

AP Association Executive Committee
Meeting Notes
February 24, 2021
Virtual via Google Meet

Attendance: Anthony Gallina, Maria Ebner-Smith, Adam McChesney, Deb Cash, Don Ritenburgh, John Cebelak, Kelly Brault, Kristen Macha, Marie VanBuskirk, Stephanie Lee,

Guests: Willie Tuggle, Ann Voorheis-Sargent, Lisa Hutchins, Denica Holzworth, Emily Cutlip Melanie Chamberlain

Approval of Minutes – January 27, 2021 approved with change to date from 2020 to 2021

Treasurer's Report – No change.

OU account: \$3,256 and OU Credit Union account: \$3,183

President/ UHR Monthly Meeting Report-

- AP Manual
 - Approved by the Board of Trustees on 2/15/21
 - Can be found on the UHR website

- UHR updates
 - Willie Tuggle presented Cornerstone Learning Management System for personal history and training
 - [Eric Herppich](https://forms.gle/zMdhjt7jpM3KNdNF6) would like APs to complete the compensation form <https://forms.gle/zMdhjt7jpM3KNdNF6> to determine most pressing compensation issues for APs
 - Eric would like to develop a proposal for employees to move through their band
 - There will be a review of 1/3 of positions each year for accurate compensation with discussion on how discrepancies will be handle
 - A compensation work team is being developed
 - AP concern that same title positions have different bands. Report was generated showing data and posted to the google drive

Old Business

- All AP Meeting will be June 23rd. Please submit ideas in google form shared in agenda email

Assembly Updates

- Next AP Assembly Meeting: Thursday, March 11th 2021 | 9 - 10 a.m. zoom.
- Emily Cutlip talked about professional development activities.
- Anti racism discussion group continues
- Election reminder

Work Team Updates

Work Life Balance

- Work team meeting put together recommendations for Ron to give to Cabinet
- Work Life Balance campus group met with Ron and Josh
- Ron is convening a committee to review flexible work arrangement plan for changes, examine return to work/repopulation of campus, and examine questions that need to be asked on what has worked during pandemic, hope to have an AP representation on the committee
- Josh stated the President still sees flexible work as a priority

Education Work Team

- Meeting to brainstorm on how to present AP Manual changes at the next AP meeting

Communication and Outreach

- Meeting March 2nd at 1pm
- Recommendation to change work group title to Outreach and Compensation

Community Service

- Still trying to make a plan for an in-person event for Spring or Summer in person, possibly with the OU Food Bank
- Volunteer for Spring Commencement

New Business

- AP Award season is here! Deadline is March 15!
- Visit oakland.edu/apassembly/ap-awards/ and nominate yourself or another AP!
 - AP Elections: Accepting nominations through Friday, March 12th
 - Open positions: AP Association: President-Elect, Treasurer, Band Reps J-R (2x), Band Reps S-X, Member-at-Large
 - Open positions: AP Assembly: President-Elect, Treasurer, Member-At-Large
- <https://calendar.oakland.edu/sehs/event/2125-1> Virtual Event called Adapt and Thrive: Building Trust and Taking the Lead is a great opportunity for anyone as a training opportunity

Next Meeting: Wednesday, March 24th, 11:30a-1p (virtual)

2020-21 AP Association Goals

- FWA: Continue to educate and advocate for flexible work arrangements
- Education: Provide education sessions to APs to learn more about benefits and resources
- Compensation: Continue working with UHR on transparency, position review, processes and reporting
- Community Service: Create one meaningful service project that assists a community in need