

# **EDUCATION SPECIALIST IN LEADERSHIP**

*with K-12 Administrator Certificate*

Dear Educator:

Oakland University is pleased to offer its very successful **Education Specialist Degree in Leadership (Ed.S.) as a distance-learning option with Fall & Winter starts each academic year.**

While the traditional, award-winning program will continue to be offered at various locations, this distance learning option is available to individuals who cannot attend those cohorts. The post-master's degree provides educators with an opportunity to network while advancing their professional careers. We look forward to meeting your educational needs through this channel.

This information packet will assist you in applying for the Ed.S. in Leadership program. Admission is competitive, with 15 individuals selected for each new distance learning cohort.

All classes are delivered online. Courses are scheduled in sequence over two years. Credits will be earned not only for coursework, but also for participating in a cohort-based action research project. You will choose a mentor in your geographic area to work with for the duration of the program, earning internship credits.

Experienced administrators and area specialists teach all courses. Oakland University will provide a quality and convenient program that you will find both beneficial and enjoyable.

**August 1 is the deadline to apply for Fall  
November 15 is the deadline to apply for Winter**

Applications will be reviewed as they are received and all applicants are notified of their admit decision.

Please do not hesitate to contact either of us with your questions after reviewing the enclosed materials.

Sincerely,

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## **Education Specialist Degree in Leadership, Distance Learning**

### **Outstanding Reputation, Real World Application**

#### **Overview**

- 34-credit, two-year, post-master's degree program delivered via distance learning
- Designed for administrators, teachers and central office staff who wish to gain knowledge and skills in school leadership and administration.

***"I recommend it all of the time. The program is practical and developed with the practicing administrator schedule in mind."***

#### **According to a study of OU program graduates:**

93% report the program helped them in their current position by

- increasing competency and professional abilities
- preparing them well for an administrative role
- providing opportunities for increased salary and networking

97% identify the benefits of the Ed.S. in Educational Leadership as

- opportunities for higher salary, outstanding program reputation and networking and working in a cohort model

#### **Who Should Apply**

School administrators, teacher leaders and directors in K-12 with at least three years of experience

#### **Benefits**

##### **Online Convenience, Dynamic Learning Community**

All classes are delivered online with an internship in your local geographic area to provide flexibility for working professionals. Students take all courses together in a cohort. **Campus visits are not required.**

##### **A Quality Experience to Expand Your Career Options**

Oakland University's Ed.S. in Educational Leadership is a rigorous program designed to prepare educators as administrative leaders in public and private schools.

##### **In-State Graduate Tuition Rates**

Distance learning students pay the same tuition rate as in-state students.

Tuition rates, [www.oakland.edu/tuition](http://www.oakland.edu/tuition)

##### **Apply Up to 28 of the 34 Credits toward OU's Ph.D. in Education**

Up to 28 credits of the Ed.S. in Leadership may be applied toward OU's Ph.D. in Education.

##### **Outstanding Faculty**

Courses are taught by faculty with extensive experience as school leaders. Educators who are currently superintendents, central office administrators, principals, or specialists in areas such as school law, program evaluation, and school public relations are course instructors.

##### **Career Opportunities**

Students consistently identify expanded career opportunities and networking as program benefits.

## Action Research

Students conduct a collaborative action-research project in their second year. It is an opportunity to apply research and theory in a school setting. Students may present the results at OU's research symposium.

## Mentorship

All participants are assigned a mentor in their geographic area for the entire program who is a recognized leader holding a position to which the student aspires. A mentor assists in broadening the participant's experience, provides career counseling and expands the student's professional network.

## Student Support

OU's e-Learning and Instructional Support, [www2.oakland.edu/elis/](http://www2.oakland.edu/elis/) provides an online orientation for students and Moodle (online course management program) assistance.

## Library Services

Kresge Library services, [http://library.oakland.edu/information/services/distance\\_ed/index.htm](http://library.oakland.edu/information/services/distance_ed/index.htm), including remote access to databases, document delivery and obtaining help over live chat.

## Application Steps and Time Line

1. Apply online with Program Number "4651" and "Distance Learning" as the Site.

The graduate application is available at: [www.oakland.edu/grad/](http://www.oakland.edu/grad/)

Select ➡ [Apply Now \\$45 USD Charge](#) ➡ [How to Apply to Graduate Program](#) ➡ [Determine your application requirements](#) ➡ [Online application](#) ➡ [Select 100% Online as your site preference](#)

2. Submit "Official Transcripts" mailed directly from the accredited college/university you received your bachelor's and/or master's degree to the Graduate Admissions Office at the address below. Upload other necessary documents to your application. A checklist is included in the application packet for your convenience and review.

Graduate Admissions  
Oakland University  
O'Dowd Hall, Room 520  
586 Pioneer Drive  
Rochester, MI 48309-4482  
PHONE (248) 370-2700 • FAX (248) 370-3226 • E-Mail: [gradinfo@oakland.edu](mailto:gradinfo@oakland.edu)

3. Applicant files will be reviewed by faculty in the Department of Organizational Leadership for a recommendation to Graduate Admissions.
4. You will receive admittance status notification from Graduate Admissions

## Upon Admittance

- Registration material and course numbers for the distance learning program will be sent to you directly from the Outreach and Program Services Office.
- You will receive information on how to login into your online course using Moodle, prior to the semester start.

