

UCUI Meeting Minutes
Heritage Room, the OC
January 25, 2016

Convened at 10:03 a.m.

Attendees: Susan Awbrey (Chair), Shawn Moore, John McEneaney, Tricia Westergaard, Sara Webb, Steve Shablin, Cindy Hermsen, Adam McChesney, Ellen Gajewski, Irene Shabazz, Lynne Williams, Anne Switzer, David Lau, Kim Serota, Eddie Cheng, Virginia Uhley, Darrin Hanna, and Adina Schneeweis

1. Minutes from 01/11/2016 were approved with correction.
2. Regarding the transition from OSH to EHS, Darrin Hanna provided an update following his conversation with Charlie McGlothlin. Since McGlothlin submitted a termination memo to ABET with an early ending date to OSH, he is submitting a modification form to change the termination date to the end of this term (April or May 2016). There are no plans to reaccredit OSH, pending approval of EHS. Once EHS is accredited, students are covered for one year retroactively. The committee concluded that students that are going to be admitted into EHS as of Fall 2016 need to be made aware of the fact that they would be entering an unaccredited program.
3. Program modification from International Studies – to increase credit hours requirements for the Chinese Studies, Japanese Studies, and Latin American Studies majors from 40 to 44, by specifying the required IS capstone course in the major. David Lau motioned to approve; Darrin Hanna seconded. The committee approved the proposed changes.
4. Program modification from Creative Writing – to add a new rubric, CW, for creative writing courses. The committee discussed the parallelism with CIN courses, also housed in English. On the form submitted, it was noted an error that the rubric would change from ENG to CW (item #5). Adina Schneeweis motioned to approve; John McEneaney seconded. The committee approved the proposed changes.
5. Program modification from Creative Writing – to add a fourth track to the creative nonfiction major, along with the existing tracks of fiction, poetry, and screenwriting. The committee discussed that the request is accompanied by a new faculty line – which the form states that it has been approved for the creative writing major, suggesting that the line has not yet been filled. The committee discussed approving the request for program modification, if the Senate Budget Committee can confirm that this line has been approved (Susan Awbrey will check). David Lau motioned to approve; Darrin Hanna seconded. The committee approved the proposed changes.

Adjourned at 10:36 a.m.

Minutes prepared and submitted by Adina Schneeweis.

January 29, 2016

Memorandum

To: Dikka Berven
Secretary to the Senate

From: Susan Awbrey
Chair of UCUI

Re: Program Modifications

The following program modifications were approved by UCUI and are presented for information to the Senate:

- Operations Management – Restructure to identify specializations in the OM major
- International Studies – Specification of the capstone course in the major
- Creative Writing – Rubric Change to CW
- Creative Writing – Addition of a new track: Creative Nonfiction

Please note that the following have been approved pending clarifications. They will be brought forward at a later meeting:

- Political Science – Change in statistics requirement
- International Relations – Change in statistics requirement
- Public Administration & Public Policy – Change in statistics requirement
- SEHS Addition of Lean Minor

Susan Awbrey

From: David Strubler <strubler@oakland.edu>
Sent: Sunday, January 31, 2016 4:34 PM
To: Susan Awbrey
Cc: Shannon Flumerfelt
Subject: Fwd: Lean Minor in Catalog
Attachments: COI PACKET SKMBT_C55215022311510.pdf

Susan,

Sorry for the confusion. My mistake. As it turns out, COI documentation for the lean minor did NOT include the relationship with SBA, so there should be no problem with placing it in the catalog. Please let me know if there is anything we need to do to ensure that this new minor moves forward this year.

Thanks.

Dave

----- Forwarded message -----

From: Shannon Flumerfelt <flumerfe@oakland.edu>
Date: Sat, Jan 30, 2016 at 10:10 AM
Subject: Re: Lean Minor in Catalog
To: David Strubler <strubler@oakland.edu>

Hi David

There was not any mention of the SBA coursework in the COI packet. We simply have a short email of support for the program from Vijay, but no reference to the SBA courses.

The COI packet is attached for your reference.

I believe that we should not have to resubmit. This concern started when I submitted draft course description wording for the catalog for you and Mark to review and in it, I included SBA. That draft wording is removed now and that wording was never presented to COI to begin with.

I hope that this clears up this matter. I regret the draft catalog wording that I created that started this confusion.

Regards
Shannon

On Fri, Jan 29, 2016 at 3:53 PM, David Strubler <strubler@oakland.edu> wrote:
Shannon,

Was there any mention of a relationship or sharing of courses with SBA in the COI document. If yes, all of it has to be removed and the document needs to be resubmitted. Sorry.

Dave

On Fri, Jan 29, 2016 at 1:10 PM, Shannon Flumerfelt <flumerfe@oakland.edu> wrote:

Hi David

I am not sure what is meant by not including the SBA language in the COI document. COI did not have the catalog description at all. Let me know next steps. If needed, we can get on the agenda.

Regards

On Thu, Jan 28, 2016 at 1:46 PM, David Strubler <strubler@oakland.edu> wrote:
Shannon,

Because we were informed that the Lean Minor would not be connected to SBA and because SBA language is in the COI approved document, according to Susan Awbrey, we need to resubmit it ASAP. Could you revise the COI document to remove that language. We will try to get on COI's agenda in a week and a half.

Thanks.

Dave

----- Forwarded message -----

From: **Susan Awbrey** <awbrey@oakland.edu>

Date: Thu, Jan 28, 2016 at 1:05 PM

Subject: RE: Lean Minor in Catalog

To: David Strubler <strubler@oakland.edu>

David,

I'm copying Irene Shabazza who can give you the date by which the minor would need to be submitted to be in the catalog. It will need to get through your COI and UCUI will need to be informed before it can be in the catalog. Susan

Susan M. Awbrey, Ph.D.

Senior Associate Provost

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awbrey@oakland.edu

From: David Strubler [mailto:strubler@oakland.edu]

Sent: Thursday, January 28, 2016 12:23 PM

To: Susan Awbrey <awbrey@oakland.edu>

Subject: Lean Minor in Catalog