

M.Ed. in SPECIAL EDUCATION

*EI Concentration
(for teachers and non-teachers alike)*

AND

GRADUATE CERTIFICATE

*Emotional Impairment
(EI teaching endorsement - for individuals who have
or are eligible for Michigan Teacher Certification)*

INFORMATION AND APPLICATION PACKET

M.Ed. in SPECIAL EDUCATION with EI/EBD CONCENTRATION

(for teachers and non-teachers alike)

The **M.Ed. in Special Education** focuses on the broader concepts of exceptionality - learning, instruction and development - with regard to special populations. The **concentration in emotional impairment** focuses on in-depth preparation for working with individuals with emotional / behavioral disorders across a variety of settings.

This graduate degree is intended to address the needs of two distinct groups:

- those who have or are eligible to receive Michigan teacher certification, and
- other professionals not in the teaching profession, who routinely work with individuals and groups where emotional / behavioral issues may occur, i.e., community mental health workers, HR administrators, Health and Human Services staff and administrators, police officers, counselors, school psychologists, social workers, rehabilitation counselors, behavior specialists, speech pathologists, occupational therapists, health caregivers and others.

In addition to the required coursework - which is the same for both groups - each group is required to complete a specific 4-credit exit option:

- Michigan teachers seeking to add the EI endorsement to their teaching certificate
 - Must complete SE 594 (Practicum, Emotional Impairment K-12)
- Non-teachers who wish to increase their expertise in working with individuals with emotional and/or behavioral disorders, not seeking a teaching credential
 - Must complete 4 credits of electives, approved by adviser

Details

- ✓ Teachers seeking the EI endorsement must complete an EI Practicum
- ✓ All courses except the EI Practicum are offered online
- ✓ Non-teachers may complete the entire program online (no Practicum is required)
- ✓ All courses must be completed within 6 years (most finish in 2 – 3 years)
- ✓ This is a cohort program that begins fall term and continues year-round
- ✓ This program is approved for financial aid (*financialaid@oakland.edu*)
- ✓ Consists of 40 credits (See attached Plans of Study for exit options)

Admissions Criteria

- ✓ Undergraduate or graduate degree with minimum GPA of 3.0
- ✓ Potential for success in the program
- ✓ Interview (by phone or in person) may be required
- ✓ Those seeking the EI teaching endorsement must also hold or be eligible for a valid Michigan elementary or secondary teaching certificate

Additional Information

- ✓ *oakland.edu/HDCS*
- ✓ Faculty Adviser: Dr. Erica Ruegg | ruegg@oakland.edu | 248.370.2894



School of Education and Human Services

Graduate Certificate in Emotional Impairment (EI/EBD)

The graduate **Certificate in Emotional Impairment** focuses on in-depth preparation for working with students with emotional / behavioral disorders in the classroom. Participants in the certificate-only program are required to have or be eligible for Michigan teacher certification. Teachers may elect to complete coursework for the **EI Certificate** alone, or with additional coursework, the **M.Ed. in Special Education with EI concentration**. Both options fulfill academic requirements for the EI endorsement offered through the Michigan Department of Education.

Details

- ✓ Candidates must have Michigan teacher certification
- ✓ An EI Practicum is required, and must be completed in an approved EI classroom
- ✓ All courses (except the EI Practicum) are offered online
- ✓ Courses taken as part of the EI certificate may apply to the M.Ed. in Special Education *only if transferring to the degree prior to completion of the certificate*
- ✓ All courses applied to the desired credential must be completed within 6 years
- ✓ This is a cohort program that begins fall term and continues year-round

Program Options / Credits

- ✓ “Advanced” EI Certificate - for teachers who have at least one prior special education endorsement (16 credits)
- ✓ “Basic” EI Certificate - for teachers who *do not have* a prior special education endorsement (up to 32 credits)

