

**Minutes of the Formal Session
of the
Oakland University Board of Trustees
June 15, 2020**

TO COMPORT WITH STATE OF MICHIGAN MANDATES TO CONTROL THE IMPACT OF THE CORONAVIRUS, THE BOARD OF TRUSTEES FORMAL SESSION WAS CONDUCTED ELECTRONICALLY PURSUANT TO THE REQUIREMENTS OF GOVERNOR WHITMER'S EXECUTIVE ORDER 2020-75, IN EFFECT AT THE TIME OF THE MEETING. THE BOARD OF TRUSTEES FORMAL SESSION WAS OPEN TO THE GENERAL PUBLIC ELECTRONICALLY VIA WEBEX AND A DIAL-IN NUMBER. THE GENERAL PUBLIC WAS ALSO ABLE TO PARTICIPATE BY SENDING QUESTIONS OR COMMENTS TO ZAMBARDI@OAKLAND.EDU TO BE SHARED WITH THE BOARD OF TRUSTEES DURING THE FORMAL SESSION. NO MEMBERS OF THE GENERAL PUBLIC PROVIDED QUESTIONS OR COMMENTS DURING THE BOARD OF TRUSTEES FORMAL SESSION.

Present: Chair W. David Tull; Vice Chair Tonya Allen; and Trustees Brian N. Calley, Richard L. DeVore, Marianne Fey, Dennis Muchmore, Robert Schostak, and Melissa Stolicker

Also Present: President Ora Hirsch Pescovitz; Interim Executive Vice President Michelle Piskulich; Vice Presidents John W. Beaghan, Glenn McIntosh, Michael J. Westfall; John O. Young; Athletics Director Steven C. Waterfield; and Vice President and Secretary to the Board of Trustees Victor A. Zambardi; and Student Liaison Christopher Russell

A. Call to Order

Chair W. David Tull called the meeting to order at 2:12 p.m. via WebEx.

B. Roll Call

Mr. Victor A. Zambardi, Vice President for Legal Affairs, General Counsel and Secretary to the Board of Trustees, conducted a roll call and all of the Board members were present.

C. President's Report

President Pescovitz provided an overview of the current reopening plan developed by Oakland University leadership to ensure a safe and successful start of the Fall 2020 semester. Response and action plans developed by Oakland University follow Michigan Governor's MI Safe Start Plan, which identifies six phases of the pandemic threat and response. Each action plan developed addresses the following: Health & Safety; Academics; Student Affairs; Student-athlete/athletics; Campus Events; and Employee Issues. As of June 8, Oakland University is acting in accordance with Phase Four restrictions. Oakland University expects Phase Five restrictions will be in place

by mid-July. Oakland University is prepared to enact any of the phases of the plan in response to the state-defined pandemic phases.

The reopening plan addresses education of the entire Oakland University community relating to COVID-19 prevention, transmission, understanding and reporting symptoms, and infection control, in addition to promoting good hygiene protocols and enforcing social distancing guidelines. Oakland University will require the use of washable cloth face coverings when working in enclosed spaces and will provide faculty, staff, and students with at least one washable cloth face covering for Fall semester. A rigorous cleaning and disinfection plan is in place campus-wide, in addition to mandatory daily health screenings for both employees and students. Isolation protocols are in place, and guidelines have been established for returning to campus after recovery from illness.

President Pescovitz provided an update on Summer and Fall enrollment. Summer I session increased 5.1% over 2019. Summer II session increased 0.7% over 2019. Fall enrollment projections show a decreased enrollment of 3.9%. Currently, the percent of Winter 2020 students who registered for Fall 2020 semester is down 1.8%. Steps being taken to increase Fall enrollment include a new Support and Engagement Campaign entitled “We are Here”, a tool to engage, connect and inform students and families about what to expect this fall and highlights student services and resources to help students prepare. In addition, TV ads, digital, and social media campaigns have been launched to engage current and prospective students. Faculty support offered for current and Fall 2020 semester includes expanded training in online course creation, online CETL and eLIS workshops.

