

## UCUI

### Meeting Minutes

January 18, 2022 (9-11 am) Virtual

Attendees: Kristin Landis-Piwowar, Mark Sturtevant, Melissa Reznar, Ambika Bhargava, Irene Shebazz, Chhabi Govind, Emily Spunaugle, Ginnie Uhley, Roz Nowosielski, Yan Li, Kurtis Kirkpatrick, Lee Cruppenink, Michele Parkhill Purdie, Sarah Beetham, Sara Webb, Beth Dawson (Presenter), Elizabeth Kattner (Presenter) Kathy Dailey (Scribe)

1. Meeting Minutes from 1-11-2022  
Correction to reflect E. Spunaugle initials  
(Motion: C Govind; Second: Y. Li)  
**Approved**
2. Review UCUI Committee Charge - Kristin Landis-Piwowar  
History reflection of Petitions of Exceptions suggests the consideration of removing several line items from UCUI Charge.
3. Registrar Report on Petition of Exception - Tricia Westergaard and Kurtis Kirkpatrick  
Real Time Report reviewed  
Information gathered from DegreeWorks (5 years) where POE are coded  
Approx 54,000 POE over last 5 years (approx 10,000 per year)  
Different types of POEs are used for different purpose  
Advising background provided review of DegreeWorks  
Exceptions are used when students need a change and almost always require dept approval and this process is audited  
(ie: Force Complete/Substitute (rarely used)/ Also Allow/Apply Here/ Remove Course and-or Change the Limit)  
Not entered on DegreeWorks (university wide exceptions)  
POE is not necessarily something that UCUI needs to review

Who will review it if UCUI does not? Advising POE is audited by the graduation auditors

Possibly UCUI should review the overall numbers, not individual POEs

This is something that administration should be reviewing and not necessarily something UCUI Committee be responsible for

Some concern from voting members; review this to ensure that undergraduate curriculum is being monitored (individual vs university)

***Deferred for Future Discussion when a draft proposal to change the UCUI Charge #2 and #3 with the inclusion of Undergraduate Education, Registrar and AA Provost Office involvement.***

#### OLD BUSINESS: INFORMATION

4. Modification to the Communication and Deaf Studies Minor Program; Department of Communication, Journalism and Public Relations (CAS) -Kristin Landis-Piwowar
  - a. Deferred by UCUI on 12-7-21 for clarification
  - b. Curriculog
  - c. Catalog

Regression policy was addressed with the (CAS) associate dean and department chair; the academic advisers can provide a Petition Of Exception

This is not something that the Registrar's Office can code in BANNER and monitor. This will have to be monitored by the dept (some credits can count toward the total credits to graduate but may not apply toward the minor with this regression language).

***Reviewed by UCUI***

#### OLD BUSINESS: ACTION

None

#### NEW BUSINESS: INFORMATION

None

## NEW BUSINESS: ACTION

5. Modification to the Acting, Bachelor of Fine Arts (B.F.A) Program to increase diverse course offerings and add a required course to the major; Department of Theatre, School of Music, Theatre and Dance (CAS) - Elizabeth Kattner

- a. Curriculog
- b. Catalog
- c. COI Minutes (10-7-21)

Documents were verified – one new required course can serve as a gen ed thus reducing total credits for degree by 2 credits

Error in title of this line item; the word “Acting” should be “Dance” – correction should read *Modification to the Dance, Bachelor of Fine Arts (B.F.A.) Program to increase diverse course offerings and add a required course to the major while reducing the total credits for the degree; Dept of SMTD (CAS)*

(MOTION: Roz Nowosielski, SECOND: C. Govind)

**Approved**

6. Modification of the Dance, B.A. program to increase diverse course offerings and add a required course to the major; Department of Theatre, School of Music Theatre and Dance (CAS) - Elizabeth Kattner

- a. Curriculog
- b. Catalog
- c. COI Minutes (10-7-21)

Documents were verified – one new required course can serve as a gen ed thus reducing total credits for degree by 2 credits

(MOTION: A. Bhargava, Second: Y. Li)

**Approved**

7. Proposal for a new Certificate in Dance Education; Department of Dance, School of Music Theatre and Dance (CAS) - Elizabeth Kattner

- a. Undergrad Certification Proposal Template
- b. Undergrad Certificate Policy
- c. COI Minutes (10-14-21)

d. Curriculog

***Deferred to update documents and further review prior to presenting***

8. Modification of the Bachelor of Integrative Studies Program changing the amount of credits needed for a transfer student; Integrative Studies - Michele Parkhill Purdie

a. Curriculog

b. Catalog

Support by Registrar's Office

Supports adult learners

This creates a blanket 32 credit program for BIS and supports general education requirements by the university

Michele Parkhill Purdie abstained and removed for discussion  
(MOTION: Mark Sturtevant, SECOND: C. Govind)

***Approved***

ADJOURN

(MOTION: Y. Li, SECOND: C. Govind)

***Approved***