Admissions Criteria

- ✓ Undergraduate or graduate degree with minimum GPA of 3.0
- ✓ EI certificate (EI teaching endorsement) applicants must hold or be eligible for a valid Michigan elementary or secondary teaching certificate
- ✓ Potential for success in the program

Additional Information

- ✓ oakland.edu/HDCS
- ✓ Faculty Adviser: Dr. Erica Ruegg | ruegg@oakland.edu | 248.370.2894



School of Education and Human Services

Master of Education in Special Education

Emotional Impairment Concentration

(for teachers and non-teachers alike)

Special Education Core (24 credits):

SE 6503	4	Standards, Practice and Research in Special Education
SE 6502	4	Legal Issues in Special Education
SE 6518	4	Organization/Management of Instruction and Behaviors
SE 6517	4	Language and Exceptional Children and Youth
SE 6524	4	Assessment in Special Education
Elective(s)	4	Must be approved by adviser

EI Concentration (12 credits):

SE 6510	4	Students with Behavioral / Emotional Impairments
SE 6520	4	Educational Procedures for Students with EI
SE 6620	4	Advanced Interventions / Resources for Students with EI

Exit Options (4 credits):

SE 6962	4	Practicum: Emotional Impairment, K-12* OR
Elective(s)	4	Must be approved by adviser

Total Credits = 40

** SE 6962 is required of all teachers seeking the state-approved EI endorsement.*

Individuals who have not previously taken foundation requirements (SE 5501/501 and FE 5996/506) or approved equivalents will be required to do so in order to be eligible for the state teaching endorsement in Emotional Impairment.

Graduate Certificate Emotional Impairment: Basic

(must have or be eligible for Michigan teacher certification)

*This certificate meets academic requirements for the **El endorsement** offered through the Michigan Department of Education.*

Special Education Core (16 credits):

SE 6502	4	Legal Issues in Special Education
SE 6518	4	Organization/Management of Instruction and Behaviors
SE 6517	4	Language and Exceptional Children and Youth
SE 6524	4	Assessment in Special Education

EI Concentration (16 credits):

SE 6510	4	Students with Behavioral / Emotional Impairments
SE 6520	4	Educational Procedures for Students with EI
SE 6620	4	Advanced Interventions / Resources for Students with EI
SE 6962	4	Practicum: Emotional Impairment, K-12

Total Credits = 32*

** Individuals who have not previously taken foundation requirements (SE 5501/501 and FE 5996/506) or approved equivalents will be required to do so in order to be eligible for the state teaching endorsement in Emotional Impairment.*



School of Education and Human Services

Graduate Certificate
Emotional Impairment: Advanced
*(must have or be eligible for Michigan teacher certification
with at least one prior special education endorsement)*

*This certificate meets academic requirements for the **El endorsement**
offered through the Michigan Department of Education.*

EI Concentration (16 credits):

SE 6510	4	Students with Behavioral / Emotional Impairments
SE 6520	4	Educational Procedures for Students with EI
SE 6620	4	Advanced Interventions / Resources for Students with EI
SE 6962	4	Practicum: Emotional Impairment, K-12

Total Credits = 16*

** Note: A minimum of 16 credits is required for this option. Courses applied to another completed endorsement or degree program may not count toward this program. As a result, students may be required to take additional coursework. Students to whom this may apply should contact the program adviser for options.*

M.Ed. in Special Education – EI/EBD Concentration

Catalog Course Descriptions

SE 6503 - Standards, Practices & Research in Special Education (4 credits)

Presents a framework for understanding special education history, theory, research, and practice. Includes special education scope and sequence; introduction to service-learning and E-portfolio expectations. Focus on critical thinking, exploration of research, uses of technology and refinement of professional interactions, including consideration of diversity.

SE 6502 - Legal Issues in Special Education (4 credits)

Intensive study of federal legislation and the Michigan Special Education Rules and their implications for educating students with exceptionalities. Evaluation, IEPs, related services, free and appropriate public education, placement options, adequate referral and evaluation, investigation and due process hearings are highlighted.