The reopening plan focuses on the health and safety of the campus community, ensuring necessary changes are identified for implementation in classrooms to maintain social distancing requirements, including reduced seat counts in all class offerings. Fall schedules have been revised to reflect in-person classes as well as a combination of online instruction. Kresge Library will open adhering to social distancing requirements and occupancy limits. The library will have a strong virtual presence, offering students virtual consultations and expanded help desk staffing. A new, superior video conferencing software program will be adopted to minimize technical challenges, and student advising and faculty office hours will continue to be offered virtually and in-person when necessary. Research labs have reopened with mask and social distancing restrictions, and are limited to faculty and graduate students at this time. Undergraduate students are expected to be included in the future.

Oakland University’s reopening plan outlines changes to Residence Halls to ensure student safety. All residents will be required to wear masks in the public gathering areas. Staff members will be provided with masks and gloves. Plexiglass shields will be installed and hand sanitizers will be provided at each of the front-facing, customer-service-centered desk areas. Residence Hall building and room occupancy numbers will also be reduced to approximately 88% occupancy. Social distancing will be enforced and food-service delivery stations and dining periods, which will include grab-and-go options rather than buffet dining, will be monitored at residence hall cafeterias. The plan also increases the frequency of sanitization and cleaning of high-touch areas such as public lounges, bathrooms, printing stations, ATM machines and computers. Public lounge furniture will be separated and spaced to ensure proper social distancing. Students will be asked to identify what the plan of action will be should they become ill with COVID-19 prior to moving onto campus. Rooms will be set aside for isolation and/or quarantine. No guests shall be permitted in the residence halls or University apartments during the Fall 2020 semester.

President Pescovitz highlighted financial implications for fiscal year 2020. Housing refunds issued during Spring semester amounted to approximately \$4 million. Summer program cancellations resulted in a loss of approximately \$750,000. Athletics has seen a significant loss of about \$640,000, largely due to NCAA and the Horizon League losses. Oakland University centers and museums have also seen a significant loss of approximately \$550,000, while significant increase in costs associated with the transition to remote learning amount to over \$440,000. Costs to purchase personal protection equipment increased to approximately \$85,000. The total financial impact, \$6.5 million, may not include all costs.

Measures taken to mitigate the financial losses experienced include salary reductions for non-bargained-for employees as follows: No reductions were imposed for employees earning under \$100,000, 4% reduction was imposed for employees earning between \$100,000-\$150,000, 6% reduction was imposed for employees earning between \$150,000-\$200,000, 8% reduction was imposed for employees earning more than \$200,000, and President Pescovitz took a 20% salary reduction. In addition, Oakland University is participating in the Michigan Work Share Program combined with the Federal Pandemic Unemployment Compensation Program during June and July. 997 Oakland University employees will participate, resulting in a 20% reduction in work schedule and 80% salary payment by Oakland University. Federal Pandemic Unemployment Assistance funds and State Unemployment will pay the remaining 20% of employee salary. All fringe benefits will continue during this time. Due to participation in the Michigan Work Share Program, Oakland University will see a \$2.2 million one-time savings. This measure was taken to address budget shortfalls, as about 85% of Oakland University expenses is compensation.

Oakland University received CARES Act funding totaling \$13.8 million. \$6.9 million of those funds go directly to Oakland University students. \$500 per Title IV eligible Winter semester student was available and an additional \$500 per Title IV eligible student is available based on an application process. Currently, \$5.4 million have been distributed to 10,850 students. The remaining \$6.9 million goes to Oakland University specifically for COVID-19 related instructional expenditures. No determination has been made as to how these funds will be spent.

President Pescovitz thanked Oakland University staff for their time, energy, and effort to produce a reopening plan that, while not perfect and not guaranteed to prevent infections, is second to none.

