

# **AP Association Executive Committee**

## **Meeting Notes**

**April 28, 2021**

### **Virtual via Google Meet**

**Attendance:** Anthony Galina, Kelly Brault, Marie VanBuskirk, Maria Ebner-Smith, Kristen Macha, Susan Hartman, Deb Cash, April Thomas Powell, Adam McChesney, Don Ritenburgh and Kelly Brault.

**Guests:** Meaghan Cole, Denica Holzworth, Ann Voorheis-Sargent, Teri Abbo, Becky Lewis, Josh Wargo, Kate Wydeven, Mariusz Nowak, Zach Zachowicz, Jessie Hurse, Carmen Ettiene, Michelle Southward, Sarah Mullin, Debbie Lengyel, Julie Chapie, Stephanie Willis and Terry Ross.

**Approval of Minutes** – March 23, 2021 minutes approved.

**Treasurer's Report** – no changes.

#### **President/ UHR Monthly Meeting Report-** (Anthony Gallina)

- Return to Campus (RTC) Update
  - Anthony is on the committee as AP representative and is actively advocating for all AP's.
  - Feedback form submissions continue to come in, with all submissions reviewed and considered when representing AP's in group.
  - Third meeting is on 4/28/21 and discussion is ongoing among the committee, including communication and tools to managers. .
- All AP Meeting-Format and topic discussion
  - Meeting will be held on June 23, 2021
  - Topics may include AP Manual changes, Return to Campus, Flexible Work Arrang
- AP Salary Guidelines Training for AP Supervisors on May 3, 5 and 12
  - Register to attend on Cornerstone
  - Eric, Director of Compensation and Benefits in UHR, will present.

#### **AP Assembly Updates**

- Next meeting: May 13, 2021 via zoom
- June 13, 2021 meeting via zoom will highlight all AP 2020-2021 award recipients
- Upcoming PD sessions
  - May 24 via zoom: Anti Racism Discussion Group
  - May 27 via zoom: Mental Health Awareness session

## **Work Team Updates**

### 1. Work-life balance (Goal 1)

1. Maria Ebner-Smith
2. Don Ritenburgh
3. Deb Cash
4. Marie VanBuskirk

### 2. Education (Goal 2)

1. Marie VanBuskirk
2. Stephanie J. Lee
3. Nancy Osmialowski

### 3. Communication & outreach (Goal 3)

1. Nancy Osmialowski
2. Kelly Brault
3. Susan Hartman
4. April Thomas-Powell

### 4. Community service (Goal 4)

1. John Cebelak
2. Adam McChesney
3. Anthony Gallina

## **Work Life Balance**

- Have met with UHR and consistently asking what is the next step, where do we go from here? Will this campus-wide committee continue or what form will it take?
- Will meet again on April 28, 2021.
- Feedback is welcome and is super helpful to the committee/work team :)

## **Education**

- Work Team is currently on pause, as would like to hold next session related to best practices for returning to campus.

## **Communication/Outreach**

- Will communicate to AP's regarding the All AP Meeting on June 23/

## **Community Service**

- No updates.

## **New Business**

- AP Reward nominations, including self-nominations will be accepted until May 10, 2021.

## **Upcoming Events**

- OU Rec Well: Employee wellness programs Poker Walk 5/12, Kickball League starts 6/8, Tracer Golf event 7/20, Cycle Nation event 8/3-8/5
- SMTD: OU Outside the Box Performing Arts Festival- 4/5-6/27
- OU's Carillon Concert Series (6<sup>th</sup> year) at Elliott Tower, dates TBD but in previous years occurred on Friday's at 6p July-August
- For all events at OU, visit [calendar.oakland.edu](http://calendar.oakland.edu)

**Next Meeting: Wednesday, May 26<sup>th</sup> 11:30a-1p via Google Meet**

## **2020-21 AP Association Goals**

- FWA: Continue to educate and advocate for flexible work arrangements
- Education: Provide education sessions to APs to learn more about benefits and resources
- Compensation: Continue working with UHR on transparency, position review, processes and reporting
- Community Service: Create one meaningful service project that assists a community in need