Add an Authorized User to eBill

1. Click eBill from the OU home page

2. Log in to eBill by expanding the Student section and using your Grizzly ID and six-digit PIN.

3. Select Authorized Users from the My Profile menu on the right side of the screen.

4. Select “Add Authorized User” and enter the e-mail address of the person you are adding, authorize access and click Continue.

5. Check I Agree and click Continue.