Meeting called to order by Dr. A. Celeste Farr, Ph.D., M.P.H., President, Faculty Assembly, at 6:02pm.

Welcome

- Dr. Farr welcomed the faculty and recognized that October is Breast Cancer Awareness Month, thanking all the individuals who work in treating and researching breast cancer.

Approval of minutes of April 30, 2014

- Dr. Farr informed the assembly that there were enough in attendance for a quorum, certified by Dr. David Rodenbaugh, Secretary of the Faculty Assembly. The approval of minutes was then motioned and seconded; no objections were made, minutes approved.

Informational Items

1. Executive Committee – Paul Misch, M.D., Chair, OUWB Executive Committee
   a. Committee Charge: Dr. Misch reviewed the charge of the committee, which is to assist and advise the Dean in the conduct of school business as well as the committee membership.
   b. LCME Site Visit for Full Accreditation: Dr. Misch reflected on the impressions of the recent LCME site visit, stating it was a very successful visit overall. He thanked all, especially the department chairs and committee chairs, as well as Drs. Mark Kolins & Duane Mezwa, who co-chaired the institutional self-study. Full accreditation will ensure our students will be graduating from a fully accredited institution in the spring. A separate committee from the site team will make the final decision in February. One area of opportunity the school received feedback on from the site visit team was the OUWB strategic plan. The Executive Committee has been charged with drafting a strategic plan with input from the faculty and will be using a consulting group, ECG out of Boston, to facilitate the process. The plan is to start as soon as...
possible and finish in the early spring.

2. Committee on Committees Report – Donna Hoban, M.D., Chair, OUWB Committee on Committees
   a. Charge: Dr. Hoban reviewed the charge of the Committee on Committees, which is to fill vacancies on all OUWB standing committees. The complete list of standing committees along with descriptions, time commitments, and current membership are posted on the School of Medicine website: http://www.oakland.edu/?id=25387&sid=340
   b. Call for Participation: Several committees will have openings in the next year and you may express your interest in serving by filling out the Faculty Interest Survey, which will be coming to your email inbox in February 2015. Meaningful participation credits are awarded for sitting on all standing committees.

3. OU Senate Report – Samia Ragheb, Ph.D., OUWB Rep for OU Senate
   a. Representation & Charge: Dr. Ragheb is one of four OUWB representatives that sit on the University Senate, which is chaired by Provost James Lentini. Other representatives include Dean Robert Folberg and two additional biomedical sciences faculty: Drs. Dwayne Baxa and Mary Dereski. Dr. Ragheb described the purpose of the Senate: “recommends new degree programs to the president and the board and must approve the constitutions of colleges and schools. It determines academic policies and provides opportunity for public deliberation on issues of importance to the university.”
   b. September Meeting Report: Main agenda item was to welcome the new Oakland University President, Dr. George Hynd, who comes in as the sixth president of the University. It is tradition for the President to address the Senate in the first meeting of the academic year. Dr. Hynd wishes to maintain a spirit of collegiality and transparency and identified three major focus areas for the University: 1) maintain & expand physical structure of OU; 2) expand academic structure of OU; and 3) become a doctoral research intensive institute. He plans to hold many town hall meetings with the campus and meet individually with the Deans of each school.

4. Admissions Committee Report – Christina Grabowski, Assistant Dean for Admissions
   a. Dean Grabowski reviewed the membership, responsibilities, and process
of the Committee on Admissions. There are 20 voting faculty members who read 6 – 8 applications every 2 weeks and present those applications during committee meetings, which occur 2-3 times per month.

b. **Holistic Review Process:** OUWB admissions institutes a holistic review process meaning that balanced consideration is given to all ways an applicant may contribute to the school and the field upon graduation including attributes, experiences, and academic metrics. The only pre-screen cut is a score of 24 on the MCAT, but this will change in the next year as the new MCAT is released. In the review process, two faculty members read each application and two interview each applicant. There is an opportunity for faculty who wish to get involved to screen applications and should contact Dean Grabowski at grabowsk@oakland.edu.

c. **Class of 2018 Statistics:** The school received 4,648 applications last year (20% increase over previous year), conducted 451 interviews, and made 254 offers for 100 seats. Class of 2018 make-up included:
   i. 44% Michigan residents
   ii. 51% female
   iii. 3.777 median GPA
   iv. 30 Mean MCAT score
   v. Average age 23.5
   vi. Represent 49 different undergraduate institutions in 17 states and Canada
   vii. Speak 31 languages

d. **Class of 2019 Current Application Status:** As of October 2014, 5,757 total applications have been received which is up 32% from last year.

