



**Oakland University William Beaumont School of Medicine**  
**Faculty Assembly Meeting**

*Wednesday, April 26, 2017*  
*Beaumont Hospital, Troy*  
*Qazi Family Auditorium, Mocerri Learning Center*

**MINUTES**

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- I. Call to Order – Dr. Narayan Verma, M.D., President, Faculty Assembly**
  - Meeting called to order at 6:02PM.
  - Dr. Stefanie Attardi, Secretary, Faculty Assembly, reported that quorum was present.
- II. Welcome – Dr. Narayan Verma**
  - i. Dr. Verma introduced Dr. Jason Wasserman as the newly elected Vice President of the Faculty Assembly
  - ii. Dr. Verma thanked Dr. James Lynch, President of Beaumont Troy, and Dr. David Forst, Medical Staff President, for their hospitality. The Faculty Assembly meeting took place for the first time in the brand new Qazi Family Auditorium in the Mocerri Learning Center.
- III. Approval of Minutes for Fall Faculty Assembly, October 27, 2016 – Dr. Narayan Verma**
  - Minutes approved unanimously with no changes.
- IV. Recommendation and Confirmation of the Class of 2017 – Dr. Robert Folberg, M.D., Founding Dean and Chief Academic Officer, William Beaumont Hospital**
  - i. Some faculty may be present at the Faculty Assembly meeting sites located at Royal Oak and Grosse Pointe. Live feed was offered to enable more faculty to participate in the meeting agenda items.
  - ii. Dean Folberg presented the faculty with the slate of candidates from the Class of 2017 to be recommended for graduation. He asked for a motion to recommend them for graduation. The motion was made and seconded. The motion passed unanimously.
- V. Constitution Revisions and Approval – Dr. Douglas Gould, Ph.D., Vice Chair, Biomedical Sciences**
  - i. An ad-hoc group participated in drafting revisions to the constitution: Dr. Douglas Gould, Dr. Donna Hoban, Dr. Stephen Loftus, Ms. Deirdre Pitts, and Dr. Sandor Shoichet, led by Dr. Gould
  - ii. Dr. Gould presented proposed revisions to the School of Medicine's Constitution:
    - 1. Article II D.1
      - Wording used to describe the School of Medicine (SOM) and its affiliates was changed to "The School of Medicine is organized into departments".
      - The new wording prevents the need to continually define the SOM affiliates and would accommodate the name change of the Department of Biomedical Sciences.
    - 2. Article II D.4
      - The Admissions Scholarship Committee was added to the standing committees.
      - The Admissions Scholarship Committee was a subcommittee of the Committee on Admissions. It was moved on the advice of a consultant to separate it from the Committee on Admissions.

- iii. A motion was made to waive the second reading of the changes because they are straightforward. Motion passed unanimously.
- iv. A motion was made to approve the amendments to the constitution. Motion passed unanimously.

**VI. Executive Committee Report – Dr. Paul Misch, M.D., Chair, Executive Committee**

- i. Student Performance Review Committee (SPRC)
  - a. Chaired by Dr. Daniel Menkes
  - b. Committee functions to review and make recommendations on policies regarding student progress, dismissal and graduation. They review students having academic or behavioral difficulties, requests for leave of absence, requests to return from a leave of absence, and policies concerning student performance. They can take multiple actions (e.g. no action, recommending leave of absence, writing a letter of concern, writing a letter of reprimand, placing on probation, removal from clerkship, repeating clerkship, repeating a year, dismissal from the SOM)
  - c. Relative to our large class size, there has not been a large amount of student issues brought to the SPRC.
- ii. Scholarship Committee
  - a. Chaired by Dr. Victoria Lucia
  - b. Committee functions to review scholarship applications and select recipients based on donor-established criteria. If needed, they establish subcommittees to examine specific scholarship opportunities. Much of their work to date pertains to the scholarships for the M3 Embark Mini Manuscripts. They also met on competitive scholarships: 2 were submitted to the American Medical Association (AMA) in consideration for Minority Scholars Awards and 1 submitted to AMA for consideration for the Association of Black Cardiologists Award.
- iii. Committee on Appointments, Promotion, and Tenure
  - a. Chaired by Dr. George Williams
  - b. Committee functions to review and make recommendations regarding criteria for appointment, promotion, and tenure.
  - c. A lot of changes have occurred, such as the development of the instructor category.
  - d. Dr. Misch invites different committee chairs to speak at Faculty Assembly meetings and we may have Dr. Williams speak at our Fall meeting.
- iv. Curriculum Committee
  - a. Chaired by Dr. Judith Venuti
  - b. Committee functions to establish minimum competencies for all graduates, evaluate curriculum effectiveness, evaluate appraisal instruments, and ensure the curriculum meets Liaison Committee on Medical Education (LCME) accreditation requirements. This committee has subcommittees to provide surveillance of the M1/M2 curriculum, the M3/M4 curriculum, and integration across all 4 years.
- v. Faculty Due Process Committee
  - a. Chaired by Dr. Duane Mezwa
  - b. Functions to deal with faculty due process in the areas of non-student complaints and complaints about the teacher-learner relationship.
  - c. This committee has not needed to meet.
- vi. The report from the Executive Committee was approved unanimously.

