

January 2016 Update

Dear Chairs and Program Directors,

Welcome to 2016! Good luck with the winter semester. Let's hope it is an easy one; both work and weather wise.

Chairs Info:

1. **Chairs' Manual** - We are happy to announce that the first draft section of the chairs' manual will be available for viewing at <http://wwwp.oakland.edu/cetl/chairs-corner/> early January. This section includes important policies, dates and scheduling information. A next more robust section will be complete in the coming months. Our goal is to include more helpful tips and information from a range of programs and services across campus. This draft is a "work in progress" and "living document" that will evolve over time. Thank you to Leanne DeVreugd (WISE Assistant) for creating the document, and to the team of chairs who have contributed insights and feedback.
2. **Future Chairs' Forum** - We are happy to announce 2 Chairs' Forums for the winter semester. We encourage you to register and participate. Registration will be open in early January at <http://wwwp.oakland.edu/cetl/chairs-corner/>.

CHAIRS FORUM - Winter 2016 Schedule

Located in the Learning Studio (200A Elliott Hall)

12:00 pm - 1:30 pm

Lunch provided

Themes/Topics	Date
Managing the Role of Chair - Learning from our Peers	Mon. Feb. 8
Dealing with Difficulty People and Situations	Tues. March 22

3. **Chairs' Corner**- <http://wwwp.oakland.edu/cetl/chairs-corner/> - includes documents, resources, and programs and services for chairs. We will also be posting agenda, minutes and documents from your monthly Chairs Meetings on this site.
4. **New Full and Part-time Faculty for Winter** - We have distributed Welcome Cards for New Faculty (Welcome information and Guide to Get you Going) to each department.

Please share them with any new full or part-time faculty. If you need additional cards, please contact Suzanne Flattery at flattery@oakland.edu. In addition, please encourage them to check out our New Faculty link at <http://wwwp.oakland.edu/cetl/new-faculty>. This site has important information for new faculty and links to many resources including the **Faculty Handbook**. We are also happy to arrange a 1:1 session to help with their transition this winter prior to our next Orientation in August. Please contact Judy Ableser at ableser@oakland.edu.

5. **Hiring New Full or Part-time Faculty** - Please remember to share the contact information of any new full or part-time faculty member with us as soon as they are hired. Please send it to Suzanne Flattery at flattery@oakland.edu. We will reach out to them with a **welcome pack**.

For Chairs and Faculty Members:

1. **CETL Workshop and Coffee & Conversation Series - Winter 2016 Schedule**
Workshops 12:00 PM-1:30 PM in 200A Elliott Hall
Coffee & Conversations 12:00-1:00 PM in 200A Elliott Hall

Register for Workshop sessions at:

<http://wwwp.oakland.edu/cetl/faculty-development/workshops/>.

Register for Coffee & Conversation sessions at:

<http://wwwp.oakland.edu/cetl/faculty-development/coffee-conversation/>.

ACADEMIC SERVICE LEARNING (ASL) SERIES

Title	Date
Overview of Academic Service Learning (ASL) and the OU Initiatives	Tues. Jan. 12
Academic Service Learning (ASL) - Share Your Experiences, Ask Your Questions (Coffee & Conversation 12:00 - 1:00 pm)	Tues. Jan. 19
Enhancing Your Course with Academic Service Learning - Tips for Effectively Designing & Implementing ASL	Tues. Jan. 26

GRANTS/PROPOSAL SERIES

Title	Date
Transformative Teaching & Learning Conference Theme: Writing a Winning Proposal	Wed. Jan. 20
Writing an Effective Teaching Grant	Thurs. March 3
Creating Learning Communities for Student Success	Thurs. March 17

CLASSROOM BEHAVIORS & CAMPUS SAFETY SERIES

Title	Date
Dealing with Classroom Behavior Challenges	Wed. Feb. 3
Emergency Preparedness and Report/Support Behavior Concerns	Wed. Feb. 10
The Active Shooter on Campus	Wed. Feb. 17
Guns on Campus? (Coffee & Conversation 12:00 - 1:00 pm)	Wed. March 2

SUPPORTING STUDENTS WITH SPECIAL NEEDS ON CAMPUS SERIES

Title	Date
Supporting Students with Special Needs & Disability Support Services	Tues. March 29
Students with Autism Spectrum Disorder in College	Tues. April 5
Promoting ADA (Americans with Disabilities Act) and UDL (Universal Design of Learning) at OU	Wed. April 13

STEM SERIES

Title	Date
Models for Faculty Mentoring	Thurs. Jan. 28
Work-Life Balance: Managing Your Service Commitments	Thur. April 7

LITERACY - CAS THEME SERIES

Title	Date
Helping Students Develop Reading Expertise	Tues. Feb. 16
Tl;dr (Too Long; Didn't Read): Why Reading & Writing Matter	Wed. March 23

2. **Coffee and Conversation With the President & Provost** - We are excited to announce that both the President and Provost will facilitate an informal conversation on Teaching and Learning (as it relates to the new OU Strategic Plan) this year. Please register early as this fills up quickly.

200A Elliott Hall at 12:00 - 1:00 pm

Coffee & dessert provided. (Feel free to bring your own lunch)

Register at <http://wwwp.oakland.edu/cetl/faculty-development/coffee-conversation/>

Title	Date
C & C with the President: Strategic Plan Goal #1: Student Success	Wed. Jan. 13
C & C with the Provost: Strategic Plan Goal #1: Student Success	Thur. March 10

3. **10th Annual International Teaching and Learning Conference - Transformative Teaching and Learning - May 18th and May 19th at Oakland University** at Oakland University - please encourage your faculty to submit proposals. Information and proposal submission can be found at: www.uwindsor.ca/tlconf. Proposal submission will be open from January 4th - February 29th. Registration fees (\$250.00) for all OU faculty and graduate students will be funded through the Provost's Office.

On Wednesday, January 20th we are hosting a workshop on how to write a strong presentation proposal. (register [here](#))

4. **CETL Winter Newsletter and Schedule** will be sent to each faculty member who is on the CETL listserv during the first week in January.

Feel free to contact me at any time at ableser@oakland.edu.

Respectfully,

Judy Ableser, Ph.D. - Director - CETL