

January 25 2022 UCUI Minutes – Zoom Meeting

Attendees: Kristin Landis-Piwowar, Theresa Anasti, Emily Spunaugle, Mark Sturtevant, Michele Parkhill Purdie, Chhabi Govind, Irene Shabazz, Sarah Beetham, Tricia Westergaard, Mark Sturtevant, Lee Cruppenink, Melissa Reznar, Roz Nowosielski, Ginnie Uhley, Sara Webb, Yan Li, Ambika Bhargava, Anthony Guest (Presenter), Jeremy Barnett (Presenter), Deb Vanderlinde (Presenter), Elizabeth Kattner (Presenter), Amanda Lynch (Presenter), Doug Wendell (Presenter), Beth Dawson (Guest), Kathy Dailey (Scribe)

1. Meeting Minutes from 1-18-2022

(Motion: Chhabi Govind, Second: Mark Sturtevant)

Approved

2. Proposal to change the UCUI Charge to add a non-voting member from Student Business Services, Financial Aid Update - Presented at January Senate Meeting; Second reading at the February 17th Senate Meeting to add a non-voting member from Student Business Services, Financial Aid

3. Additional UCUI Meeting – January 31st (9-11 am); availability to attend?
Correction to February 1st (Tuesday) – clerical error
Not available: Theresa Anasti/ Melissa Reznar available until 9:30
Possible absence: Ambika Bhargava

OLD BUSINESS: INFORMATION

None

OLD BUSINESS: ACTION

4. Modification to the Acting, Bachelor of Fine Arts (B.F.A.) Program changing the amount of credits required for the degree; Department of Theatre, School of Music, Theatre and Dance (CAS) - Anthony Guest and Jeremy Barnett
- Deferred by UCUI on 12-7-21 (minutes); to return with a clean copy of outlined changes
 - Curriculog
 - Catalog (updated)
 - Note: All professional (BFA) degrees normally require at least 65% of the total curriculum to be in theatre. There is a clerical error of 60% in the acting justification. It is also important to note that NAST calculates these percentages based on a 120-credit national standard. These calculations are based on that scale.

- Eliminate zero credit courses
- CAPSTONE was examined which resulted in an increase of credits; therefore, the department looked for a vehicle to reduce credit hours to assist student success
- NAST Accreditation guidelines are followed

(MOTION: Emily Spunaugle, SECOND: Yan Li)

Approved

5. Proposal for a new Certificate in Dance Education; Department of Dance, School of Music, Theatre and Dance (CAS) - Elizabeth Kattner and Deb Vanderlinde
 - a. Deferred by UCUI on 1-18-21 (minutes); to update documents and further review prior to presenting
 - b. Undergraduate Certificate Policy
 - c. Undergraduate Certification Proposal Template
 - d. Proposal
 - e. Catalog Copy
 - f. COI Minutes (10-14-21)
 - g. Curriculog

- These certificates will help support the solution for the “need of teachers” crisis
- State of Michigan is in a state of flux and these certificates allow a useful means to move forward
- This program works with National Dance Education Organization-NDEO- (4000 teachers in size) who will be advertising this OU program free of charge
- This certificate is broken into 3 groups of students: certificates only/ traditional students/ certification in one credential looking for a dance certification
- COMMENT: Supported by the Registrar with common requirements for coding as this is new territory / a need to build 3 unique certificates would be helpful / will need to be tested out
- RESPONSE: Three titles used will be: Traditional / Alternative / Additional Credential
- RESPONSE: There will not be a need for double counting courses (Registrar friendly)
- COMMENT: An additional statement could be added in the course description/ could note that the courses cannot be double counted
- COMMENT: Question on the timing – students would be completing the certificate at the same time as their degree requirements – student teaching counts toward the degree (these credits do not count for the degree so this complies with the policy)
- RESPONSE: Registrar – DAN 4992 (student teaching) – confirmation that the student teaching is not required for the degree – verification that DAN 4992 is a new course and not being used for the degree

- RESPONSE: Naming of Certificates needs to be chosen carefully (Registrar)

Deferred for further discussion by UCUI at February 1, 2022 Meeting.

