



International Students & Scholars Office  
328 O' Dowd Hall // Rochester, MI 48309-4428  
Phone: 248.370.3358 // Fax: 248.370.3351  
Web: <http://www.oakland.edu/iss>

## **J-1 Student Academic Training (AT) Request Form**

The file is available at <http://www.oakland.edu/iss> under ISSO Forms.

### **J-1 Student Information**

LAST Name:

First Name:

OU ID #

Phone #:

OU Email:

Degree Level (Check):      Bachelor's      Master's      Doctoral      Non-Degree or Exchange Student

### **Employment Information (AT = Academic Training)**

Site of Academic Training Name:

At Job Tasks:

Site of Academic Training Address:

Supervisor Name:

Phone #:

Email:

Wage/Salary:

AT Start Date:

AT End Date:

Hours Per Week #:

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **To be completed by Academic Advisor**

Main goals/objectives of Academic Training:

Why is this training an important part of the student's program of study at home institution?

Student's Academic Major/Field:

Name of Home University:

Print Advisor's Name:

Title:

Email:

**Advisor Signature:**

**Date:**

Phone Ext:

**For ISSO use only - DO NOT WRITE BELOW THIS LINE** -----

I have reviewed this letter and determined that the Academic Training requested is warranted.  
To ensure the quality of the Academic Training program, I have determined as satisfactory the effectiveness and appropriateness of the Academic Training in achieving the stated goals and objectives.

**Signature:** \_\_\_\_\_ **Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Responsible Officer, Oakland University, EV Program P-1-00655**

*J-1 Student Academic Training Request Form 05/2016*