In response to a question from Student Liaison Christopher Russell regarding housing cancellation fees, Vice President Glenn McIntosh advised that adjustments will be made as needed so the students don't have the extra burden of a housing cancellation fee.

Upon inquiry from Amanda Wewer regarding student notification as to which courses will be conducted online or in-person, Interim Executive Vice President Piskulich advised that a list of remote transitioned courses may be finalized by the end of June or first week of July.

In response to a question from Trustee Allen regarding Oakland University's strategy for managing Thanksgiving break travel and a possible early end to the Fall semester, Dr. Piskulich advised that all faculty have been notified to prepare for an online transition if required. The semester will continue as planned in full, with only one week of classes and finals after Thanksgiving. Oakland University will continue to monitor the health crisis and any decisions will be made closer to that time.

Upon inquiry, Mr. McIntosh clarified the 'no guest' housing policy. It means that no external guests or non-housing students as guests are allowed. This will be regulated by reprogramming swipe cards so that students who live in the residence halls can only swipe into their own building. There will be night watch for residence hall entry ways to assist with enforcement. Student awareness and education on the new 'no guest' policy, including partnerships with student leaders to create awareness is critical to its adoption.

In response to a question from Mr. Russell regarding cleaning standards set forth in the reopening plan, Vice President John Beaghan advised that a combination of Oakland University employees and third-party service providers perform custodial services on campus. All are held to the same standards on cleanliness and disinfecting.

Mr. McIntosh recognized departing Student Liaisons, Christopher Russell and Emily Molino, and thanked both for their service and involvement in the campus community.

D. Consent Agenda for Consideration/Action

Consent Agenda

Treasurer's Report

RESOLVED, that the Board of Trustees accepts the June 15, 2020 Treasurer's Report.

Minutes of the Board of Trustees Formal Session of April 6, 2020

University Personnel Actions

RESOLVED, that the Board of Trustees approve the personnel actions below.

I. Oakland University William Beaumont School of Medicine Administrative Appointments

Ducatman, Barbara, Associate Dean for Clinical Affairs, Oakland University William Beaumont School of Medicine, effective April 1, 2020.

II. Oakland University William Beaumont School of Medicine Standard Appointments, effective June 15, 2020.

The following standard appointments in the Oakland University William Beaumont School of Medicine are for three years, commencing on June 15, 2020, and are renewable. These standard appointments are without salary support from Oakland University and are not tenured positions. Appointees must maintain an active affiliation with Beaumont Health or Oakland University, meet all applicable School of Medicine Participation requirements, and maintain the continued support of their Department Chairs, who are responsible for assessing their performance. Appointees' standard appointments may also be terminated at any time, upon the recommendation of their Department Chair, or for reasons that are at the exclusive discretion of the Dean of the School of Medicine:

Marsheh, Nicolas A.	Instructor	Internal Medicine
Sinkoff, Mark	Instructor	Internal Medicine
Skaistis, Joel E.	Instructor	Internal Medicine
Zaki, Monica M.	Instructor	Neurology
Kahana, Alon	Professor	Ophthalmology
Kopera, Matthew H.	Instructor	Orthopaedic Surgery
Cochran, Clinton D.	Assistant Professor	Pediatrics
Jackson, Brittany A.	Assistant Professor	Pediatrics
Joannides Carbajo, Anne M.	Instructor	Pediatrics
Purman, Timothy G.	Instructor	Pediatrics
Shilling, Christa A.	Instructor	Pediatrics
Lescoe, Sarah N.	Instructor	Psychiatry
Schock, Jeffrey J.	Instructor	Urology

III. Professor Emeritus Faculty

Goslin, Brian, Professor Emeritus of Exercise Science, effective June 15, 2020.

Rorke, Stafford, Professor Emeritus of Health Sciences, effective June 15, 2020.

Roth, Brad, Professor Emeritus of Physics, effective August 15, 2020.

Rozek, Richard, Professor Emeritus of Health Sciences, effective June 15, 2020.