SE 6518 - Organization and Management of Instructional Behaviors and Environments (4 credits)

Covers behavioral organization and management techniques including classroom structure, applied behavior analysis, scheduling and evaluation. Other topics include education strategies for effective teaching, self-management, issues of diversity and behavior, and management of behaviors.

SE 6517 - Language and Exceptional Children and Youth (4 credits)

Research in the area of language disabilities is covered with emphasis on assessment and intervention strategies. Both oral and written language are considered, preschool through adult.

SE 6524 - Assessment in Special Education (4 credits)

Provides an overview of the assessment process including legal, ethical and diversity issues in school and clinical settings. Students are introduced to a variety of procedures and instruments, role responsibilities, and relevant resources. Students administer, score and interpret information from selected norm-referenced achievement measures.

SE 6510 - Students with Behavioral and/or Emotional Impairment (4 credits)

Familiarizes students with definitions, incidence, characteristics, etiology, treatment methods, educational and clinical intervention programs, and outcomes for children and adolescents exhibiting behavioral and emotional disorders.

SE 6520 - Educational Procedures for Students with Emotional Impairment (4 credits)

Presents the implementation of effective strategies for academic instruction and classroom management for youth classified with emotional impairment. Various service delivery models, home/community collaborative practices, medication/clinical treatments, prevocational issues, and design and implementation of individual education plans will be discussed.

SE 6620 - Advanced Interventions and Resources for Students with Emotional Impairment (4 credits)

Focuses on the implementation of advanced methodologies and resources available for intervention with students with emotional impairment. These practices involve non-school related resources, including but not limited to hospitals, community agencies, centers for adjudicated youth, courts and support groups. The effects of medication within the school setting will be discussed, as well as crisis intervention, brief therapy and physical management. Various service delivery models that focus on home/community collaborative and consultative practices will be discussed.

SE 6962 - Practicum: Emotional Impairment K-12 (4 credits)

Final experience required for K-12 endorsement in the area of emotional impairments. Instructional and assessment experiences with students with emotional impairment. Application must be made prior to the semester intended for practicum completion.

Prerequisites: All other required courses in the EI concentration must be completed first. (Refer to your Plan of Study)

Application Checklist

- **GRADUATE CERTIFICATE IN EMOTIONAL IMPAIRMENT (EI)**
 - **M.Ed. in SPECIAL EDUCATION WITH EI CONCENTRATION**
-

Please use this guide to walk you through the online graduate application process:

☐ **Create an account at oakland.edu/applynow**, then complete the **online application - graduate**.

- Entry Test Scores - No entrance tests are required
- Statement of Purpose - Fill out or copy/paste your statement in this field
- Submit Application - Once everything is complete, submit the online application

☐ **Return to the “My Account” screen** on the application to **submit your supplemental items**:

- Copy of Michigan Teacher Certification (if you have one)
- Curriculum Vita or Resume
- Supplemental Program Application (included with packet)
- Unofficial bachelor’s degree transcripts – this will help your application get processed while waiting for your official transcripts to arrive
- Two Recommendation Requests – You will need to send an electronic form to two individuals who are willing to recommend you, using the online form provided

☐ **Request official transcripts** from all post-secondary educational institutions from which you earned a degree or enrolled in graduate-level coursework. Official college transcripts must be sent electronically or in a sealed envelope directly from the issuing college or university, to:

Graduate Admissions - Oakland University
O'Dowd Hall, Room 520
586 Pioneer Drive
Rochester, MI 48309-4482

☐ **Check your application status:** oakland.edu/applynow

Questions about the online application?

