



## ACKNOWLEDGEMENT FORM

Michigan Department of Education (MDE)  
Teacher Certification Rules Regarding  
Felony / Misdemeanor Convictions

Applicant's Full Name:		Grizzly ID:	
Street Address	City	State	Zip Code

This document is a recognition and confirmation that Oakland University has made a good faith effort to inform (your name) \_\_\_\_\_ of potential action in the future by Oakland University School of Education and Human Services and/or the Michigan Department of Education (MDE).

The Michigan Department of Education considers each person being recommended for certification with a criminal record on a case-by-case basis. Certification requirements can be changed at any time in the future by the state, which, at that time, could affect teacher certification for anyone with a criminal record. There could be a possibility that even after successful completion of the professional student teaching semester and recommendation for certification from Oakland University, the Michigan Department of Education could deny certification based upon conviction of a crime.

In addition, the question related to conviction of a misdemeanor and/or felony must always be answered honestly. Falsification or cover up of any of this information could be grounds for denial of admittance or dismissal from the OU School of Education and Human Services education program, denial of a student teaching placement, and/or denial of certification.

Furthermore, any past or future convictions from this point on could put admission to the OU School of Education and Human Services education program, student teaching, and/or teacher certification in jeopardy. At the time of future recommendation of certification to the MDE, individuals with convictions must provide detailed information about the conviction including a Judgment of Sentence from the court.

I, \_\_\_\_\_, acknowledge that Oakland University has made a good faith effort to inform me of the possible challenges for admission to the OU School of Education and Human Services education program, student teaching, and/or for teacher certification by the Michigan Department of Education due to a criminal record.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



## QUESTIONS REGARDING CONVICTION AND SUBSTANTIATED CASE OF CHILD ABUSE OR NEGLECT

The MDE requires all colleges/universities to request information involving possible convictions and substantiated cases of all potential and current teacher education candidates. You must answer the following questions truthfully. Falsification of any information regarding your criminal history may be grounds for dismissal from SEHS at Oakland University and/or denial and/or revocation of your teaching certificate from the Michigan Department of Education. If you have had a case of child abuse or neglect substantiated against you and/or if you are required to register with the Child Abuse/Neglect Central Registry, you may be unable to complete the requirements for the Early Childhood Education Endorsement. Questions 1-4 do not pertain to any charges you may have against you as a juvenile.

1. Have you been convicted of a misdemeanor in any state, jurisdiction, or country?  
Circle one:            Yes                      No
2. Have you been convicted of a felony in any state, jurisdiction, or country?  
Circle one:            Yes                      No
3. Have you ever been required to register under the Michigan Sex Offenders Registration Act?  
Circle one:            Yes                      No
4. Do you have any misdemeanor and/or felony charges *pending* against you in any state, jurisdiction, or country – including any charges against you in the military?  
Circle one:            Yes                      No
5. Have you ever had a case of child abuse or child neglect substantiated against you? (Substantiated means an investigation was conducted and child abuse and/or neglect was found to be substantial)  
Circle one:            Yes                      No
6. Have you ever been required to register with the Child Abuse/Neglect Registry?  
Circle one:            Yes                      No

**\*For Your Information:** Pleading “No Contest” is still considered by the Michigan Department of Education to have been convicted of the crime and you must answer, “yes” to the appropriate question(s) above.

**\*For Your Information:** If you have had a conviction expunged (a legal process to strike out a criminal record or conviction and is granted by a judge) you must answer “yes” to the appropriate question(s) above and then you should state that it was legally expunged with the date of expungement.

**IMPORTANT NOTE** You must report any future convictions or substantiated cases of child abuse or neglect to OU’s SEHS in a timely manner during your enrollment in the Oakland University program.

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Applicant Signature

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Printed Name

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Date

**Circle Program:**    Elem   STEP   Art   Music   ML   MATEE   MATSE