Williams, Joanne L., Professor Emerita of Biomedical Diagnostic Sciences, effective June 15, 2020.

IV. Administrative Appointments

Boruff-Jones, Polly, Dean of the Library and Professor of the Library, effective July 1, 2020, pursuant to the Employment Agreement between Polly Boruff-Jones and Oakland University that was reviewed and approved by the Office of the Vice President for Legal Affairs and is in compliance with the law and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Piskulich, Michelle, Interim Provost, effective June 15, 2020, subject to an Employment Agreement between Michelle Piskulich and Oakland University that will be reviewed and approved by the Office of the Vice President for Legal Affairs and will be in compliance with the law and conforms to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Acceptance of Gifts and Pledges to Oakland University for the Period of March 31, 2020 through May 31, 2020

RESOLVED, that the Board of Trustees accept the gifts and pledges to Oakland University identified in the Gifts and Pledges Report, Attachment A, for the period of March 31, 2020 through May 31, 2020.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Acceptance of Grants and Contracts to Oakland University for the Period of March 1 – April 30, 2020

RESOLVED, that the Board of Trustees accept the grants and contracts to Oakland University identified in the Grants and Contracts Report, Attachment A, for the period of March 1 – April 30, 2020.

(A copy of Attachment A is on file in the Board of Trustees Office.)

Intercollegiate Athletics Operating Budget for the Fiscal Year Ending June 30, 2021

RESOLVED, that the Board of Trustees approve the FY2021 Budget for Intercollegiate Athletics, with expenditures and transfers not to exceed the total as reflected in the attached budget, except as set forth; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his/her designee and those amounts shall be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that subject to satisfaction of the requirements set forth in all applicable Board of Trustees policies, the Board of Trustees authorizes the President, the Vice Presidents, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the FY2021 budget and the ongoing administration of the FY2021 budget; and, be it further

RESOLVED, that any and all such contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

Meadow Brook Estate Operating Budget for Fiscal Year Ending June 30, 2021

RESOLVED, that the Board of Trustees approve the FY2021 Budget for Meadow Brook Estate, with expenditures and transfers not to exceed the total as reflected in the attached budget, except as set forth; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his/her designee and those amounts shall be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that subject to satisfaction of the requirements set forth in all applicable Board of Trustees policies, the Board of Trustees authorizes the President, the Vice Presidents, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are

necessary, expedient and proper in connection with the FY2021 budget and the ongoing administration of the FY2021 budget; and, be it further

RESOLVED, that any and all such contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

Oakland Center Operating Budget for the Fiscal Year Ending June 30, 2021

RESOLVED, that the Board of Trustees approve the FY2021 Budget for Oakland Center, with expenditures and transfers not to exceed the total as reflected in the attached budget, except as set forth; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his/her designee and those amounts shall be reported on a periodic basis to the Board of Trustees; and, be it further

RESOLVED, that subject to satisfaction of the requirements set forth in all applicable Board of Trustees policies, the Board of Trustees authorizes the President, the Vice Presidents, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the FY2021 budget and the ongoing administration of the FY2021 budget; and, be it further

RESOLVED, that any and all such contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

Approval of Amendments to Ellucian Banner and Related Agreements and Hardware Refresh

RESOLVED, that the Interim Chief Information Officer is authorized to negotiate and execute amendments to the Technical Currency Agreement for core Banner services and extended contracts not to exceed \$733,150 for FY2021, then annual renewal fees in subsequent years not to exceed 5% and 7%, respectively, and a commitment to renew through FY2026; and, be it further

RESOLVED, that the Interim Chief Information Officer is authorized to negotiate Banner hardware and software purchase to support the hardware refresh not to exceed \$970,183 in FY2022, then annual renewal fees for Oracle Software, with a 7% annual increase, and VMware Software, with a 10% annual increase, not to exceed \$172,656 in FY2023, and a commitment to renew through FY2026; and, be it further

RESOLVED, that the Board of Trustees authorizes the President, Interim Chief Information Officer, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents that are necessary, expedient and proper in connection with the renewal; and, be it further

RESOLVED, that the Ellucian Company L.P. and its affiliate agreements and amendments and all other contracts, instruments and documents shall be reviewed and approved by the Office of the Vice President for Legal Affairs and General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Vice President for Legal Affairs and General Counsel.

