

## Report of compensated outside professional work

A faculty member engaged in compensated outside professional employment must notify his or her department chairperson, or the dean or director in units without chairpersons, of such activity, including self-employment, by October 1 each year, or within 30 days of such employment.

Types of activities that need not be reported include, but are not limited to, book royalties; fees for peer review, honoraria, or speaking fees; and reimbursement for travel to/from professional conferences.

Name: \_\_\_\_\_

Department or Unit: \_\_\_\_\_

Date: \_\_\_\_\_

Brief description of the nature of the compensated outside professional work:

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Employer: \_\_\_\_\_

Duration of contract (if appropriate): \_\_\_\_\_

Approximate number of weekday hours spent on this activity each week: \_\_\_\_\_