



International Students & Scholars Office
157 North Foundation Hall // Rochester, MI 48309-4401
Phone: 248.370.3358 // Fax: 248.370.3351
Web: <http://www.oakland.edu/iss>

Transfer In Form for J-1 Scholars

Dear Current Oakland University Scholar: If you plan to transfer from another U.S. school to OU, you must fill out this form and schedule an appointment to notify ISSO of the school to which you plan to transfer. Upon receipt of this form and your new offer letter, we will update your record in the SEVIS System as a “transfer out” and indicate the name of your new school and the transfer release date. Your new school will not be able to issue you a new SEVIS Form DS-2019 until the transfer release date. The transfer must take place within 30 days of the DS-2019 program end date. In order for us to transfer your SEVIS record you need to bring an offer letter from your new institution. ***Please**

Note: you may not be employed at OU after your transfer out date.

THIS SECTION TO BE COMPLETED BY THE SCHOLAR

Last Name:

First Name:

SEVIS ID #: N

Date of birth (mm-dd-yyyy):

Gender: Female

Male

Number of J-2 Dependents:

Phone Number:

Email address:

Are you subject to 212(e), the two-year home residency requirement? Yes No

If yes have you applied for a waiver of 212(e)? Yes No

End date of your program at previous school:

Do you and/or your dependents plan to travel outside the US between programs? Yes provide dates: No

PROCEDURES:

Transfer form should be completely filled out, with appropriate signatures

Transfer in form should be submitted with a DS2019 request form to OU at least 30 days prior to requested transfer date

Include copy of current DS2019, in addition to other required documents for DS-2019 request

POLICIES:

Exchange visitor **must** pursue same program objective (activity)

Transfer will **not** require an extension of program status beyond any allowed maximum period

Exchange visitor must check in with OU immediately following the transfer date

Current Program Sponsor Information (**Please note the contact information required is for the International Office or Center at your current institution/school**)

SEVIS program number: P-

Name of School:

City:

State:

Name of J-1 scholar advisor in international office:

Phone:

Fax:

Email:

Transfer Release Date:

I hereby authorize that my J-1 SEVIS record be released to Oakland University, effective on the transfer release date.

Scholar Signature

Date

This section to be completed by faculty sponsor supporting transfer in:

Name of Department:

Phone:

Name and Title of Sponsor at Oakland University:

Sponsor Signature

Date

This section to be completed by ISSO Advisor:

Determine scholar eligibility, approve, give original to scholar, enter into ISSO Info and SEVIS, and keep a copy of transfer out form and acceptance letter in the file.

Approved by ISSO: _____

Date: _____