

## UCUI Meeting Minutes – March 15, 2021

Attendees: A. Hitt, D. McGinnis, T. Westergaard, S. Tiegs, C. Bryant, R. Nowosielski, M. Reznar, A. Zacharias, I. Shebazz, S. Webb, K. Kirkpatrick, M. Barremkala, L. Zeig, S. Newton, Yan Li, N. Neiroukh, M. Long, J. Youngquist (Guest), R. Sidelinger (Guest), A. Francis (Guest), L. Shesko (Guest) K. Dailey (Scribe),

1. Approval of Minutes from March 1, 2021  
(Motion: R. Nowosielski, Second, A. Zacharias)  
Approved

### OLD BUSINESS

2. CAS – New Minor in Health Communication
  - A. Updated Proposal
  - B. 25 credit minor
  - C. Faculty approved
  - D. Process for exceptions to be included in the catalog(Motion: S. Newton, Second S. Tiegs)  
Approved

### NEW BUSINESS

3. CAS – History/ STEP Social Studies Endorsement
  - A. Original submitted catalog copy had an error, it appeared that credit listings in history and social studies were being double counted
  - B. Corrected catalog copy submitted to UCUI to correct the error(Motion: Y. Li, Second M. Reznar)  
Approved

4. Program Review Procedures
  - A. Mandated by HLC for all degree programs
  - B. Allows for continuous improvement
  - C. Programs without an external accrediting body must be reviewed using an Oakland University process
  - D. Members to review for next meeting
  - E. Help requested from UCUI to develop a rubric for program reviews
5. Incomplete Grade Guidelines
  - A. Catalog copy regarding I grades exists, but is unclear
  - B. Proposed guidance provides specific information governing

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5. Incomplete Grade Guidelines

- A. Catalog copy regarding I grades exists, but is unclear
- B. Proposed guidance provides specific information governing I grades
  - i. Universal agreement form for conditions of I grade completion to be developed - to be completed by both Faculty and Student
  - ii. Mechanism for I grade extension already exists in case additional time is needed
- C. Link to the Google document will be made available for edits

Deferred

ADJOURN

Motion: S. Newton, Second Y. Li); Approved