

OAKLAND UNIVERSITY

GIFT-IN-KIND REVIEW FORM

FORM A-2/GIFTS OF REAL ESTATE

DEPARTMENT INFORMATION

Department _____ Contact _____
Person _____ Phone _____

DONOR INFORMATION

Owner/Donor _____ Company _____
Contact _____

Address _____ Pho
ne _____

GIFT INFORMATION (FOR GIFTS OTHER THAN REAL ESTATE, USE FORM
A-1)

Date received/anticipated date of gift _____ Gift
Account/Org. No. _____

Description and location: (attach legal
description) _____

Existing
facilities: _____

(Buildings, roads, water, sewer, etc. and opinion of their condition)

Appraised value: _____ Date of appraisal: _____ Appraised by:

Existing mortgage: Yes No Amount and terms:
\$ _____

Mortgage held by: _____ Taxes: \$ _____ Year
last paid: _____

Liens: (fully describe)

Present use of property: _____ Present zoning
classification: _____

Environmental concerns:

Other restrictions on property:

Holding period required: Yes No Duration:

Annual income generated by property:

Existing leases: Yes No Duration:

Estimated annual expense: \$ _____ Expense charged
to: _____

Estimated net proceeds to Oakland University:

\$ _____

Other comments:

Percent of ownership being donated: _____

Other owners (names and addresses)

Were goods or services provided by Oakland University for the gift? Yes No

If yes describe:

(Use additional paper if needed)

Signature of person completing form:

Date: _____

UPON COMPLETION, SEND TO DIRECTOR OF ADVANCEMENT SERVICES

ADVANCEMENT SERVICES USE ONLY

BATCH _____

NO. _____

RECEIPT

Rev. 11/98