(248) 370-2700 office | (248) 370-3226 fax | gradinfo@oakland.edu

Graduate Study Supplemental Application
SCHOOL OF EDUCATION AND HUMAN SERVICES
SUPPLEMENTAL APPLICATION

Oakland University
Graduate Admissions
520 O'Dowd Hall
Rochester, Michigan 48309-4475

Name _____

Address _____
(Street) (City) (State) (Zip)

Email _____ Daytime Phone _____

Program to which you are applying _____

Certification

Valid Teaching Certificate(s) Held:

- ☐ Elementary Certificate ☐ Secondary Certificate
☐ K-12 in _____

Type of Certificate Held:

- ☐ Permanent ☐ Continuing ☐ Professional ☐ Provisional

Endorsements Held:

- ☐ Early Childhood
☐ Special Education (specify category) _____
☐ Other _____

Teaching Certification Sought (please check all that apply):

- ☐ Professional ☐ Renewal ☐ Add Endorsement(s): _____

Teaching Experience (excluding substitute teaching)

Years	District	Grades
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Continued)

Applicants for Post-Master Certificate in Educational Administration Only

Administrative Experience:

Years	District	Title	Level

A master's degree or higher is required in order to receive the certificate. If you do not hold that level of degree, indicate if you presently are admitted to any of the following at Oakland University.

☐ M.Ed. in _____

☐ Degree anticipated _____, 20__

Felony/Misdemeanor Disclosure

This information is needed to comply with regulations established by the Michigan Department of Education; initial the appropriate blank. Attach a written explanation for any "yes" response.

1. Have you ever been convicted of any felony? Yes____ No____
2. Have you ever been convicted of any misdemeanor including any alcohol related traffic violations? Yes____ No____
3. Have you ever been convicted in Michigan or any other state or jurisdiction, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered criminal sexual conduct? Yes____ No____
4. Did you ever receive a discharge from the Armed Forces of the United States, which was other than "Honorable"? Yes____ No____
5. Have you ever been denied admission to, or been removed from, a teacher education program at another college or university? Yes____ No____
6. Have disciplinary proceedings ever been initiated against your Michigan teaching credential or your teaching credential issued by any other jurisdiction? Yes____ No____
7. Have you ever had adverse action taken against any educator certificate/license in Michigan or any other jurisdiction that resulted in conditions being placed on the certificate by the department of education in order to maintain certificate validity? Yes____ No____
8. Have you ever had a teaching credential issued in Michigan or any other jurisdiction suspended, revoked, nullified, or otherwise invalidated? Yes____ No____

(Continued)

Please attach a written explanation for all “yes” responses. If you have answered “yes” to any of the above, you need to know that passing our program, student teaching and state certification tests does not guarantee certification or employment. Convictions are assessed and evaluated at the state level, including a review of the court documents. You will not be issued a 90 day dated letter by Oakland University and will need to wait for the state review and decision regarding certification.

Signature _____ Date _____

Submission Instructions

Complete the form in Adobe Acrobat • Click “File” • Click “Print” • In the “Printer” drop down box select “Adobe PDF” • Click the “Print” button • Choose the location to save the file on your computer • Click “Save” • E-mail form to gradadm@oakland.edu

Don't forget to also complete your online [admissions application](#) if you haven't done so already.

Incomplete forms will delay the admissions process.

**M.Ed. in SPECIAL EDUCATION with EI CONCENTRATION, or
GRADUATE CERTIFICATE – EMOTIONAL IMPAIRMENT**

STATEMENT of PURPOSE

Professional Statement ~ A statement **not to exceed** two typed, double-spaced pages (500 words) in which you:

- 1) trace your professional development in the field in which you want to specialize in working with individuals with emotional impairment or emotional/behavior disorders,
- 2) indicate the factors that influenced you to apply for this credential,
- 3) project your career goals and the contributions that you hope to make upon completing this credential, and
- 4) indicate the personal qualities that you believe you will bring to the program.



