

Approved on February 5, 2014

**COLLEGE OF ARTS AND SCIENCES
GRADUATE STUDIES COMMITTEE**

Meeting #4
January 29, 2014
217 Varner Hall

MINUTES

Present: S. Dykstra, A. Knutson, L. Li, T. Shaska, J. Walters

1. Committee approved Minutes #2, November 21, 2013.
2. Committee approved Minutes #3, December 5, 2013.
3. Committee deferred the request from the Department of Music, Theatre and Dance to add the following new degree program:

Master of Music Education (M.M.E.)

4. Committee approved the request from the Department of Biological Sciences to make the following changes to the catalog copy:

Master of Science in Biology

Course requirements

a. General requirements

- Four 500-level courses in Biology (3 or 4 credits each) chosen by the students and their research mentor and approved by the Department of Biological Sciences.
- BIO 690 – Graduate Project Research (at least 8 credits)
- Electives (0-11) – a combination of BIO 690 and/or graduate-level courses
- *BIO 691 – Thesis Seminar (1 credit)...*

b. Exit...

Thesis requirements

a. Thesis committee and proposal

During the first semester of studies, the candidate must choose a thesis adviser with whom he or she will plan and conduct the thesis research. The adviser and candidate will then select a thesis committee. ~~A thesis proposal and a written thesis are required for both tracks. The thesis proposal must be~~ *The student, with guidance from their mentor, will prepare a thesis proposal which must be completed and approved by the thesis committee before the end of the student's second semester. Students may not enroll in BIO 691, Thesis Seminar, until their thesis proposal has been completed and approved by their thesis committee.*

Graduate Certificate in Biomedical Sciences

Certificate requirements...

Course requirements (16 credits)

- BIO 509 – Endocrinology (4 credits)
- BIO 511 – Advanced Topics in Cellular Biochemistry and metabolism (4 credits)
- BIO 513 – Advanced Topics in Cell Physiology (4 credits)...
- BIO 523 – Immunology (4 credits)
- BIO 529 – Stem Cell Biology (4 credits)
- BIO 565 – Medical Parasitology and Mycology or other 500-level BIO course approved by the Biology Graduate Committee.

Doctor of Philosophy in Biological and Biomedical Sciences...

Residence

All students are required to fulfill a residency requirement for this program. Although students may complete some of the program on a part-time basis, continuous full-time enrollment is highly preferred. The minimal residency requirement shall be full-time residency (~~12 credits per semester~~) for at least three consecutive full semesters with at least two of these devoted primarily to the student's research project.

5. Committee approved the request from the Department of Linguistics to make the following changes to catalog copy:

Teaching English as a Second Language Certificate (TESL)...

Course requirements

Students must complete 12 credits of coursework at Oakland University and must satisfy the eligibility requirements described in "Practicum Eligibility" to obtain the certificate. Students interested in this certificate should contact the graduate adviser in the Department of Linguistics.

- LIN 501 - Linguistic Structures (4 credits)
- ~~LIN 503 – Introduction to Phonology (4 credits)~~
- ~~LIN 504 – Introduction to Syntax (4 credits)~~
- ALS 518 – The Teaching of English as a Second Language (4 credits)
- ALS 519 – Practicum (4 credits) See Practicum eligibility.

6. Committee deferred the request from the Department of Political Science for the Master's in Public Administration program to **change** the *course description* and *schedule type* for:

PA 690 Master's Project (4)

Student-conducted analysis and development of actionable recommendations for an issue faced by a public or non-profit organization appropriate to the organization's mission and resources. Provides a framework for learning project analysis and communication while synthesizing MPA program content.

(course is currently classified as an independent study project, but will be changed to an online course)

7. Committee deferred the request from the Department of Political Science to make the following changes to catalog copy:

Master of Public Administration

Accreditation

The Oakland University M.P.A. program is accredited by the ~~National Association of Schools of Public Affairs and Administration~~ Network of Schools of Public Policy, Affairs, and Administration (NASPAA).

Admission review and assessment

Admission to graduate study....

- The program welcomes students with a wide variety of undergraduate preparations, provided that certain courses have been taken and skills acquired as part of those programs. Applicants must meet the university's general requirements for admission to graduate studies. Conditional admission status may be granted to students who need minor improvements to their records, subject to approval by Graduate Study and Lifelong Learning. ~~In addition to these requirements, the Director of the M.P.A. program will interview the applicants and assess their writing skills.~~ Detailed application information can be found at www.oakland.edu/mpa/admission.