**VII. Committee on Committees Acknowledgement – Dr. Paul Misch on behalf of Dr. Donna Hoban, M.D., Chair, Committee on Committees**

- i. The Committee on Committees is chaired by Dr. Donna Hoban and functions to decide who serves which committees

- ii. Dr. Misch thanked all faculty who serve on committees

**VIII. 20<sup>th</sup> Annual Medical Staff Symposium – Dr. David Forst, M.D., Medical Staff President**

- i. The 20<sup>th</sup> Annual Medical Staff Symposium will take place on June 23-24, 2017 at Boyne Mountain with participation from staff at all 8 Beaumont hospitals
- ii. The conference takes place on Friday morning and Saturday morning with family-friendly events in the afternoons. It is a welcoming and fun event.
- iii. Dr. Forst highlighted the faculty speakers:
  - a. Friday: Dr. Joe Williams, Dr. Michael Brennan, Dr. Barry Franklin, Dr. Rich Easton, Dr. Gil Raff, Dr. Paul Misch, Dr. John Fox.
  - b. Saturday: Dr. Lori Joy Gallardo, Dr. Terry Kowalenko, Dr. Anthony Rakowski, Dr. Art Riba, Dr. Pablo Ysunza, Dr. Peggy Nowak, Dr. Susan Grant
- iv. Dr. Kirit Vora, M.D., founder of the Medical Staff Symposium, will be honored this year

**IX. Dean's Report – Dr. Robert Folberg**

- i. Dean Folberg welcomed Mr. Kojo Asantey, new president of the Medical Student Government. Medical students serve on almost every OUWB committee and they are invited to the Faculty Assembly.
- ii. Dean Folberg thanked the Faculty Affairs group and Beaumont Troy for planning and hosting the Faculty Assembly.
- iii. Liaison Committee on Medical Education
  - a. A report was filed in December with the LCME to disclose how we are doing. The LCME replied in February to indicate that we do not need to communicate with them until our full accreditation site visit during the 2019-2020 academic year.
  - b. We will begin preparing for the accreditation site visit this summer, as this undertaking typically takes 2 years.
  - c. We were invited to nominate someone to serve as a fellow to the LCME. Dean Folberg congratulated our new LCME fellow, Dr. David Thomas. Dr. Thomas will go with the LCME to a site visit and he will share with us what he learns.
- iv. OUWB has received a list of significant honors since the fall Faculty Assembly meeting. Dean Folberg highlighted that our student groups remain exceedingly strong.
  - a. Dean Folberg reminded us of that OUWB was recognized in 2011 and 2012 as AMWA's (American Medical Women's Association) chapter of the year.
  - b. This year our relatively new Student National Medical Association was honored as the chapter of the year of all medical students in the United States.
- v. Dean Folberg congratulated the Class of 2017 for their matches and the supporting faculty and staff. We had several prestigious matches with respect to specialty (e.g. 6 students in urology) and institution (e.g. University of Michigan, Stanford, Johns Hopkins).
- vi. Commencement Ceremony
  - a. Friday, May 12 at 2PM, Oakland University O'Rena
  - b. Faculty members are entitled to march in formal regalia
  - c. Speaker will be Dr. Tim Erickson, Emergency Medicine Physician and member of the Harvard Humanitarian Institute. Dr. Erickson formulated the country's first curriculum on quality and safety.
  - d. Commencement will be streamed live and also available on our website within 2 weeks.
- vii. Honors Convocation
  - a. Thursday, May 11, 2017, Oakland Center, Gold Rooms A,B &C.
  - b. The ceremony will include the induction of medical students and residents into the Gold Medical Humanism Society.

- viii. Dean Folberg acknowledged that we are no longer a new medical school, but a young medical school. We will soon welcome our 7<sup>th</sup> class. OUWB was able to grow during the stressful 2008 recession due to the perseverance of everyone at Beaumont, especially the faculty.
- ix. Oakland University's presidential search
  - a. Oakland University is close to naming a new president. One of the finalists is a physician and hospital administrator. If named, her appointment would be in the SOM.
  - b. An announcement on Thursday May 4 at 1:30PM.
- x. Questions for Dean Folberg from the audience
  - a. *Question: Can clinician-track faculty be promoted to the Clinical Associate Professor or Clinical Professor rank based on duration of service instead of number of publication and other factors that are considered for promotion?* Answer from Dean Folberg: Our default appointment for clinicians is not a "clinician" appointment, but what we call a "standard appointment". We look for accomplishment as recognized by peers on that track but it does not have to include publication e.g. holding office in a meeting in a field in your specialty, giving local presentations. Advancement from assistant to associate professor requires regional recognition and is not on the basis of longevity. Promotion to full professor requires peer recognition at a national level. Beaumont has an unusual setup. We have physicians who are academic and highly accomplished, but not employed by the health system. They are independent practitioners. It would not be appropriate for us to do what many medical schools do, which is to use the prefix "clinician" if the health system or medical school does not employ you. There is a feeling in many medical schools that it is not the same status as the other faculty. To embrace everyone in our community, whether independent practice or employed by the health system, this is the system we have. This system was worked out over the past 9 years by the faculty Committee on Appointments, Promotion, and Tenure.

**X. New Business – Dr. Narayan Verma**

- No new business was brought by the assembly.

**XI. Motion to Adjourn – Dr. Narayan Verma**

- Meeting adjourned at 6:44PM.