Approval of Revised Schematic Design for Fitzgerald House and Anibal House Renovations

RESOLVED, that the Board of Trustees approves the Fitzgerald House Renovation Schematic Design – First Floor, Fitzgerald House Renovation Schematic Design – Second Floor and Anibal House Renovation Schematic Design – Second Floor (Attachments A, B and C, as may be immaterially amended during continuing design and construction phases of the project); and, be it further

RESOLVED, that the Board of Trustees authorizes the University to proceed with the design and construction of the revised Project, within the not to exceed total Project budget of \$3.7 million, inclusive of all design, construction, and project management, funded by the 2019 Bond; and, be it further

RESOLVED, that the Board of Trustees authorizes the President, Vice President for Finance and Administration, and their respective designees, to perform all acts and deeds and to execute and deliver all contracts, instruments and documents required by this resolution that are necessary, expedient and proper in connection with the revised Project and the ongoing administration of the revised Project; and, be it further

RESOLVED, that said contracts, instruments and documents shall be reviewed by and be in a form acceptable to the Vice President for Legal Affairs and General Counsel prior to execution, and be in compliance with the law and with University policies and regulations and conform to the legal standards of the Vice President for Legal Affairs and General Counsel.

Resolution Honoring Christopher E. Russell, Student Liaison to the Oakland University Board of Trustees

RESOLVED, that the Board of Trustees recognizes the fact that Mr. Christopher E. Russell has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Board of Trustees commends Mr. Russell for his outstanding academic achievements, involvement in diverse extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be provided to Mr. Russell to convey the esteem in which he is held by the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Mr. Russell and extends to him its best wishes for continued success in all of his future endeavors.

Resolution Honoring Emily R. Molino, Student Liaison to the Oakland University Board of Trustees

RESOLVED, that the Board of Trustees recognizes the fact that Ms. Emily R. Molino has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Board of Trustees commends Ms. Molino for her outstanding academic achievements, involvement in diverse extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be provided to Ms. Molino to convey the esteem in which she is held by the Board of Trustees; and, be it further

RESOLVED, that the Board of Trustees publicly expresses its deep appreciation to Ms. Molino and extends to her its best wishes for continued success in all of her future endeavors.

Trustee Allen, seconded by Trustee Schostak, moved approval of the Consent Agenda and the motion was unanimously approved by those present.

E. New Items for Consideration/Action

General Fund Budget and Tuition Rates for FY2021

Mr. John W. Beaghan, Vice President of Finance and Administration, presented the General Fund Budget and Tuition Rates for FY2021 recommendation as set forth in the agenda item.

RESOLVED, that the Board of Trustees approves the FY2021 General Fund Budget at an expenditure level of \$270,013,650 (see Attachment B) and approved encumbrances and carry-forwards from the June 30, 2020 fund balance; and, be it further

RESOLVED, that the Board of Trustees approves the Schedule of Tuition Rates Effective Fall Semester 2020 (see Attachment C); and, be it further

RESOLVED, that the Board of Trustees approves the spending of revenues generated in excess of budget to adequately cover the instructional, programmatic, and operating expenditures necessary to support the strategic plan.

(A copy of Attachment C is on file in the Board of Trustees Office.)

