

**M.Ed. in
SPECIAL EDUCATION**
ABA Concentration (Endorsement)

INFORMATION AND APPLICATION PACKET

**HUMAN DEVELOPMENT
AND CHILD STUDIES**
Pawley Hall
456 Pioneer Drive
Rochester, MI 48309

oakland.edu/hdcs

Master of Education: Special Education Applied Behavior Analysis (ABA) Concentration

Program Overview

Research has shown that Applied Behavior Analysis (ABA), provided by individuals trained in the principles of behavior analysis, can help individuals including those with ASD learn specific skills such as how to communicate, develop relationships, care for themselves, play, learn in school, succeed at work, and participate in family and community activities regardless of age. ABA has a strong database of research to document effectiveness with positive behavioral changes for a variety of populations.

Oakland University offers a graduate certificate in ABA and a M.Ed. in Special Education with ABA concentration, both approved by the Behavior Analyst Certification Board.

In order to earn the Board Certified Behavior Analyst (BCBA) designation, individuals are also required to complete up to 1500 hours of ABA practicum or independent fieldwork, and pass the board's national exam.

Benefits

- Courses taught by BCBA-certified OU faculty on campus
- Cohort-based program with 3 options for completion
- Courses and University Practicum are approved by the BACB
- Check oakland.edu/financialaid for program eligibility

Program Options / Credits

- Graduate Certificate in ABA – Basic (coursework only), 18 credits
- Graduate Certificate in ABA – Comprehensive (courses + practicum), 28 credits
- M.Ed. in Special Education with ABA concentration, 44 credits

Admissions Criteria

- Admission to this program is competitive and requires a GPA of 3.0 or above
- Potential for success in the program

Additional Information

- martino@oakland.edu | 248.370.4415
- oakland.edu/hdcs



Human Development and Child Studies

Graduate Certificate in Applied Behavior Analysis - Basic

The **Basic** option is designed to fulfill course requirements for the **Board Certified Behavior Analyst (BCBA)** credential. In addition, candidates must complete a minimum of 1500 hours of independent field work, supervised by a BCBA approved for supervision by the BACB. Those who select this option are responsible for arranging their own independent field work in compliance with the restrictions set forth by the BACB; Oakland University does not provide this service. In addition to graduate-level course work and supervised independent field work, the BACB requires a master's degree in education, psychology or behavior analysis, as well as successful completion of the BCBA national exam. Individuals may sit for this exam only after completion of all other requirements.

Course	Credits	Course Name/Description
SE 6570	4	Foundations of ABA
SE 6571	4	Behavioral Assessment
SE 6572	4	Treatment Planning
SE 6573	3	Research Methods
SE 6574	3	Ethics

All courses are required.
TOTAL CREDITS = 18

Individuals who wish to take selected courses to supplement coursework taken at other institutions may be admitted under special graduate (SG) status, with program adviser approval and the understanding that:

- Student is responsible for ascertaining from the BACB the applicability of any courses*
- Courses taken under the SG status are not eligible for financial aid.*



Human Development and Child Studies

Graduate Certificate in Applied Behavior Analysis - Comprehensive

The **Comprehensive** option is designed to fulfill the course requirements and practicum hours needed for the **Board Certified Behavior Analyst** credential. Practicum hours are offered for credit through Oakland University. A minimum of 1000 practicum hours - or approximately 200 hours per course - are required. In addition to graduate level course work and the university-supervised practicum, the BACB requires a master's degree in education, psychology or behavior analysis, as well as successful completion of the BCBA national exam. Individuals may sit for this exam only after completion of all other requirements.

Course	Credits	Course Name
SE 6570	4	Foundations of Applied Behavior Analysis
SE 6963	2	<i>Practicum: Foundations of Applied Behavior Analysis</i>
SE 6571	4	Behavioral Assessment
SE 6964	2	<i>Practicum: Behavioral Assessment</i>
SE 6572	4	Treatment Planning
SE 6965	2	<i>Practicum: Treatment Planning</i>
SE 6573	3	Research Methods
SE 6966	2	<i>Practicum: Research Methods</i>
SE 6574	3	Ethics
SE 6967	2	<i>Practicum: Ethics</i>

All courses are required
TOTAL CREDITS = 28



Human Development and Child Studies

Master of Education: Special Education Applied Behavior Analysis (ABA) Concentration

The ***M.Ed. in Special Education with ABA concentration*** is designed to fulfill the course requirements, practicum hours and degree requirements necessary for the **Board Certified Behavior Analyst** credential. Practicum hours may be offered for credit through Oakland University. The BACB also requires that candidates pass the national exam in order to earn the BCBA credential. Individuals may sit for this exam only after completion of all other requirements.

M.Ed. Core	16 Credits	Course Name
SE 6503	4	Standards, Research & Practice in Spec Educ
SE 6502	4	Legal Issues in Special Education
SE 6526	2	Assessments for Interventions Across the Lifespan
SE 6600	4	Quality of Life
SE 6505	2	Community Engagement and Service
Concentration	18 Credits	
SE 6570	4	Foundations of Applied Behavior Analysis
SE 6571	4	Behavioral Assessment
SE 6572	4	Treatment Planning
SE 6573	3	Research Methods
SE 6574	3	Ethics
Exit Option A	10 Credits	
SE 6963	2	Practicum: Foundations of ABA
SE 6964	2	Practicum: Behavioral Assessment
SE 6965	2	Practicum: Treatment Planning
SE 6966	2	Practicum: Research Methods
SE 6967	2	Practicum: Ethics
Exit Option B	10 Credits	
Approved Elect.	6	Approved Electives Vary
SE 6643	4	Human Motivation in Organizations

TOTAL CREDITS = 44



Human Development and Child Studies

ABA Concentration – Required Courses

SE 6570: Foundations of Applied Behavior Analysis

4 credits (60 hours towards BCBA content)

Focuses on the principles and concepts of applied behavior analysis (ABA), historical perspective, fundamental vocabulary, philosophy, and methodology of the science of behavior management. Additional topics include the basics of defining behaviors, data collection, and the use of ABA with various populations.

SE 6571: Behavioral Assessment

4 credits (60 hours towards BCBA content)

Provides an overview of assessment techniques used in behavior intervention planning. Specific topics include the history and present use of functional assessments, completion of the functional assessment interview, descriptive and functional analysis, data collection and interpretation, preference assessment, and interpretation of evaluation tools for various populations.

SE 6572: Treatment Planning

4 credits (60 hours towards BCBA content)

Techniques used in behavior intervention planning, data collection, interpretation of assessments, development of goals and objectives, overview and application of treatment interventions, management, supervision, and team planning are discussed. Assignments include literature research and paper presentations, participation in discussions, and implementation of behavior assessment principles.

SE 6573: Research Methods

3 credits (45 hours towards BCBA content)

Includes an overview of research method techniques, theoretical foundations of empirical research, principles of the scientific method, experimental designs, analyses of research designs, research protocol, and formation of research hypothesis. The majority of the course will be devoted to methods related to single-case research.

SE 6574: Ethics

3 credits (45 hours towards BCBA content)

This course addresses the techniques of behavior intervention planning with an overview of the responsibility, values, ethics, and principles of the field of behavior analysis. Literature research, paper presentations, participation in well-informed discussions and application of principles are the primary teaching methods utilized throughout this course.



Human Development and Child Studies

EXPERIENCE CATEGORIES

SUPERVISED INDEPENDENT FIELDWORK (1500 hours BCBA, 1000 hours BCaBA): To qualify under this standard at the BCBA level, supervisees must complete 1500 hours of Supervised Independent Fieldwork in behavior analysis. To qualify under this standard at the BCaBA level, supervisees must complete 1000 hours of Supervised Independent Fieldwork in behavior analysis. A supervisory period is **two weeks**. In order to count experience hours within any given supervisory period, supervisees must be supervised **at least once** during that period for no less than **5%** of the total hours spent in Supervised Independent Fieldwork. For example, 20 hours of experience would include at least 1 supervised hour.

PRACTICUM (1000 hours BCBA, 670 hours BCaBA): To qualify under this standard at the BCBA level, supervisees must complete, with a passing grade, 1000 hours of Practicum in behavior analysis within a university practicum program **approved by the BACB** and taken for graduate academic credit. To qualify under this standard at the BCaBA level, supervisees must complete, with a passing grade, 670 hours of Practicum in behavior analysis within a university practicum program **approved by the BACB** and taken for academic credit. A supervisory period is **one week**. In order to count experience hours within any given supervisory period, supervisees must be supervised **at least once** during that period for no less than **7.5%** of the total hours spent in Practicum. For example, 20 hours of experience would include at least 1.5 supervised hours.

INTENSIVE PRACTICUM (750 hours BCBA, 500 hours BCaBA): To qualify under this standard at the BCBA level, supervisees must complete, with a passing grade, 750 hours of Intensive Practicum in behavior analysis within a university practicum program **approved by the BACB** and taken for graduate academic credit. To qualify under this standard at the BCaBA level, supervisees must complete, with a passing grade, 500 hours of Intensive Practicum in behavior analysis within a university practicum program **approved by the BACB** and taken for academic credit. A supervisory period is **one week**. In order to count experience hours within any given supervisory period, supervisees must be supervised **at least twice** during that period for no less than **10%** of the total hours spent in Intensive Practicum. For example, 20 hours of experience would include at least 2 supervised hours.

