

**FORMATION OF THE
AD HOC PRESIDENTIAL SEARCH COMMITTEE**

A Recommendation

1. **Division and Department:** Board of Trustees
2. **Introduction:** On September 29, 2016, Oakland University Board of Trustees Chairman, Richard L. DeVore, announced the Board's plan for seeking a new president for the University following George W. Hynd's successful three-year term as president. President Hynd will continue to serve the University through the end of his term, but to identify his successor the Board will begin a national search process now by creating an Ad Hoc Presidential Search Committee that will develop a pool of candidates, screen those candidates and recommend finalists to the Board.
3. **Previous Board Action:** The Board of Trustees (Board) has historically and periodically formed and dissolved various committees of the Board. The Board last approved the formation of an Ad Hoc Presidential Search Committee on October 7, 2013.
4. **Budget Implications:** Costs associated with the presidential search process including the retention of a presidential search firm will be covered by the General Fund.
5. **Educational Implications:** The appointment of a permanent president as principal executive officer and ex-officio member of the Board is necessary to the successful attainment of the strategic goals and vision of the University.
6. **Personnel Implications:** None
7. **University Reviews/Approvals:** This recommendation was formulated by the Chairman of the Board.
8. **Recommendation:**

WHEREAS, Article V of the Bylaws permits the Board to appoint committees and prescribe their duties, functions and limitations; now, therefore, be it

RESOLVED, that an Ad Hoc Presidential Search Committee of the Board shall be and is hereby created with the respective members, duties and functions described below:

Members

The Trustee members of the Ad Hoc Presidential Search Committee are:

Richard L. Devore – Chairman
Ronald E. Robinson
Mark E. Schlusel
Melissa Stolicker

Four (4) more members will be appointed to the Ad Hoc Presidential Search Committee by the Committee Chairman from various University constituencies.

Each member of the Committee shall observe strict and total confidentiality in the conduct of their work on the Committee and in connection with the presidential search. At no time can Committee business be discussed outside of the Committee without the consent of the Committee Chairman.

Charge to the Ad Hoc Presidential Search Committee

The Ad Hoc Presidential Search Committee is advisory to the Board; its role is to recommend final candidates for a new president to the Board. The Board alone will select and appoint the new president.

The Ad Hoc Presidential Search Committee (Committee) will work in close coordination with the presidential search firm retained by the Board to represent the interests of the Board and the campus community to the presidential candidates. The Committee will exercise discretion and professionalism in their work on recruitment, applicant communications, and assessment of candidate compatibility.

The Committee shall:

1. Recommend the retention of a presidential search firm to the Board on December 5, 2016 that will assist the Committee and facilitate the:
(a) broad review of institutional strengths and weaknesses and current and future needs; (b) organization of the presidential search process and the Committee's work; (c) development of search strategies; (d) development of a presidential position profile; (e) identification and vetting of presidential candidates; (f) management of nominations and applications; (g) provision of advice and counsel to presidential applicants; (h) interviewing candidate references and performance of due diligence checks; (i) organization of candidate

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interviews; (j) benchmarking communications; and (l) delivery of other services identified by the Committee.

2. Adopt a timetable for the presidential search that will permit the Board to appoint a new president as soon as is practical but no later than August 13, 2017.
3. Conduct an active national presidential search to attract a pool of strong highly qualified and diverse presidential candidates through advertisements and direct recruitment.
4. Develop procedures and protocols for the Committee to include without limitation: (a) setting an orderly schedule for meetings; (b) communication protocols; (c) reporting the status of the presidential search to the Board at Formal Sessions of the Board (d) reporting the status of the presidential search to the University community through periodic campus alerts and announcements; and (e) staff support and recordkeeping.
5. Conduct an analysis of the University's strengths and weaknesses and current and future needs.
6. Manage the presidential applicant pool and keep all presidential candidates aware of their status.
7. Screen the presidential candidate pool and perform due diligence, including reference and background checks on presidential candidates.
8. Interview selected presidential candidates.
9. Plan and coordinate campus visits for up to three (3) qualified, thoroughly vetted, presidential candidates to make presentations to the University community at public forums.
10. Keep the Board apprised appropriately throughout the presidential search process.
11. Recommend to the Board an unranked selection of up to three (3) highly qualified, thoroughly vetted, presidential candidates from whom the board may select its next president.

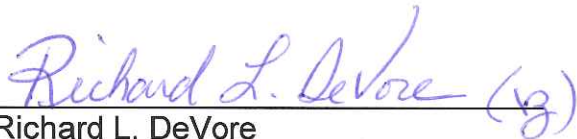
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12. Perform such other duties as may be prescribed by the Committee
Chairman from time to time.

and, be it further

RESOLVED, that the Committee shall comply with all applicable laws and Board policies while performing its duties.

Recommended on October 21, 2016
to the Board for approval by



Richard L. DeVore
Chair, Oakland University Board of Trustees