**Oakland University SON Student Grievance Form**

Form must be submitted to **faculty who assigned grade** with copy sent to

**Faculty of Record** **and Associate Dean** within two (2) business days of resolution meeting.

Name:  Click or tap here to enter text.

Last 4 digits of G#: Click or tap here to enter text.

Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.  

E-mail Address: Click or tap here to enter text.

Semester of Violation:Click or tap here to enter text.

Course Name and Number:Click or tap here to enter text.

Faculty for Course: Click or tap here to enter text.

Faculty of Record for Course: Click or tap here to enter text.

I have a faculty advocate: Choose an item.

I have read the policy and procedure for ***Resolution of an Issue with the Evaluation/Grading Process*** in the student handbook: Choose an item.

**Statement of Grievance**

Check the statement below that represents your reason for grievance:

The assignment of my grade was based on something other than my performance in the

course

The assignment of my grade was based on a substantial departure from the instructor’s stated criteria as described in the course syllabus.

I was not afforded due process

Other

Write a one-page statement of grievance that includes a description of each of the following.

1) Specific policies, procedures, or due process that was violated.

2) Specific actions upon which the violation is based.

3) Actions taken to attempt to resolve the violation.

Click or tap here to enter text.