

OAKLAND UNIVERSITY

UNDERGRADUATE REQUEST TO PARTICIPATE IN COMMENCEMENT CEREMONY

Student named below is requesting permission to participate in the commencement ceremony to be held:

*April _____ **December _____

SECTION I: (Student to complete this section and submit to department chairperson)

(Please print and fill out form completely. Enter name exactly as it should appear in program/on diploma)

Student Name: _____
(First) (Middle) (Last)

Student Number: _____ Major: _____

Degree Title: Bachelor of: _____

Address _____
(Street) (City) (State) (Zip)

Telephone Number: Home _____ Work _____

Reason for request: _____

I understand that participation in early commencement does not imply graduation or recognition for honors. In addition to completing this form, you must also apply to graduate for the appropriate term that your coursework will be completed before you can participate in the commencement ceremony. If you have privacy under FERPA your name will NOT appear in the commencement program.

(Student Signature) (Date)

SECTION II: (To be completed by adviser and forwarded to chairperson)

Student Applied to Graduate: Yes Term/Year: _____ No (will not be approved to walk early)

If yes, indicate how many credits remain in order to graduate: _____

(Advisor's Signature) (Date)

The request has been: _____ Approved _____ Denied

(Chairperson's Signature) (Date)

SECTION III: (To be completed by Dean)

The request has been: _____ Approved _____ Denied

(Dean's Signature) (Date)

SECTION IV: (To be completed by Commencement Coordinator)

Approved/Program Approved/ No Program Denied/ No Signatures

(Commencement Coordinator Signature) (Date)

Please return completed petition to: Commencement Coordinator, Office of the Provost