SECOND DEGREE STUDENT ENROLLMENT GUIDE

STEP 1 ACTIVATE IMPORTANT ACCOUNTS

Visit oakland.edu/activate for instructions on activating your official Oakland email and MySAIL (student portal) accounts. You will need your Grizzly ID number from your acceptance letter. You should set up your MySAIL account and choose your NetID, which will serve as your Oakland email, and begin checking your accounts regularly.

STEP 2 REGISTER FOR CLASSES

OFFICE OF THE REGISTRAR
NORTH FOUNDATION HALL, ROOM 150
oakland.edu/register | preregistration@oakland.edu
(248) 370-3460 | (248) 370-3880 (Fax)

Through MySAIL, you can register for classes online.
1. Open a Web browser and visit the Registrar’s website at oakland.edu/register.
2. Click the “Register for classes” button and review the registration instructions.
3. When you are ready to register for classes, log in to MySAIL and click on MySAIL in the upper right corner of any OU Web page (above the search box).

If you receive an error message while registering for a course, please contact the academic department offering the course. You can view a list of departments online at oakland.edu/academics. Some courses may require specific prerequisites; a member of the department staff can verify that you meet the prerequisites and allow you to register.

For specific add, drop and withdrawal dates and information, please see the Important Dates at oakland.edu/register.

STEP 3 PICK UP YOUR GRIZZCARD

ID CARD OFFICE
(248) 370-2291
OAKLAND CENTER, ROOM 112
oakland.edu/grizzcard

To get your GrizzCard, which gives you access to student resources across campus, you must first register for classes. You can get your GrizzCard at OU’s ID Card Office. Bring a picture ID to the office in order to get your GrizzCard.

STEP 4 FINANCIAL ASSISTANCE AND PAYMENT

STUDENT FINANCIAL SERVICES
(248) 370-2950
NORTH FOUNDATION HALL, ROOM 120
oakland.edu/financialservices | fnservices@oakland.edu

Visit the Student Financial Services website at oakland.edu/financialservices to read important information on tuition; payment due dates and cancellation; and payment options and instructions.

Complete the FAFSA online at fafsa.gov to be considered for federal, state and/or need-based financial aid. To maximize your financial aid award package, we recommend you complete the FAFSA as soon as possible beginning October 1 for the upcoming school year. Include Oakland University’s federal code of 002307 on your FAFSA.

Student Financial Services will begin sending award notifications at the end of December and continue as new awards are made. Many times Student Financial Services needs additional information or documentation to process your financial aid. Access your OU email and MySAIL account often so that you can respond to requests promptly, because delays may affect your award package.

Students admitted for teacher certification and for preparatory coursework might qualify for federal financial assistance.

Oakland will send an email to your OU email account when your eBill is ready to be viewed and paid online at oakland.edu/eBill. You will need your Grizzly ID and PIN to access the eBill system. The eBill home page provides a brief overview of your current account status, recent and past statements, recent activity on your student account and available payment plans.

For current tuition rates, visit oakland.edu/tuition.

For information about student account payment due dates and cancellation, go to oakland.edu/financialservices, then Payments & Refunds, then Payments & Cancellation.

STEP 5 ADDITIONAL ITEMS TO CONSIDER

BANNES & NOBLE AT OU | (248) 370-2404 | OAKLAND CENTER, ROOM 28
oakland.bncollege.com

You can purchase or rent new and used textbooks or eTextbooks in person or online through the University Bookstore.

TRANSCRIPTS
To request a copy of your OU transcript, visit oakland.edu/register and click “Get Transcripts.”

DISABILITY SUPPORT SERVICES (DSS) | (248) 370-3296
NORTH FOUNDATION HALL, ROOM 103A
oakland.edu/dss | dss@oakland.edu

If you have a physical, psychological, sensory and/or learning disability, you can contact the DSS office for an appointment to discuss eligibility for services and accommodations.

KRESGE LIBRARY | (248) 370-4426
library.oakland.edu | ref@oakland.edu

The experts at Kresge Library are available to answer your research and technology questions and to guide you to thousands of print and electronic resources. Collaborate in our cabanas or study in a quiet space. We’re open 24/7 for currently-enrolled students with a valid GrizzCard.

UNIVERSITY RECREATION AND WELL-BEING (OU REC WELL)
(248) 370-1000 | OAKLAND.EDU/REC

All enrolled students have access to the Recreation Center and Rec Well programs. Stress relief, study breaks and well-being programs contribute to maintaining a balanced life. A valid GrizzCard is required for access.

OAKLAND CENTER (OC) | (248) 370-3245
oakland.edu/oc | occons@oakland.edu

The OC houses Pioneer Food Court, Barnes & Noble at OU, Café O’Bears, the Center for Student Activities, computer stations, televisions, an ATM and lounge areas.

VETERANS SUPPORT SERVICES (VSS) | (248) 370-2010 | NORTH FOUNDATION HALL, ROOM 116
oakland.edu/veterans | vss@oakland.edu

This office supports student veterans and military families. Through VSS, veterans and their dependents can be connected to campus and community resources to help ensure they receive military service-related benefits, as well as provide information about VA work-study opportunities, social and networking events, and veteran-specific scholarships.

UNIVERSITY HOUSING | (248) 370-3570 | HAMLIN HALL, ROOM 448
oakland.edu/housing | housing@oakland.edu

University Housing is offered to new, degree-seeking students who are enrolled in a minimum of eight credit hours per semester. Housing information that details living options, meal plans and more is available at oakland.edu/housing. Housing contracts are available online at oakland.edu/housing/apply. Please note that housing space is limited. New students are encouraged to submit a housing contract as soon as possible after March 1 for the fall semester, or after November 1 for the winter semester.