## Questions

Donna Rich, AP Coordinator  
Outreach & Program Services  
[rich@oakland.edu](mailto:rich@oakland.edu)  
(248) 370-4170 phone / (248) 370-4961 fax  
[www.oakland.edu/ops](http://www.oakland.edu/ops)

Shannon Flumerfelt, Ph.D.  
EdS Distance Learning Faculty Program Coordinator  
Oakland University, Department of Organization Leadership  
[flumerfe@oakland.edu](mailto:flumerfe@oakland.edu) or (248) 370-3036



School of Education and Human Services

## EDUCATION SPECIALIST IN LEADERSHIP **ONLINE**

### FALL COHORT START

<b>Year 1</b>		
<b>Fall</b>	<b>Course #</b>	<b>Credits</b>
School as a Formal Organization	<b>EA 7720</b>	4
Program Assessment	<b>EA 7730</b>	2
<b>Winter</b>		
Curriculum & Staff Development	<b>EA 7740</b>	4
Testing, Measurement & Data Analysis	<b>EA 7750</b>	2
<b>Summer I (May/June)</b>		
Seminar on School & Community Development	<b>EA 7940</b>	2
Internship Experience I	<b>EA 7950</b>	1
<b>Summer II (Late June/August)</b>		
Educational Law	<b>EA 7780</b>	4
<b>Year 2</b>		
<b>Fall</b>		
Human Resource Management & Supervision	<b>EA 8820</b>	4
Action Research I	<b>EA 7995</b>	2
<b>Winter</b>		
School Business Management	<b>EA 8840</b>	4
Action Research II	<b>EA 8995</b>	2
<b>Summer I (May/June)</b>		
Professional Seminar	<b>EA 8940</b>	2
Internship Experience II	<b>EA 8950</b>	1
<b>Total Credits</b>		<b>34</b>

\*Sequencing of courses subject to minor changes depending on instructor availability.

\*\*The internship actually begins during the first course (EA 740) and runs through the duration of the program. A full time faculty member serves as the cohort coordinator/advisor, teaches the first and last courses, and oversees the internship. An internship progress report I submitted at the mid-point and a summary report is due during the final term.



School of Education and Human Services

## EDUCATION SPECIALIST IN LEADERSHIP **ONLINE**

### WINTER COHORT START

<b>Year 1</b>		
<b>Winter</b>		<b>Credits</b>
School as a Formal Organization	<b>EA 7720</b>	4
Program Assessment	<b>EA 7730</b>	2
<b>Summer I (May/June)</b>		
Seminar on School & Community Development	<b>EA 7940</b>	2
Testing, Measurement & Data Analysis	<b>EA 7750</b>	2
<b>Summer II (Late June/August)</b>		
Human Resource Management & Supervision	<b>EA 8820</b>	4
Internship Experience I	<b>EA 7950</b>	1
<b>Fall</b>		
Curriculum & Staff Development	<b>EA 7740</b>	4
Action Research I	<b>EA 7995</b>	2
<b>Year 2</b>		
<b>Winter</b>		
Educational Law	<b>EA 7780</b>	4
Action Research II	<b>EA 8995</b>	2
<b>Summer 1 (May/June)</b>		
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## Application Checklist

### Distance Learning Specialist Degree (Ed.S.) in Leadership

Program Website: [www.oakland.edu/EDS](http://www.oakland.edu/EDS)

*Please note that you do not need to submit this checklist as part of your application. This document is for your personal reference and organizational use only.*

**GRADUATE ONLINE APPLICATION:** [oakland.edu/applynow](http://oakland.edu/applynow)

☐ **Create an account** and complete the **online graduation application**. There is a \$45 USD application charge.

- Entry Test Scores - No entrance tests are required.
- Statement of Purpose - Fill out or copy/paste your goal statement here. *(Should describe career experiences, responsibilities and explain reasons for wanting to enter the Education Specialist program and should include career goals)*
- Submit Application - Once everything is complete, submit your application.

☐ Return to the “My Account” screen on the application to submit your **supplemental items**:

- Curriculum Vita or Resume
- Unofficial bachelor degree transcripts – this will help your application get processed while you are waiting for your official transcripts to arrive.
- Two Recommendation Requests – You will need send a recommendation request electronically to two individuals using the online form provided. *(Must provide valid email addresses.)*

#### OFFICIAL TRANSCRIPTS

☐ Request official transcripts from all post-secondary educational institutions from which you earned a degree or enrolled in graduate level coursework. Official college transcripts must be sent in a sealed envelope directly from the issuing college or university to Oakland University-Graduate Admissions:

Graduate Admissions  
Oakland University  
O'Dowd Hall, Room 520  
586 Pioneer, MI 48309-4482  
Rochester, MI 48309-4401

**Questions about the online application?** Please contact Graduate Admissions at:  
(248) 370-2700 office | (248) 370-3226 fax | [gradinfo@oakland.edu](mailto:gradinfo@oakland.edu)