

Center for Multicultural Initiatives Peer Mentor Time Log

Today's Date: _____

Mentor's Name: _____ Cell Phone: _____

- Time log and mentee reports must be submitted at the same time
- Submit the time log and mentee reports on the due dates provided on your calendar
- Times and dates must match the mentee report
- Be sure to circle the day of the week
- Write in the date, enter the total hours for each day
- You **MUST** write the mentees first AND last name
- Total the hours for the week at the bottom of the Time w/Student column
- Entries must be in chronological order

PAY PERIOD: from Monday, / / to Sunday, / /
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Day of the Week	Date	Time Spent	Mentee's Name (first <u>and</u> last) or Event
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Total Hours:			