Mr. Beaghan presented an overview of the general fund budget and tuition rates for FY 2021. Oakland University remains relatively efficient when compared to the other 14 public universities based on many cost measures. Oakland University remains the lowest funded university in the state on a per student basis. Oakland University remains competitively priced. Guiding principles for budget development are consistent from year to year focusing on the University's mission, academics, excellent student services all while trying to minimize student cost. Oakland University is the fourth lowest expenditure university on a per student basis in the state. Factors that contribute to this expenditure level include the highest student-faculty ratio, low staff to student ratio, lowest building square footage on a per student basis and, lowest instructional utility cost per square foot. Utility costs, compensation, and other fixed expenses including debt contribute over 80% of the budget. Since 2003, Oakland University has documented nearly \$69 million of cost containment initiatives and budget reductions. Over nearly 50 years, the funding model for universities have shifted from primarily a state funded model to a primarily tuition funded model. While the state's 2021 budget is not yet complete, the University has budgeted about \$52.4 million for state appropriations in FY2021. While the Fiscal Year Equated Students (FYES) amount has increased by nearly \$2,300, funding provided to the University on a per student basis will remain the lowest in the state.

Oakland University has performed relatively well over the past decade, as one of only four universities with enrollment growth. Prospects for future growth are challenged by the declining number of high school graduates.

When comparing Oakland University's undergraduate tuition rates to its peers, Oakland University is the tenth lowest in the state. The lower, freshman-only tuition rate is the sixth lowest in the state. When financial aid is taken into consideration, the net cost on average for a typical full-time resident student is discounted by one-third. Due to competitive pricing and low state funding per student, total revenue per student is the fourth lowest in the state.

Mr. Beaghan detailed planning assumptions and recommendations for the FY2021 general fund budget. The budget projects a 7% enrollment decline. The recommendation presented is all tuition rates be frozen. The budget projects a \$1.3 million reduction in state appropriations due to the CARES Act maintenance of effort amount, which allows the state to reduce the University's state appropriation to the average of the last three years in order for the state to receive its CARES Act appropriation. The state does have the ability to waive that maintenance of effort restriction, and the University would appreciate the state holding it harmless by doing so. The budget projects an expenditure decrease of nearly 8.5%. Relative to change in revenue with enrollment decline, net of financial aid and state appropriation decline, the budget projects nearly an \$11 million decrease in general fund revenues in FY2021.

The Cabinet has worked through a budget reduction strategy that has projected to produce about \$7.5 million through reductions in compensation, travel expenditures, overtime pay, and supplies and services. Certain expenses will increase, including utilities, technology, and existing staff commitments totaling approximately \$3.5 million. With all assumptions and projections, the budget gap equates to \$6.9 million. The recommendation presented is to fill the budget gap with one-time funding from Workshare Program savings and reserves.

Upon request for clarification from Trustee Schostak regarding deficit reduction efforts, Mr. Beaghan referenced both salary and correlating benefit reductions, a 50% reduction in the non-faculty travel budget, a 50% reduction in the overtime pay budget, and a 10% reduction in the supplies and services budget. Some salary reductions began May 1, with remaining cuts as described by President Pescovitz in effect August 1 after the Workshare Program is completed on July 31.

Mr. Beaghan continued, noting that Workshare Program savings are projected at \$2.2 million, which leaves approximately \$5.86 million from the reserves to balance the FY2021 budget. This amount is predicated on enrollment, and numbers are still in question. If more than \$5.86 million from reserves is needed to fill the deficit due to outstanding variables such as enrollment, additional Board approval would be sought.

After discussion, Trustee Schostak, seconded by Trustee Stolicker, moved approval of the recommendation, and the motion was unanimously approved by those present.

Mr. McIntosh thanked departing Student Liaisons to the Board of Trustees, Chris Russell and Emily Molino for their service and introduced new Student Liaisons to the Board of Trustees, Ben Byrne and Amanda Wewer.

F. Other Items for Consideration/Action that May Come Before the Board

There were no other items for consideration/action presented to the Board.

G. Adjournment

Chair Tull adjourned the meeting at 3:28 p.m.

Submitted,

Approved,

Victor A. Zambardi
Secretary to the Board of Trustees

W. David Tull
Chair, Board of Trustees