OAKLAND UNIVERSITY™

Optional Practical Training (OPT)
Employer Information Report (EIR)

Initial report EAD (OPT) Card copy and Employment Offer Letter to be submitted by OPT start date. Employment Offer Letter and all changes must be reported immediately upon change. Students on OPT STEM only must submit this form every 6 months.With any OPT/STEM changes you will receive an updated I-20.

Personal Information

First Name: Middle Initial: Last Name:

Street Address: City:

State: ZIP Code: Primary Telephone:

OU email: @oakland.edu   Alternate email:

Student ID: G00   Is this a change of address since your last report?   Yes   No

Attach with every report a legible copy of your EAD Card (i.e Employment Authorization Document = "OPT Card"

Start Date: Expiration Date:

Report Type:

Initial Report

6-Month Employment Validation;   Any changes from last report?   Yes   No

Changes in Employment (EIR form to be submitted at time of change with new offer letter):

Previous Employer End Date: New Employer Start Date:

Interruptions in Employment (i.e. breaks of more than one week)
Applying for OPT STEM

I am currently NOT employed, but I am seeking employment. I will report to the ISSO when I find employment. (Maximum unemployment: 90 days for initial OPT; 120 days total including OPT STEM Extension)

I am currently employed by one employer. My employer's information is reported below:

Company Information

Company Name: Position Title:

Street Address: City: State: ZIP Code:

Employer EIN: Supervisors Name: (Last, First):

Supervisor Email: Supervisor Phone #:

E-verify ID*:

Only for OPT STEM students

Explain how employment is related to course of study (Ex: Studied Architecture History and is curator at an Architecture museum)

Student Signature _____   Date:

OPT Employer Information Report

I am currently employed by multiple employers. My employers' information is reported below:

—— Company Information ——

Company Name: Position Title:

Street Address: City: State   ZIP Code

Employer EIN: Supervisors Name: (Last, First)

Supervisor Email: Supervisor Phone #:

E-verify ID*:   Explain how employment is
                                     related to course of study (Ex:
Only for OPT STEM students   Studied Architecture History
                                     and is curator at an Architecture
                                     museum)

Please attach an additional page if more concurrent employers must be listed. Students on OPT must report any changes in employment to ISSO by filling out an EIR form and attaching new offer letter to Sarah Wood at swood@oakland.edu.

To remain in compliance with USCIS immigration requirements, OPT STEM students are required to submit EIR form EVERY 6 MONTHS