6. Modification to the Biomedical Science, B.S. Program to reduce the minimum credits required for the degree; Department of Biological Sciences (CAS)
 - Doug Wendell
 - a. Deferred by UCUI on 1-11-22 (minutes); needs to return with a rationale describing how the changed requirement or BIO 3210 and BIO 4226 allows for learning outcomes to be met within the overall program
 - b. Curriculog
 - c. Catalog
 - d. COI Minutes (10-7-21)
 - e. Response to UCUI Review (1-14-22)

- COMMENT: Having an either/or option for the students appears to be positive
- COMMENT: Demonstration to meet outcomes has been provided
- COMMENT: Catalog still lists immunology as core courses and needs to be updated
- RESPONSE: Page 8 of COI needs to be consistent with what is being proposed; the documents submitted show different requirements and electives including the Biochemistry course
- NOTE: Catalog copy was reviewed and needs to be corrected

Deferred by UCUI for submission of updated catalog copy to include consistency with course requirements and electives in the catalog (email and memos reflected different requirements and electives – please review)

NEW BUSINESS: INFORMATION

None

NEW BUSINESS: ACTION

7. Modification to the Musical Theatre, B.F.A. Program to change the total number of minimum credit hours for the program; Department of Theatre, School of Music, Theatre and Dance (CAS) - Anthony Guest
 - a. Curriculog
 - b. Catalog
 - c. Catalog Changes Summary
 - d. COI Minutes (10-21-21)

- NAST Accreditation standards are followed
- Note: THA should be DAN – clerical error

(MOTION: Roz Nowosielski, SECOND: Chhabi Govind)

Approved with submission of updated documented to note change from THA to DAN.

8. Modification to the Theatre Design and Technology, B.F.A. Program to change the total number of minimum credit hours for the program; Department of Theatre, School of Music, Theatre and Dance (CAS) - Anthony Guest
 - a. Curriculum
 - b. Catalog
 - c. Catalog Changes Summary
 - d. COI Minutes (10-21-21)
 - e. THA 2023: Drawing and Rendering was deleted from the catalog copy inadvertently somewhere in the process. This course should be added to the Design and Art courses module. This shift changes the minimum credits for the degree to 79.
 - NAST Accreditation guidelines are followed
 - COMMENT: Class conversions to 4 credits; conflicts with model of univ moving to creating 3 credit hours
 - RESPONSE: Analysis is suggested/ SMTD is currently staying with the 4/2 credit model/ NAST standards for acting course require meeting twice (ie: lab) as compared to a lecture course
 - RESPONSE: Consideration of moving some of these courses to 3 credit hour courses with the purpose of options for the students as well as degrees moving closer to 120 credit hour degrees
 - RESPONSE: Analysis is welcomed for future catalog changes
 - RESPONSE: Will continue to present the consideration of the 3 credits option moving forward
 - RESPONSE: Goal was to have courses be consistent in credit hours as well as the content of course material has increased due to the evolving and current field demands
 - RESPONSE: The discussion of elimination of courses was balanced with the content needed to meet student success in the evolving and current field demands

(MOTION: Emily Spunaugle, SECOND: Theresa Anasti)

Approved

9. Modification to the Theatre, B.A. Program changing the number of courses in the major; Department of Theatre, School of Music, Theatre and Dance (CAS) - Anthony Guest
 - a. Curriculum
 - b. Catalog
 - c. Catalog Changes Summary
 - d. COI Minutes (10-21-21)
 - NAST Accreditation guidelines are followed

- Stacking courses in CAPSTONE was always used; modifying this would change how the programs are designed / SMTD programs are designed differently based on curriculum needs and standards
- COMMENT: Changes to Gen Ed requirements need to be presented to the Gen Ed Committee
- RESPONSE: The discussion began last summer; diminished discussion; will revitalize the discussion

(MOTION: Yan Li, SECOND: Roz Nowosielski)

Approved

10. Modification to the Nutrition, B.S. Program to add a course and change degree requirements; Department of Interdisciplinary Health Sciences (SHS)

- Amanda Lynch

- a. Curriculog
- b. Catalog
- c. NTR - 3300
- d. COI Memo Proposal_(Updated)
- e. COI Meeting Minutes (7-6-21)
- f. COI Meeting Minutes (11-16-21)

- Adjustments to program to better meet the needs for accreditation requirements
- Course change to adjust to a lab and lecture to prepare students in skills needed for assessment and content for upper level courses
- COMMENT: If there is a course number change only, does this cause an issue?
- RESPONSE: If the course description changes, then it needs a new number
- RESPONSE: Is there an equivalency issue?
- COMMENT: Is there a problem with Registrar and Catalog?
- RESPONSE: Past students would follow a previous catalog year

Deferred by UCUI for electronic vote with submission of an updated teach-out plan for NTR 2600 and an explanation for NTR 2650 rather than the use of NTR 2600.

11. Modification to the Nutrition and Health Minor Program to add a lab course to the minor; Department of Interdisciplinary Health Sciences (SHS)

- Amanda Lynch

- a. Proposal
- b. Curriculog
- c. Catalog
- d. COI minutes (11-16-21)

- Course change to adjust to a lab and lecture to prepare students in skills needed for assessment and content for upper level courses

Deferred by UCUI for electronic vote with submission of an updated teach-out plan for NTR 2600 and an explanation for NTR 2650 rather than the use of NTR 2600.

ADJOURN

(MOTION: Ambika Bhargava, SECOND: Chhabi Govind)

Approved