

PROPOSING NEW UNDERGRADUATE PROGRAMS

GENERAL TEMPLATE

ABSTRACT

I. RATIONALE

1. Program Need
2. How Program Will Promote the Role and Mission of the University
3. Program Goals
4. Comparison to Similar Programs (State/National)

II. ACADEMIC UNIT

1. How Program Supports Goals of the Unit
2. Staffing Needs
3. Faculty Qualifications
4. Impact on Current Programs

III. PROGRAM PLAN

1. Admissions Requirements
2. Degree Requirements
3. Overview of Curriculum
4. Support of Other Departments and Academic Units
5. Source of Students
6. Recruiting
7. Expected Enrollment
8. Academic Advising

IV. NEEDS AND COSTS OF THE PROGRAM

1. New Resources Needed for the Program
2. Source of New Resources
3. Budget and Revenue from Program
4. Library Holdings
5. Classroom, Laboratory, Space Needs
6. Equipment Needs

V. IMPLEMENTATION PLAN AND TIME LINE

VI. ASSESSMENT OF STUDENT LEARNING

Choose the appropriate approach below (For assistance, consult OIRA: 248.370.2387; oira@oakland.edu)

Type of assessment plan:

- Programs with external accreditation: External Mapping; <https://oakland.edu/oira/assessment-of-student-learning/program-assessment/> click on Faculty Resources tab > UAC Forms & Report Schedule > External Mapping Form. Especially Step 2.
- Programs without external accreditation: <https://oakland.edu/oira/assessment-of-student-learning/program-assessment/> click on Faculty Resources tab > UAC Forms & Report Schedule > Plan Form. Especially Steps 3 & 4.

If links are broken, search OU website for OIRA and click on "Assessment of Student Learning"

VII. EXPECTED CAREER OPTIONS FOR GRADUATES

VIII. APPENDICES

1. Letters of Support
2. Course Descriptions
3. Faculty Vitae