add.

They would like something to say what the current policy is.

How many courses would this affect?

There was agreement that there should be some sort of process to allow departments to appeal to keep a course in the catalog.

The steering committee wonders if the document can be clarified to respond to the questions raised and the additional comments by the steering committee.

Moribund Course Policy

UCUI

November 2015

Policy:

- Courses that have not been taught in five years will be removed from the catalog
- For a period of up to five years, courses that have been removed from the catalog because they were not offered can be reactivated and returned to the catalog with the same course number through a proposal to UCUI*
- Courses returned to the catalog
 - must be taught within two years or they will be permanently removed from the catalog
 - If a course is offered within two years and it does not fill, a proposal to UCUI will be necessary to reactivate the course within the following three years or it will be permanently removed
- Courses that were removed from the catalog, and no request has been filed to reactivate them during the period of five years after removal, will be permanently removed from the catalog

*A request for a new course number must accompany a proposal for a substantially revised course