For all three of the above options, no fewer than 10 hours but no more than 30 hours, including supervision, may be accrued per week. Supervisees may accrue experience in only **one category per supervisory period** (i.e., Supervised Independent Fieldwork, Practicum, or Intensive Practicum).

COMBINATION OF EXPERIENCE CATEGORIES: Supervisees may elect to accrue hours in a single category or may combine any 2 or 3 of the categories above (Supervised Independent Fieldwork, Practicum, Intensive Practicum) to meet the experience requirement, with Practicum having 1½ times the temporal value of Supervised Independent Fieldwork, and Intensive Practicum having 2 times the temporal value of Supervised Independent Fieldwork.

Application Checklist

- GRAD CERT IN APPLIED BEHAVIOR ANALYSIS – BASIC
- GRAD CERT IN APPLIED BEHAVIOR ANALYSIS – COMPREHENSIVE
- M.Ed. in SPECIAL EDUCATION WITH ABA CONCENTRATION

Please use this guide to walk you through the online graduate application process:

☐ **Create an account at oakland.edu/applynow**, then complete the **online application - graduate**.

- Entry Test Scores - No entrance tests are required
- Statement of Purpose - Fill out or copy/paste your statement in this field
- Submit Application - Once everything is complete, submit the online application

☐ **Return to the “My Account” screen** on the application to **submit your supplemental items**:

- Curriculum Vita or Resume
- Supplemental Program Application (included with packet)
- Unofficial bachelor’s degree transcripts – this will help your application get processed while waiting for your official transcripts to arrive
- Two Recommendation Requests – You will need to send an electronic form to two individuals who are willing to recommend you, using the online form provided

☐ **Request official transcripts** from all post-secondary educational institutions from which you earned a degree or enrolled in graduate-level coursework. Official college transcripts must be sent electronically or in a sealed envelope directly from the issuing college or university, to:

Graduate Admissions - Oakland University
O'Dowd Hall, Room 520
586 Pioneer Drive
Rochester, MI 48309-4482

☐ **Check your application status:** oakland.edu/applynow

Questions about the online application?

(248) 370-2700 *office* | (248) 370-3226 *fax* | gradinfo@oakland.edu

Graduate Study Supplemental Application
SCHOOL OF EDUCATION AND HUMAN SERVICES
SUPPLEMENTAL APPLICATION

Oakland University
Graduate Admissions
520 O'Dowd Hall
Rochester, Michigan 48309-4475

Name _____

Address _____
(Street) (City) (State) (Zip)

Email _____ Daytime Phone _____

Program to which you are applying _____

Certification

Valid Teaching Certificate(s) Held:

- ☐ Elementary Certificate ☐ Secondary Certificate
☐ K-12 in _____

Type of Certificate Held:

- ☐ Permanent ☐ Continuing ☐ Professional ☐ Provisional

Endorsements Held:

- ☐ Early Childhood
☐ Special Education (specify category) _____
☐ Other _____

Teaching Certification Sought (please check all that apply):

- ☐ Professional ☐ Renewal ☐ Add Endorsement(s): _____

Teaching Experience (excluding substitute teaching)

Years	District	Grades
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Continued)

Applicants for Post-Master Certificate in Educational Administration Only

Administrative Experience:

Years	District	Title	Level

A master's degree or higher is required in order to receive the certificate. If you do not hold that level of degree, indicate if you presently are admitted to any of the following at Oakland University.

☐ M.Ed. in _____

☐ Degree anticipated _____, 20__

Felony/Misdemeanor Disclosure

This information is needed to comply with regulations established by the Michigan Department of Education; initial the appropriate blank. Attach a written explanation for any "yes" response.

1. Have you ever been convicted of any felony? Yes____ No____
2. Have you ever been convicted of any misdemeanor including any alcohol related traffic violations? Yes____ No____
3. Have you ever been convicted in Michigan or any other state or jurisdiction, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered criminal sexual conduct? Yes____ No____
4. Did you ever receive a discharge from the Armed Forces of the United States, which was other than "Honorable"? Yes____ No____
5. Have you ever been denied admission to, or been removed from, a teacher education program at another college or university? Yes____ No____
6. Have disciplinary proceedings ever been initiated against your Michigan teaching credential or your teaching credential issued by any other jurisdiction? Yes____ No____
7. Have you ever had adverse action taken against any educator certificate/license in Michigan or any other jurisdiction that resulted in conditions being placed on the certificate by the department of education in order to maintain certificate validity? Yes____ No____
8. Have you ever had a teaching credential issued in Michigan or any other jurisdiction suspended, revoked, nullified, or otherwise invalidated? Yes____ No____

(Continued)

Please attach a written explanation for all “yes” responses. If you have answered “yes” to any of the above, you need to know that passing our program, student teaching and state certification tests does not guarantee certification or employment. Convictions are assessed and evaluated at the state level, including a review of the court documents. You will not be issued a 90 day dated letter by Oakland University and will need to wait for the state review and decision regarding certification.

