



**Oakland University William Beaumont School of Medicine
Faculty Assembly Meeting**

*Tuesday, March 27, 2018
Beaumont Hospital, Royal Oak
East Auditorium, Administration Building*

MINUTES

- I. Call to Order – Dr. Jason Wasserman, Ph.D., Vice President, Faculty Assembly**
 - Meeting called to order at 6:03PM
 - Dr. Stefanie Attardi, Secretary, Faculty Assembly, reported that quorum is present.
- II. Welcome – Dr. Jason Wasserman**
- III. Approval of Minutes for Fall Faculty Assembly, November 1, 2017 – Dr. Jason Wasserman**
 - Dr. Wasserman asked for a motion to approve minutes. The motion was made and seconded. The motion passed unanimously.
- IV. Recommendation and Confirmation of the Class of 2018 – Dr. Duane Mezwa, M.D., Chair, Student Performance Review Committee (SPRC)**
 - Dr. Mezwa presented the faculty with the slate of candidates from the Class of 2018 to be recommended for graduation. He asked for a motion to recommend them for graduation. The motion was made and seconded. The motion passed unanimously.
- V. Constitution Revisions and Approval, Dr. Douglas Gould, Ph.D., Chair, Biomedical Sciences**
 - The Bylaws Review Committee members are Dr. Douglas Gould (Chair), Dr. Stephen Loftus, Dr. Donna Hoban, Dr. Sandor Schoichet, Dr. Deirdre Pitts, and Dr. Linda Gillum. Dr. Gould thanked the committee for their service.
 - Revisions to OUWB's constitution were approved by OUWB faculty at the Spring 2017 Faculty Assembly. The revisions were presented to the Oakland University (OU) Senate and they provided input for further revision. Dr. Gould presented the new revisions for the Faculty Assembly's approval:
 - Article IIB 1 (C) was added to give the Dean flexibility in using other academic titles not listed in (A) and (B).
 - Article IIB 2: Redundant phrasing was removed
 - Article IIC (1): Reworded to state the Dean's "functions"
 - Article IID: The term "organization" was replaced by "structure"
 - Article IID (1): Reworded to remove the current name of the Department of Biomedical Sciences
 - Article IID (4): Names of standing committees were removed to accommodate possible new standing committees.
 - Article IIIA (6): "Other" committees are now better described by the term "ad hoc"
 - Article IV D: Grammar was corrected. Additional meetings of the Faculty Assembly now written notice to the Faculty at least 15 business days before the meeting.
 - Article IV E: Statements about the first Faculty Assembly President were removed since we are no longer a new medical school.
 - Article IV H: "Department of Biomedical Sciences" replaced by "University Department(s)". Quorum for clinical faculty members was lowered to 3%.
 - Article VI: Only OU-based faculty members (i.e. not clinical faculty members) can serve on the OU Senate

- Dr. Wasserman asked for a motion to approve the constitution revisions. The motion was made and seconded. The motion passed unanimously.

VI. 2018 Election of Faculty Assembly Vice President – Dr. Stefanie Attardi, Ph.D., Secretary, Faculty Assembly

- Dr. Attardi presented three candidates for the position of Faculty Assembly Vice President and reminded the faculty to vote using a paper ballot before they leave the meeting.
- The new Vice President will be announced by email in the week following the vote.