Human Development and Child Studies



Graduate Admissions
520 O'Dowd Hall Rochester, MI
48309-4401
Phone (248) 370-2700
Fax (248) 370-3226

RECOMMENDATION FOR GRADUATE ADMISSION

All Students must fill out the Applicant required section. Forward the Recommendation Form to your Recommenders to complete. They must submit the form directly to Graduate Admissions. Recommenders please e-mail the Recommendation Form **FROM A PROFESSIONAL EMAIL address to gradadm@oakland.edu or mail to the address provided above.**

FOR THE APPLICANT:

Consult the section of the catalog that pertains to your field of study for instructions concerning the recommendation: e.g. any special type of information required, number of recommendations needed, who recommenders should be. **Please forward this form to your recommender after filling out your section. We must receive the Recommendation Form directly from your Recommender.**

TO BE COMPLETED BY THE APPLICANT

Name of Applicant _____

Email Address _____ Program of Study _____

Under the provisions of the Family Educational Rights and Privacy Act of 1974, this applicant (if admitted and enrolled) will have access to the information provided below unless he/she has waived such access.

Do you waive your right of access to the information record below? (Check One)

- ☐ Yes, I waive my right to access this letter of recommendation
- ☐ No, I do not waive my right to access this letter of recommendation

Signature of Applicant _____ Date _____

TO BE COMPLETED BY THE RECOMMENDER

Name of Recommender _____ Title _____

Institution _____ Department _____

Email Address _____ Phone _____

1. How long and in what capacity have you known the applicant? _____
2. Please rate the applicant in comparison to others whom you have known at similar stages in their careers:

	Exceptional Upper 5%	Excellent Next 10%	Very Good Next 15%	Good Next 20%	Next 50%	No Basis for Judgment
Scholarly potential in indicated field of study						
Creativity & originality in indicated field of study						
Motivation and perseverance toward goals						
Judgment & maturity						
Ability to work with others						
Ability to work independently						
Ability to express thoughts in speech & writing						

3. Please select one of the below options that represents the strength of your overall endorsement:

Highly Recommended

Recommended

Recommended with Reservations

Not Recommended

4. **OPTIONAL:** Please feel free to provide specific comments about the applicant's strengths and limitations for Graduate Education in the area below. Descriptions of significant actions, accomplishments, and personal qualities related to scholarly achievement can be particularly helpful as an assessment of the applicant's ability/potential for college teaching.

5. Recommender's Signature _____ Date _____

COMMENTS (OPTIONAL)



Graduate Admissions
520 O'Dowd Hall Rochester, MI
48309-4401
Phone (248) 370-2700
Fax (248) 370-3226

RECOMMENDATION FOR GRADUATE ADMISSION

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- ☐ Yes, I waive my right to access this letter of recommendation
- ☐ No, I do not waive my right to access this letter of recommendation

Signature of Applicant _____ Date _____

TO BE COMPLETED BY THE RECOMMENDER

Name of Recommender _____ Title _____

Institution _____ Department _____

Email Address _____ Phone _____

1. How long and in what capacity have you known the applicant? _____
2. Please rate the applicant in comparison to others whom you have known at similar stages in their careers:

	Exceptional Upper 5%	Excellent Next 10%	Very Good Next 15%	Good Next 20%	Next 50%	No Basis for Judgment
Scholarly potential in indicated field of study						
Creativity & originality in indicated field of study						
Motivation and perseverance toward goals						
Judgment & maturity						
Ability to work with others						
Ability to work independently						
Ability to express thoughts in speech & writing						

3. Please select one of the below options that represents the strength of your overall endorsement:

Highly Recommended

Recommended

Recommended with Reservations

Not Recommended

4. **OPTIONAL:** Please feel free to provide specific comments about the applicant's strengths and limitations for Graduate Education in the area below. Descriptions of significant actions, accomplishments, and personal qualities related to scholarly achievement can be particularly helpful as an assessment of the applicant's ability/potential for college teaching.

5. Recommender's Signature _____ Date _____

COMMENTS (OPTIONAL)