Name

Address

Phone, Email

**Devoted Secondary Teacher**

Results-oriented experienced teaching professional with strong academic credentials. Proven ability to create an entertaining yet structured and positive classroom environment that includes student-centered activities to foster critical thinking skills to improve students' abilities to interact with one another while establishing self-confidence. Committed to making students feel comfortable enough to actively participate in the classroom while helping them grow as learners, colleagues, and citizens.

Bilingual Experienced Versatile Energetic Positive Ethical Nurturing Team Player

**EDUCATION AND CERTIFICATIONS**

Bachelor of Arts in History with Secondary Education April 2018

Oakland University, Rochester, Michigan G.P.A. 3.51

Certifications: History (CC), Sociology (CF)

Post-Bachelor Social Studies Endorsement April 2018

Wayne State University, Detroit, Michigan G.P.A. 3.11

Certification: Social Studies (RX)

CPR and First Aid American Red Cross Expiration 2019

**LONG-TERM TEACHING EXPERIENCE**

**ELL Summer School Teacher**, Heritage Junior High School, Sterling Heights, MI June 2017- Present

* Create lesson plans for Level One English Language Learners in the RIGOR subject areas of English, Science, and Social Studies that focus on the speaking, listening, reading, and writing skills
* Tailor lesson plans to make material relatable to students' personal likes and experiences
* Alter daily classwork and homework assignments for students at different literacy levels
* Attend group meetings daily to discuss the progress of students, teaching methods, and successes of the day to improve individual and team instruction
* Utilize the Frayer Model to build students' technical vocabulary in Science and Social Studies
* Communicate with parents and students in Chaldean on a regular basis to report on accomplishments and achievements of individuals throughout the week
* Develop activities that promote student to student interaction to strengthen conversational vocabulary
* Incorporate several visual aids such as PowerPoint, Prezi, and objects from home to reinforce the content of lessons
* Ask for student feedback weekly to ensure lessons benefit their wants and needs
* Track academic growth by testing students weekly and recording the increase in scores

**Substitute Teacher**, Professional Education Services Group, MI April 2016- Present

* Perform tasks presented by absent teacher's lesson plans at Utica Community Schools, Romeo Community Schools, and Mount Clemens Schools
* Collaborate with teachers on lesson plans to improve classroom instruction
* Voluntarily stay after school to grade homework assignments, quizzes, and exams
* Monitor students’ behavior through a three-warning system and raffle tickets
* Readily sub for vacant teachers during prep hour and leave thorough substitute reports that include records of the day's activities, attendance, and behavior
* Tutored student two times a week in Physics, Geometry, World History, and English 9
* Acted as a liaison between student and teachers in order to get homework assignments completed and turned in on time during student's medical leave
* Communicated with student's parents and teachers on a regular basis to improve student's progress

**Long-Term Substitute**, Adlai Stevenson High School, Sterling Heights, MI March - May 2015

* Generated original lessons in Daily Living Math, Language Arts, and Community-Based Instruction (CBI) for Special Education Students with Down Syndrome, Emotional Impairments and Cognitive Impairments
* Strengthened students' ability to function in society through teaching lessons that incorporated calculating tax rates and budgeting; activities such as crossing the street, dining out, shopping, library tours; and crafts that stressed fine motor skills
* Restructured lesson plans and classroom procedures to benefit students' needs
* Attended and participated in an IEP meeting for a student with a cognitive impairment
* Elevated confidence levels of students who could not read or write through scaffolding techniques and by praising their capabilities
* Readily subbed for various teachers during my prep hour on a regular basis

**Advanced Placement Proctor**, Adlai Stevenson High, Sterling Heights, MI May 2015

* Administered Advanced Placement Exams for Biology, Chemistry, Calculus, and World History
* Ensured test-taking integrity was maintained and that testing materials were secured and evenly distributed

**Long-Term Proctor**, Heritage J1-1S, Sterling Heights, MI February 2014 - March 2014

* Administered the World-Class Instructional Design and Assessment (WIDA) to bilingual students
* Substitute for permanent teachers while they tested their assigned groups of students
* Scheduled testing times with teams of ESL teachers before starting exams to safeguard a smooth testing period
* Securely transferred and delivered testing materials between school buildings and board office

**SKILLS**

Inspiration Data Director Power School

ELMO Digital Projector Holt McDougal

MS Word Adobe Photoshop MS PowerPoint

iMovie Google Earth Web Design

MS Excel MS Outlook Moodle