VII. Executive Committee Report – Dr. Paul Misch, M.D., Chair, Executive Committee

- Dr Misch named the committees and chairs that have presented to the Executive Committee since the Fall 2017 Faculty Assembly: Student Awards Committee (Chair: Keith Engwall, MSLIS), Committee on Appointments, Promotion, and Tenure (Chair: George Williams, M.D.), Committee on Committees (Chair: Virginia Uhley, Ph.D.), Research Committee (Robert Swor, M.D.), Student Research Committee (Matthew Sims, M.D.), Student Performance Review Committee (Duane Mezwa, M.D.)
- Dr. Misch encouraged faculty members to serve on committees
- The Curriculum Committee (Chair: Tracey Taylor, Ph.D.) was highlighted
 - Responsibilities are (1) Review the curriculum across all 4 years, integration, and evaluation. (2) Establish minimum competencies for graduates. (3) Evaluate effectiveness of the curriculum and appraisal instruments. (4) Ensure we meet LCME guidelines.
 - *M1/M2 Subcommittee*
 - Chaired by Dr. Stephen Loftus, Ph.D.
 - Responsibilities: Review M1/M2 courses for instructional strategies, formats, goals, objectives, and ensure consistency, coordination, and integration.
 - Presentations were made by all M1/M2 course directors at meetings
 - Highlights: (1) Recommended a move from NBME custom to instructor-written examinations. (2) New “pass with remediation” grade. (3) Scheduling of Evidence-Based Medicine course to before Step 1.
 - *M3/M4 Subcommittee*
 - Chaired by Dr. Ty Kwaiser, M.D.
 - Review M3/M4 clerkships for instructional strategies, ensure content meets OUWB program objectives, and ensure content is consistent, coordinated, and integrated.
 - Highlights: (1) M4 elective blocks will be 4 weeks beginning in 2019. (2) “Pass with remediation grade” introduced and consistent criteria made for “high pass”. (3) seven new M4 electives approved. (4) Discussion of challenges resulting from class size of 125. (5) M3/M4 progress guidelines approved. (6) Revised Mid-Clerkship Form now in use.
 - Curriculum Integration Committee
 - Chaired by Dr. Gustavo Patino, M.D., Ph.D.
 - Responsibilities: Integrate curriculum across 4 years by reviewing sequencing and addressing integration between basic and clinical sciences.
 - Projects: M2 Content Sequencing Analysis Project, Integration Topics Reports Project, Genetics Curriculum Review Group.
 - Curriculum Evaluation Committee
 - Chaired by Dr. Rodney Nyland, Ph.D.
 - Evaluate evaluations of M1/M2 courses and M3/M4 clerkships, and review student performance data.
 - All courses and clerkships were evaluated during the 2016-2017 academic year.
- Dr. Misch thanked the curriculum committee for their service and encouraged other faculty members to serve.

- Wasserman asked for a motion to approve the Executive Committee's report. The motion was made and seconded. The motion passed unanimously.

VIII. Strategic Planning and Dean's Report, Dr. Robert Folberg, M.D., Founding Dean and Chief Academic Officer, William Beaumont Hospital

- Dean Folberg introduced Dr. Cynthia Ledford, M.D., new Associate Dean for Undergraduate Clinical Education
- Class of 2018 Match Results
 - Dean Folberg highlighted matches to the Cleveland Clinic, Mayo Clinic, Vanderbilt University, University of Chicago, University of Michigan, and Northwestern University.
 - Dean Folberg congratulated the Admissions team, faculty, staff, and students.
- Philanthropy for the Medical School
 - School of Medicine's (SOM) Management Committee works with OU and Beaumont to manage a coordinated philanthropy approach. Dean Folberg spoke with the Campaign Steering Committee at OU to emphasize three areas for fundraising priorities:
 - *1. Reduction of Student Debt*
 - The average student debt for the Class of 2018, is approximately 10% greater than the national average.
 - OUWB is helping bring doctors to Michigan as 36% of the Class of 2018 has matched to residencies in the state.
 - "OU to OUWB scholarship" would help fund tuition of OU graduates who attend OUWB. It would allow support for OU grads to go into the OUWB pool. Dean Folberg highlighted some OU/OUWB graduates who have impressive matches and scholarly activities.
 - *2. Endowments*
 - Infrastructure for Population Health Informatics Unit is established to allow for work with large datasets. A committee, chaired by Dr. Richard Kennedy, is working on recruiting the research unit's first director. We will have an opportunity to develop our first graduate program.
 - OU School of Business Administration, under Dean Michael Mazzeo, has put together a Master's degree in Business Essentials that is not a M.B.A. Graduates receive a certificate and other certificates can be added to it (e.g. leadership, business analytics). Our medical students would benefit from achieving the stackable certificates in business.
 - *3. Facilities*
 - OU President Pescovitz advanced a proposal at OUWB's Management Committee meeting to begin gathering information about a dedicated facility for OUWB. The proposal was approved unanimously.
 - The Management Committee would like the SOM to generate a list of pros and cons for two potential sites: OU campus or Beaumont campus. OUWB faculty might be asked to complete an initial survey about the pros and cons of both sites.
- There were no questions from the faculty members for Dean Folberg.

IX. Announcements – Dean Folberg

- Important dates
 - Honor's Convocation – Thursday, May 10, 2018
 - Dean Folberg encouraged the faculty to attend as we give out many awards. Military students will be promoted during the ceremony as well.
 - Commencement – Friday, May 11, 2018 at 2PM
 - Faculty marching with their department should order regalia
 - The commencement speaker will be Dean Ray Mitchell from Georgetown University
 - Medical Education Week – May 14-18, 2018

- A session on writing reference letters for medical school admission will be offered by Dr. Wasserman and Dean Kallenberger on Monday, May 14
 - The Davidson lecture will be on Wednesday, May 16
- Erin Shirey is coordinating the SOM's strategic plan
- Dr. Wasserman introduced the new Medical Student Government President, M1 student Michael Brennan

X. New Business

- No new business

XI. Motion to Adjourn – Dr. Jason Wasserman

- Meeting adjourned at 6:46PM