OAKLAND UNIVERSITY COMMUNICATION PROGRAM INTERNSHIP APPROVAL FORM

Complete and sign this form with your supervisor. Leave the completed form with the communication internship director, Robert Sidelinger, at 316 Wilson Hall. Questions? Email Dr. Robert Sidelinger, sideling@oakland.edu.

Telephone: (Home)	Date:	Academic Term:	Grizzly Number:	
Address of Company: Supervisor's Name and Title (cannot be a relative or friend): Supervisor's Telephone at Work: Supervisor's Work Email: Date the Internship Begins: / Date Internship Ends: / Hrs/Week: → The intern must work a minimum of 150 hours over a minimum 12 week period to receive credit. List Job Duties: List the Intern's Goals for the Duration of the Internship: List the Intern's Goals for the business listed above ("field work" or unsupervised work cannot be ap the student's responsibility to ensure that all affairs are in order to secure credit for the int Communication Internship Director's approval of an internship does not mean that the student will in for the internship. Reasons why credit may not be granted include, but are not limited to: failure to the employer's policies or OU's policies (it is the student's responsibility to seek out all relevant inforelates to policies), inappropriate behavior at the workplace, being fired from the internship, or any unethical behavior related to the internship. Because the on-site internship supervisor assists in del student's grade, internships with family members, friends, or those with whom the student has hac has a romantic relationship are prohibited. Romantic relationships at the internship workplace ar Students may not repackage their current job into an internship experience. Students may not gain internship that students previously completed without approval and/or oversight. If a student is dee engaged in academic misconduct, the incident will be reported to the Dean of Students and the stude	Name:			
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See the syllabus for other important information. See the syllabus for other important information. ⇒By signing this form, I declare that I have read the important note, I am not in violation of the indicand the information I have provided above is true and accurate. Data On-site Internship Supervisor On-site Internship Supervisor Data On-site Internship Supervisor On-site Internship Supe	IMPORTANT NOTE: The supervisor in the office of the student's responsible Communication Internship or the internship. Reads the employer's policies or relates to policies), inapunethical behavior relates student's grade, internshas a romantic relation Students may not repact internship that students engaged in academic miclass and receive probat. →By signing this form, I and the information I has	This internship must be conduct of the business listed above ("fie bility to ensure that all affairs hip Director's approval of an intersons why credit may not be gran or OU's policies (it is the student propriate behavior at the workped to the internship. Because the hips with family members, friendship are prohibited. Romantic of kage their current job into an in previously completed without a sconduct, the incident will be repion, suspension, or expulsion. See declare that I have read the impose provided above is true and accompleted above is true and accompleted above.	ed under the direct supervision of ald work" or unsupervised work can are in order to secure credit fornship does not mean that the studed include, but are not limited to: t's responsibility to seek out all reliace, being fired from the internship e on-site internship supervisor asseds, or those with whom the studer relationships at the internship worternship experience. Students may proval and/or oversight. If a studer to the Dean of Students and the the syllabus for other important in cortant note, I am not in violation occurate.	the on-site internship not be approved). It is or the internship. The dent will receive credit failure to comply with evant information as it ip, or any dishonest or ists in determining the not has had or currently rkplace are prohibited y not gain credit for an ent is deemed to have the student will fail the information.