

What is CETL's Role with Your Department?

What CETL Will DO:

We are here to **SUPPORT** and **VALUE** **TEACHING** and **LEARNING**

Formative Evaluations- provide feedback to individual faculty for their improvement and growth in their teaching & learning

Provide **confidential consultations** to individual faculty- to review course evaluations, develop syllabus, assignments, rubrics, other areas impacting teaching and learning and the scholarship of teaching and learning

Provide **classroom observation** for formative feedback, if individual faculty member requests

May provide to the department chair or tenure committee **potential names** of other faculty members who may be willing to **observe for tenure purposes**

A **summary report** with suggestions will be sent directly to the faculty member if they request it

May write **letters of support pertaining to their service** if faculty member has served on Advisory Board or has been involved with service activity at CETL (i.e. faculty fellow, reviewing proposals)

Will provide a **mentoring support group** helping with transition to OU for new/emerging faculty (first 3 years)

Consult to individual departments to help them develop and/or revise course survey/student evals, protocol checklists for peer observations, other potential pieces of evidence of teaching effectiveness, mentoring programs, orientations, curriculum mapping, instructional design, etc.

In addition to general workshops offered to all, CETL will provide **workshops or support to individual departments** (offered at department or at CETL)

Provide **Orientation** pertaining to OU and Teaching and Learning to New Full and Part-Time Faculty

What CETL Will NOT DO:

We are **NOT** the **TEACHING POLICE**

WILL NOT do **Summative Evaluations**- provide evaluations used for promotion, tenure, personnel decisions, merit (this is the responsibility of each department)

WILL NOT share **any information** with department chair or others regarding confidential consultations with faculty members

WILL NOT do classroom observation for tenure purposes

WILL NOT see the report written by an external observer (unless individual faculty member brings it to share during consultation)

WILL NOT send a report to the chair/dean about a faculty member's interaction at CETL. It is up to the individual faculty member if they wish to share their support

WILL NOT write letters of support about teaching for tenure purposes

WILL NOT provide individual mentoring pertaining to departmental tenure guidelines or specific discipline related issues (provided by department)

WILL NOT provide support about curriculum content (expertise of each department)

WILL NOT focus on "content/curriculum" but will focus on the pedagogy of teaching/learning within the content/curriculum

WILL NOT provide orientation pertaining to individual school/college or department