**Oakland University**

COVID-19 Preparedness and Response Plan

Reopening Plan Form

**Date:** Click or tap to enter a date.

**Name:** Click or tap here to enter text. **Email:** Click or tap here to enter text.

**Department:** Click or tap here to enter text.

**Campus Address:** Click or tap here to enter text.

**Proposed Re-Opening Date:** Click or tap to enter a date.

[ ]  I have reviewed the following information and completed the “COVID-19 Return to Work Guidelines and Protocol Training” Module and submitted certification.

# **Part I - General Principals**

OU Community Members must continue to wear face coverings in any indoor public space and when outdoors and unable to consistently maintain a distance of six feet or more from individuals who are not members of their household. In addition OU Community Members should take all reasonable precautions, including completion of the daily health screening and prompt reporting and isolation when experiencing illness or symptoms, to protect themselves, their co-workers, their loved ones, and their communities.

Any work that can be performed remotely (i.e. without the worker leaving his or her home or place of residence) should be performed remotely.

**Proposed Re-Opening Rationale:**

[ ]  Operation is unable to work remotely.

[ ]  Operation requires limited in-person work

# **Part II - Department Specific Re-Opening/Return to Work Plan**

## **Basic Infection Prevention and Operational Requirements**

All University departments and, as applicable, employees must comply with the “Operational Requirements” as outlined the [OU Directives](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf). All plans include unit specific procedures to address basic infection prevention measures at outlined in the [OU COVID-19 Preparedness and Response Plan (PRP)](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU_COVID_Preparedness_Response_Re_Opening-FINAL_5-29-20%20ADA.pdf) and as follows:

Please provide specific plans for ensuring that employees complete the “[COVID-19 Return to Work Guidelines and Protocol Training](https://www.oakland.edu/Assets/Oakland/uhr/files-and-documents/ReturnToWork_TrainingForEmployees-1.pdf)” Module before resuming in-person work.

Click or tap here to enter text.

Please provide a specific plan to address the distribution of and mandatory use of washable cloth face coverings on campus.

Click or tap here to enter text.

Please provide specific plans for ensuring that employees complete the “[Daily Screening Process](https://www.oakland.edu/Assets/Oakland/ucm/files-and-documents/covid-19/Daily%20Screening%20Process%20-%20FINAL.pdf)” each time they will report to campus for in-person work and that symptomatic or ill employees do NOT report to work.

Click or tap here to enter text.

Please provide a specific process for the prompt identification and isolation of sick people including:

Communication of the process for employees to leave the work area in the event that they develop symptoms while at work. (“COVID-19 Return to Work Guidelines and Protocol Training” Module and “[Returning to Work Following Illness or Exclusion](https://www.oakland.edu/Assets/Oakland/ucm/files-and-documents/covid-19/Returning%20To%20Work%20Following%20Illness%20Exclusion%20-%20FINAL.pdf)”)

Click or tap here to enter text.

Confirmation of the mandatory reporting of COVID-19 related symptoms or illness to Graham Health Center. (“COVID-19 Return to Work Guidelines and Protocol Training” Module, “Daily Screening Process”, “Returning to Work Following Illness or Exclusion”)

Click or tap here to enter text.

Please provide specific plans to address appropriate social distancing within the workspace including elements such as staggered work shifts/times and physical spacing of workstations.

Click or tap here to enter text.

Please provide specific plans to address personal hygiene measures within the workspace and while on campus including: encouraging frequent hand-washing, respiratory etiquette and that sick individuals stay home, and discouraging the sharing of work tools and office equipment whenever possible.

Click or tap here to enter text.

Please provide specific information to address cleaning and disinfection of areas within the workspace including when routine cleaning will occur and any additional measures to address cleaning/disinfection of high touch areas as well as any shared tools and equipment.

Click or tap here to enter text.

# **Part III - Specific Requirements – additional unit specific requirements for specified operations**

In addition to compliance with Operational Requirements listed in the OU Directives and unit specific procedures to address basic infection prevention measures, individual operations engaged in specified operations must address the following Specific Requirements from the OU Directives:

My operation is engaged in operations specified by Executive Order and outlined in the OU Directives

[ ]  YES [ ]  NO

If ‘YES’, in addition to Basic Requirements, my operation must address specific plans related to:

[ ]  Outdoor Work - [OU Directives](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf) #2 (a) 1-3

[ ]  OU Employees Providing Construction and Trade Work on Campus - [OU Directives](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf) #2 (b) 1-9

[ ]  Research Laboratories - [OU Directives](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf) #2 (c) 1-16

[ ]  Retail Stores (Barnes & Noble, MBH Gift Shop and as applicable to Libraries and Museums including Kresge Library, Educational Resources Lab, Oakland University Art Gallery, etc.), [OU Directives](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf) #2 (d) 1-10

[ ]  Oakland University Offices [OU Directives](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf) #2( e) 1-12

[ ]  Restaurants and Bars (Patti Finnegan’s Pub, Sharf Overlook, Oakland Center Food Court, etc.) [OU Directive](https://www.oakland.edu/Assets/Oakland/ehs/files-and-documents/COVID-Response/OU%20Master%20Compliance%20OU%20Directives%20as%20of%2007-13-20%20--OLA%20Issued.pdf) #2 (f) 1-19

[ ]  Outpatient health-care facilities, including clinics.

**Segments not yet open under Phase 4 of the MI Safe Start Plan**

These segments have not yet opened and are not expected to open until the Governor moves our region to Phase 5. Managers, Supervisors and Chairs can review the minimum requirements in the most current Executive Order referencing “Safeguards to protect Michigan’s workers from COVID-19” and incorporate these requirements into their planning process.

[ ]  My operation is not yet open under Phase 4, a final review and approval is subject to the most current applicable Executive Order. For planning purposes, my operation must address specific plans related to:

[ ]  Sports and entertainment facilities:

[ ]  Gymnasiums, fitness centers, recreation facilities, sports facilities, exercise facilities, exercise studios, and like facilities: