

AP Assembly Executive Board Meeting-Thursday, September 13, 2012

Present: Carmen Etienne, Nick Bongers, Claire Rammel, Kelly Garnett, Jean Szura, Reuben Ternes, Steve Shablin, Anthony Gallina, Laura Christensen Saims, Shaun Moore, Allison Webster, Tricia Westergaard, Petra Knoche

1. Call To Order: 10:02am
2. Tricia Westergaard- President of the AP Association
 - a. The AP Association and Assembly are constantly struggling with identity. How do we become more visible on campus? A name change was suggested, make it so they both do not start with the letter "A"
 - b. The group meets with Ron Watson once a month. However some of the information is confidential. A lot of the information is behind the scenes.
 - c. Zack, from the AP Association, is working with Communications and Marketing to switch the website to Care Works and improve its overall look.
 - d. Some of the big topics consist of re-writing the travel policy. Your driver's license and driving record need to be checked, before you go on university business.
 - e. The AP Association has not forced dues upon the AP's in the last few years. They want to engage their constituents, to get involved. Regardless if the AP's have paid their dues or not the Association still needs to represent the AP's. The dues could go to a "scholarship" in which AP's can apply for conference registration fees or to compliment classes they are taking.
 - f. There were questions asked about raises, and the faculty contract. Tricia said that she would ask during her next meeting with Ron Watson.
 - g. There is about 50 AP's that do not have their performance appraisals in. She encouraged everyone to go into the system and check.
3. Approval of minutes from August 9, 2012.
4. President Report
 - a. Information will be shared later
5. Vice President Report
6. Treasurer Report
 - a. Vacant position
7. Secretary Report
8. Senate Report
 - a. Today is the first meeting of the senate at 3:10 in the Gold Rooms
9. Senate Committee Reports
 - a. Today they are going to approve the members of the senate committees. What happens is that every year, there are Vice President and AP designees for each committee.
10. AP Assembly Committee Reports
 - a. Communications
 - i. There is a newsletter deadline today, please submit information to Kelly and Melinda
 - b. Spirit and Special/Social Events
 - i. The Madnezz Tailgate Friday October 12th
 - ii. Still planning on having the Fun Lunches each month
 - iii. Picking out Spirit Ware for everyone to purchase, ideas are welcome
 - iv. AP Awareness Day-everyone can get T-shirts to wear on the same day
 - v. AP Bonfire
 - c. Personal and Professional Development
 - i. Welcome back Petra!
 - ii. The group is planning on meeting soon

- d. New AP Welcome
- e. Nominations and Elections
 - i. We have two open positions:
 - 1. Member at Large- 2 nominees Meaghan Walters, Kathy Walters. Kathy Walters was selected for the position
 - 2. Treasure- 1 nominee, Jason Gurzell

11. Old Business

- a. The Grand Idea- The launch will be Friday, September 28th at noon in the Fireside Lounge. Dr. Russi will also be there, so please attend and recruit others from your area. There will food as well.

12. New Business

- a. Dr. Russi will be present at our December 13th meeting from 10:00-11:00am. If anyone has any questions they would like answered please let Carmen know.

13. Good and Welfare

- a. Steve is on the Administrative Council Committee. Right now the policy is that you must be at least 25 feet away from a building, however they are in the works to make Oakland University a smoke free campus.
- b. The next meeting will take place October 11th at 10:00am

14. Meeting Adjourned at 10:58am