**Departmental GRIZZCa$h Deposit Authorization**

|  |  |  |
| --- | --- | --- |
| **Department** |  |  |
| **Cardholder** |  |  |
| **Departmental card number or****Student’s Grizzly ID number** |  |  |
| **Amount to deposit** |  |  |
| **University fund number to charge** |  |  |
| **Reason for deposit** |  |  |
| **Printed name of Dean, Director, or Vice President** |  |  |
| **Signature of Dean, Director, or Vice President with signature authority \*** |  |  |

\*All purchases made with GRIZZCa$h must be in accordance with Oakland University policies and procedures.

Questions:

Don Ritenburgh
Manager, ID Card Operations
112 Oakland Center
ritenbur@oakland.edu
Phone: (248) 370-2533
Fax: (248) 370-3233

Please Fax completed form to (248) 370-3233 or email to ritenbur@oakland.edu