

**OAKLAND UNIVERSITY**  
**SCHOOL OF EDUCATION AND HUMAN SERVICES**  
**Elementary Education Acknowledgement**

I understand the following requirements for the Elementary Education Program at Oakland University (OU):

**A. General** \_\_\_\_\_ (please initial to the left)

1. I will use my OU email account for all communication with OU faculty, staff, and field placements.
2. I will notify the Office of School and Field Services, SEHS Advising and Academic Records if I legally change my name, address, and /or phone number.
3. In addition to meeting all course requirements I will also work with School and Field Services to meet all field placement requirements including attending field seminars, and completing all required paperwork.
4. If I am starting professional education classes with a Petition of Exception in place of passing the MTTC Professional Readiness Exam, this only grants me two semesters of major standing courses. I acknowledge that I will be unable to complete the elementary education program or enroll in student teaching without passing the MTTC Professional Readiness Exam or an alternative measure that the Michigan Department of Education has approved (Basic Skills, ACT, MME, PRE -1SEM).

**B. Professional Education (Major Standing) Courses:** \_\_\_\_\_ (please initial to the left)

1. Admission to major standing is contingent upon my successful completion of
  - a. EED 2000 (EED 312) or EED 2001 (EED 313) with a minimum grade of 3.0
  - b. 16 credits of general education courses
  - c. MTH 0662 (MTH 062) or STA 2220 (STA 225) if following a catalog prior to 2015 with a minimum grade of 2.0.
2. Admission to major standing does not guarantee course availability every semester.
3. I must enroll in a minimum of 1 and a maximum of 4 professional courses each fall and winter semester due to the requirements of field placement. Exceptions include EED 4180 (EED 406) and EED 4181 (EED 410). Enrolling in more than 8 credits in Summer I or Summer 2 is not recommended.
4. Information on the required course sequencing, prerequisites, and co-requisites can be found in the University Catalog, the SEHS Advising website and the online schedule of classes.
5. In the case of difficulty within a professional course, it is my responsibility to resolve the issue with the instructor of the course. If this proves unsuccessful, the next step involves contacting the chair of the department responsible for the course. Difficulties that are related to the overall Elementary Education program must be resolved with the SEHS Advising Office, School and Field Services Office and ultimately the Elementary Teacher Preparation Governance Council.
6. Education courses have a 6-year shelf life. If any of my education courses exceed their 6-year shelf life before I graduate, I must repeat the courses.

**C. Degree Requirements:** \_\_\_\_\_ (please initial to the left)

1. The following grades are needed to successfully complete my elementary education degree:
  - a. EED 2000/2001 (EED 312/313) requires a 3.0 or higher
  - b. MTE 2110 (MTE 210) and MTE 2111 (MTE 211) require a 2.0 (C) or higher

- c. SCS 2060 (SCS 105) and all Professional Education courses require a 2.8 or higher
  - d. Subject Area Major and Minor courses require a 2.5 (B-) or higher
  - e. A cumulative Oakland University GPA of 2.80 is required at all times
2. I am ultimately responsible for meeting all of the degree, program, and graduation requirements that are listed in the undergraduate catalog in order to complete my degree at Oakland University.
  3. Failure to comply with regulations of the program as well as responding to faculty and SEHS personnel may result in being administratively dropped from the Elementary Education program. Students will not be dropped from the program without first being notified via certified letter upon review by the Elementary Teacher Preparation Governance Council.

**D. Michigan Teaching Certificate** \_\_\_\_\_ (please initial to the left)

1. In keeping with state law, I must successfully complete the Michigan Test for Teacher Certification Professional Readiness Examination (or provide evidence of meeting that requirement through one of the approved alternate means) before being allowed to enroll in student teaching EED 4950 (EED 455)
2. Certification requirements in the State of Michigan are **independent** of baccalaureate degree requirements at Oakland University. Students must receive a minimum grade of 2.8 in EED 4950 (EED455) to be eligible for recommendation by Oakland University for teacher certification.
3. I will meet all Michigan Test for Teacher Certification requirements prior to student teaching and certification, and ensure my tests scores are sent directly to Oakland University
  - a. Successful completion of the MTTC Professional Readiness Exam is required prior to enrolling in student teaching. Test scores are due to Oakland University no later than November 30<sup>th</sup> for Winter student teachers, and July 31<sup>st</sup> for Fall student teachers
  - b. I must take the MTTC Elementary Education Exam (test 103) prior to student teaching and must pass prior to applying for certification.
  - c. If I am placed in a middle school for student teaching, I must pass the two subject area tests.
  - d. Subject area tests are required for at least one major, or two minor areas in order to be recommended for subject area endorsement(s) for Michigan teacher certification.
4. Successful completion of the Elementary Education program and student teaching does not guarantee certification by the state of Michigan. Applicants should be aware that a conviction for a felony or a misdemeanor may constitute grounds for a denial of a teaching certificate by the state of Michigan.

**I have read and understand the requirements for the Elementary Education program as stated in the Undergraduate Catalog.**

_____ Complete Signature	_____ Grizzly ID#	_____ Date
_____ Print Name	_____ OU Email Address	_____ Phone

# Michigan Professional Educator's CODE of ETHICS

**Preamble:** Society has charged public education with trust and responsibility that requires of professional educators the highest ideals and quality service.

The Michigan State Board of Education adopts this Code of Ethics to articulate the ethical standards to which professional educators are expected to adhere in their job performance.

**Ethical Standards:** The following ethical standards address the professional educator's commitment to the student and the profession.

**1 Service toward common good**

**Ethical Principle:** The professional educator's primary goal is to support the growth and development of all learners for the purpose of creating and sustaining an informed citizenry in a democratic society.

**2 Mutual respect**

**Ethical principle:** Professional educators respect the inherent dignity and worth of each individual.

**3 Equity**

**Ethical principle:** Professional educators advocate the practice of equity. The professional educator advocates for equal access to educational opportunities for each individual.

**4 Diversity**

**Ethical principle:** Professional educators promote cross-cultural awareness by honoring and valuing individual differences and supporting the strengths of all individuals to ensure that instruction reflects the realities and diversity of the world.

**5 Truth and honesty**

**Ethical principle:** Professional educators uphold personal and professional integrity and behave in a trustworthy manner. They adhere to acceptable social practices, current state law, state and national student assessment guidelines, and exercise sound professional judgment.



Approved by State Board of Education December 3, 2003