V. **Dean’s Report - Robert Folberg, M.D., Founding Dean and Chief Academic Officer, Beaumont Health System**
   - Dean expressed his thanks at being invited to speak to the faculty assembly and also thanked the two OUWB student representatives: Michael Rezaee & Jeanne Wigant (M2s) for their attendance.
   - **Accreditation Process & Timeline:**
     - Dean Folberg reviewed the next steps for accreditation saying the school currently holds provisional accreditation and is aiming for full accreditation in February as described earlier by Dr. Misch. Following full
accreditation, OUWB should have a three-year cycle before the next site visit, if precedent with other new schools applies to OUWB.

- At end of the site visit last month, the survey team presented an exit summary and the Dean reported he sees nothing that would result in anything other than full accreditation. In 4-6 weeks after the survey, the school will receive a report from the team and has 10 days to respond if any factual errors are found before it is filed with the LCME. The LCME reviews the site visit team report and issues recommendations. There are three types of standards that emerge from that report: compliance, non-compliance, and compliance with monitoring, the latter meaning compliant, but the school must file reports periodically.

- The Dean outlined areas he believes will be of continuing interest including the new Beaumont Health and the original strategic plan written by the Medical School Management Committee. This committee is external to school governance and is composed of ten members representing the leadership of Oakland University and Beaumont. Dean Folberg serves as chair and is a voting member of the committee as well. The original strategic plan engaged an outside consulting firm and stayed with the Medical School Management Committee, but the site team envisioned broad-based faculty input. Four areas of this strategic plan were never finished by design as they were awaiting the arrival of the new Oakland University president: 1) multi-year business plan for the school; 2) a plan for research for school; 3) a plan for philanthropy; and 4) facilities. The Dean encouraged extensive faculty engagement with this process.

- Significant Dates & Milestones for OUWB:
  - **May 15, 2015 – Charter Class Graduation** will be held on Oakland’s campus in the O’Rena. A celebratory event the night before is also being planned. The Dean invites faculty to participate in graduation and will be asking chairs to identify individuals in each department to be ready with cap and gown for the graduation. The school expects intense media coverage.
  - **May 14, 2015 - Honors Convocation** with Oakland University President George Hynd as the keynote.
  - **March 20, 2015 – Match Day** will be a relatively private affair at the Townsend in Birmingham.
  - **December 1 – World AIDS Day** featuring special guest speaker, Mary Fisher.

- **Residency Match & Career Advising**
  - The landscape for residency matching has changed dramatically in the last few years and the school, including faculty, need to counsel our students
about being strategic in choosing career paths and residency programs. Two years ago or so, 500 graduates from accredited medical schools did not match to residency slots. If a student does not match the first time, it is very unlikely they will never match. The most likely reason students are failing to match is they aren’t selecting residencies that match their talents and abilities.

• The school has a wonderful career advising team in Drs. Angela Nuzzarello, Associate Dean for Student Affairs, and Sandra LaBlance, Assistant Dean for Student Affairs, who have data on our students and can lead them in the right direction. Dean Folberg asked the faculty to help spread the word to others. If a student comes up to you interested in your area, ask them: ‘What have you been told by the OUWB career advising team?’ Students, like patients, will shop for a diagnosis until they hear what they want. Dean opened up the floor to questions:
  i. Question: For the five hundred students who did not match, were there any common characteristics? Answer from Dr. LaBlance: The trend is that stronger students actually have a more difficult time with the match because they are set on one residency program or specialty.
  ii. Question: Is there a disproportionate number of medical graduates to residencies? Answer from Dr. Jeffrey Devries: Every year there is an increase in the number of residency spots, but it is not increasing as much as the number of graduates. There is also competition from overseas graduates.
  iii. Question: I understand that the student affairs office has clinical advisors for students in each specialty. Are all specialties represented by specialty advisors? Answer from Dr. LaBlance: No, student affairs is working closely with career advising coordinators in each department to expand the number of faculty advisors, but not all departments have coordinators.

VI. New Business – None

VII. Announcements
  • **OUWB Reception at the Association of American Medical Colleges (AAMC) Annual Meeting** will be held on Monday, November 10, 2014 from 6:15 – 8:15pm in at the Hyatt Gold Coast Room in the Hyatt Regency Chicago Hotel. Please RSVP to chall23@oakland.edu or (248) 370 – 3001.
  • **Inaugural Global Health Lecture** featuring Rick Hodes, M.D. will be on Wednesday, November 19, 2014 at the Townsend in Birmingham. Registration begins at 5:30pm with keynote at 7:00pm. Please RSVP to Kathy
Cesaro at Kathleen.cesaro@beaumont.edu or (248) 551 – 0266.

- **4th Annual Medical Education Week** will be held May 18-20, 2015. Call for Poster Abstracts will be available in December 2014. All faculty, stuff, students, and residents involved in OUWB medical education are encouraged to submit an abstract.
- Next Faculty Assembly will be held in April 2015.

- Motion to Adjourn