1. Court Administration concentration

Core for concentration (4 credits)

- PA 540 - Court Administration (4 credits)

Electives (additional 8 credits)

- PA 503 - Intergovernmental Relations (4 credits)
- PA 541 - Law and Public Policy (4 credits)
- PA 542 - Law and Administration: Local Perspectives (2 credits)
- PA 543 - Law and Administration: State Perspectives (2 credits)
- PA 548 - Administrative Ethics (2 credits)
- ~~PA 561 - Law Enforcement Leadership (4 credits)~~
- PA 603 - Contemporary Public Management Techniques (4 credits)
- PA 610 - Strategic Planning (4 credits)
- PA 634 - Risk Management (2 credits)
- PA 638 - Public Sector Employee Relations (2 or 4 credits)
- PA 640 - Advanced Court Administration (4 credits)
- PA 644 - Current Issues in Public Sector Human Resources Management (2 or 4 credits)

6. Electives option

M.P.A. students do not need to choose a concentration. Any 12 credits from the list below will serve toward degree completion:

- PA 503 - Intergovernmental Relations (4 credits)
- PA 510 - Nonprofit Organization and Management (4 credits)

- PA 511 - Fundraising and Philanthropy (4 credits)
- PA 535 - Economic Development Theory and Practice (4 credits)
- PA 540 – *Court Administration* (4 credits)
- PA 541 - Law and Public Policy (4 credits) ...

d. Exit (4 credits)

Students will do either an internship or a master's project *course*. A student who has not had significant public service experience may choose to do an internship; others will be expected to complete *the* project *course*.

- PA 658 - Internship (4 credits)
- or
- PA 690 - Master's Project (4 credits)

Post-Master's Graduate Certificate in Court Administration

Post-Master's Graduate Certificate in Criminal Justice Leadership

Post-Master's Graduate Certificate in Health Care Administration

Post-Master's Graduate Certificate in Local Government Management

Post-Master's Graduate Certificate in Nonprofit Organization and Management

(for each of the above certificates, the information below is changed as follows)

Related Program Information

Plan of Study

All accepted applicants, in consultation with ~~their assigned faculty~~ the program adviser *coordinator*, must develop a plan of study that details specific courses the students will use to satisfy their degree requirements. ~~The plan of study must be approved by the faculty program adviser and submitted by the student to Graduate Study and Lifelong Learning.~~

Post-Master's Graduate Certificate in Local Government Management

Certificate requirements

Course requirements

a. Core course (4 credits)

PA 630 – Local Government Management (4 credits)

Elective courses

- PA 503 - Intergovernmental Relations (4 credits)
- PA 535 - Economic Development: Theory and Practice (4 credits)
- PA 541 - Law and Public Policy (4 credits)
- PA 542 - Law and Administration: Local Perspectives (2 credits)
- PA 543 - Law and Administration: State Perspectives (2 credits)
- PA 548 - Administrative Ethics (2 credits)
- ~~PA 602 – Public Administration: Issues and Problems (2 credits)~~
- PA 603 - Contemporary Public Management Techniques (4 credits)

8. Committee approved the request from the Department of Psychology to make the following changes to:

Master of Science in Psychology

Course requirements...

a. core requirements...

b. 600-level concentration distribution requirement (8 credits)

Select two (2) 600-level seminar courses:

- PSY 621 Cognitive Psychology: Theory and Application (4 credits)
- PSY 622 – Animal Cognition (4 credits)
- PSY 623- Human Vision (4 credits)...
- PSY 657 – Hormones and Human Behavior (*4 credits*)
- *PSY 658 – Psychology of Human Sexuality (4 credits)*
- *PSY 659 – Current Directions in Evolutionary Psychology (4 credits)*

Doctor of Philosophy in Psychology

Course requirements...

a. Core requirements (28 credits)...

b. 600-Level Concentration Distribution Requirement (20 credits)

1. Biological and Basic Processes Concentration

- Four (4) in-concentration 600-level courses (16 credits):
- PSY 621 – Cognitive Psychology: Theory and Application (4 credits)
- PSY 622 – Animal Cognition (4 credits)...
- PSY 657 – Hormones and Human Behavior (**4 credits**)
- **PSY 658 – Psychology of Human Sexuality (4 credits)**
- **PSY 659 – Current Directions in Evolutionary Psychology (4 credits)**...
- One (1) out-concentration 600-level course (4 credits):
- PSY 631 – Social Cognition and Interpersonal Processes (4 credits)
- PSY 632 – Self and Interpersonal Relationships (4 credits)
- **PSY 658 – Psychology of Human Sexuality (4 credits)**
- **PSY 659 – Current Directions in Evolutionary Psychology (4 credits)**

2. Social and Behavioral Processes Concentration...

Four (4) in-concentration 600-level courses (16 credits):

- PSY 631 – Social Cognition and Interpersonal Processes (4 credits)
- PSY 632 – Self and Interpersonal Relationships (4 credits)...
- **PSY 658 – Psychology of Human Sexuality (4 credits)**

- **PSY 659 – Current Directions in Evolutionary Psychology (4 credits)...**
- One (1) out-concentration 600-level course (4 credits):
- PSY 621 – Cognitive Psychology: Theory and Application (4 credits)
- PSY 622 – Animal Cognition (4 credits)...
- PSY 657 – Hormones and Human Behavior (**4 credits**)
- **PSY 658 – Psychology of Human Sexuality (4 credits)**
- **PSY 659 – Current Directions in Evolutionary Psychology (4 credits)...**

c. Electives (16 credits)

- Four (4) elective courses (16 credits):
- PSY 595 – Instruction in Psychological Science (4 credits)
- PSY 621 – Cognitive Psychology: Theory and Application (4 credits)
- PSY 657 – Hormones and Human Behavior (**4 credits**)
- **PSY 658 – Psychology of Human Sexuality (4 credits)**
- **PSY 659 – Current Directions in Evolutionary Psychology (4 credits)...**

SKD/as