



Field Placement Contract

Agency/Organization: _____

Address: _____

Phone: _____

Name of Field Supervisor: _____

Email address of Field Supervisor: _____

Field Site Supervisor: I have discussed this internship with the intern and have agreed to the assigned projects and activities. I will provide the intern with an orientation to the organization and its relevant policies and procedures. The intern will be present 16-20 hours a week at the agency/organization. I also agree to provide the completed student evaluation at the end of the semester to Kim Byrd, LMSW, Director of Field and Student Support (byrd@oakland.edu).

Signature of Field Supervisor:

_____ accepts
_____ from Oakland University in
Field Placement for _____ Semester of 20__.

The intern will be involved in the following projects:

INTERN: I agree with and accept the projects and activities of the field placement. I agree to complete all tasks promptly and to the best of my ability. I accept the obligation of confidentiality in my work and relationship with my field supervisor(s). I agree to represent Oakland University professionally.

Intern Signature: _____ Date: _____