Signature _____ Date _____

Submission Instructions

Complete the form in Adobe Acrobat • Click “File” • Click “Print” • In the “Printer” drop down box select “Adobe PDF” • Click the “Print” button • Choose the location to save the file on your computer • Click “Save” • E-mail form to gradadm@oakland.edu

Don't forget to also complete your online [admissions application](#) if you haven't done so already.

Incomplete forms will delay the admissions process.

M.Ed. in Special Education ABA Concentration

STATEMENT of PURPOSE

Please create a statement **not to exceed** two typed, double-spaced pages (500 words) in which you:

- 1) indicate the factors that influenced you to apply for this credential,
- 2) project your career goals and the contributions that you hope to make upon completing this credential, and
- 3) specific reasons why you are an excellent candidate for this program.



School of Education and Human Services



Graduate Admissions
520 O'Dowd Hall Rochester, MI
48309-4401
Phone (248) 370-2700
Fax (248) 370-3226

RECOMMENDATION FOR GRADUATE ADMISSION

All Students must fill out the Applicant required section. Forward the Recommendation Form to your Recommenders to complete. They must submit the form directly to Graduate Admissions. Recommenders please e-mail the Recommendation Form **FROM A PROFESSIONAL EMAIL address to gradadm@oakland.edu or mail to the address provided above.**

FOR THE APPLICANT:

Consult the section of the catalog that pertains to your field of study for instructions concerning the recommendation: e.g. any special type of information required, number of recommendations needed, who recommenders should be. **Please forward this form to your recommender after filling out your section. We must receive the Recommendation Form directly from your Recommender.**

TO BE COMPLETED BY THE APPLICANT

Name of Applicant _____

Email Address _____ Program of Study _____

Under the provisions of the Family Educational Rights and Privacy Act of 1974, this applicant (if admitted and enrolled) will have access to the information provided below unless he/she has waived such access.

Do you waive your right of access to the information record below? (Check One)

- ☐ Yes, I waive my right to access this letter of recommendation
- ☐ No, I do not waive my right to access this letter of recommendation

Signature of Applicant _____ Date _____

TO BE COMPLETED BY THE RECOMMENDER

Name of Recommender _____ Title _____

Institution _____ Department _____

Email Address _____ Phone _____

1. How long and in what capacity have you known the applicant? _____
2. Please rate the applicant in comparison to others whom you have known at similar stages in their careers:

	Exceptional Upper 5%	Excellent Next 10%	Very Good Next 15%	Good Next 20%	Next 50%	No Basis for Judgment
Scholarly potential in indicated field of study						
Creativity & originality in indicated field of study						
Motivation and perseverance toward goals						
Judgment & maturity						
Ability to work with others						
Ability to work independently						
Ability to express thoughts in speech & writing						

3. Please select one of the below options that represents the strength of your overall endorsement:

Highly Recommended

Recommended

Recommended with Reservations

Not Recommended

4. **OPTIONAL:** Please feel free to provide specific comments about the applicant's strengths and limitations for Graduate Education in the area below. Descriptions of significant actions, accomplishments, and personal qualities related to scholarly achievement can be particularly helpful as an assessment of the applicant's ability/potential for college teaching.

5. Recommender's Signature _____ Date _____

COMMENTS (OPTIONAL)



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- ☐ Yes, I waive my right to access this letter of recommendation
- ☐ No, I do not waive my right to access this letter of recommendation

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TO BE COMPLETED BY THE RECOMMENDER

Name of Recommender _____ Title _____

Institution _____ Department _____

Email Address _____ Phone _____

1. How long and in what capacity have you known the applicant? _____
2. Please rate the applicant in comparison to others whom you have known at similar stages in their careers:

	Exceptional Upper 5%	Excellent Next 10%	Very Good Next 15%	Good Next 20%	Next 50%	No Basis for Judgment
Scholarly potential in indicated field of study						
Creativity & originality in indicated field of study						
Motivation and perseverance toward goals						
Judgment & maturity						
Ability to work with others						
Ability to work independently						
Ability to express thoughts in speech & writing						

3. Please select one of the below options that represents the strength of your overall endorsement:

Highly Recommended

Recommended

Recommended with Reservations

Not Recommended

4. **OPTIONAL:** Please feel free to provide specific comments about the applicant's strengths and limitations for Graduate Education in the area below. Descriptions of significant actions, accomplishments, and personal qualities related to scholarly achievement can be particularly helpful as an assessment of the applicant's ability/potential for college teaching.

5. Recommender's Signature _____ Date _____

COMMENTS (OPTIONAL)