

Dear Chairs and Program Directors:

October 2015 Update

Hope your semester is going well.

## Chairs Info:

1. **Chairs' Forum- Helpful Hints for New/Newly New Chairs and Program Directors- Monday, October 26<sup>th</sup> 12:00-1:00 CETL Learning Studio (200A Elliott Hall)-** We have created this opportunity for new chairs/program directors (3 years or less) to meet with some more experienced chairs to share helpful hints, clarifications and address issues and challenges. Thank you to the "experienced chairs" for facilitating this. Please register at:  
<https://www2.oakland.edu/secure/workshops/enroll/index.cfm?depts=3&SERIESID=4&ID=1101> .....
2. **Chairs' Corner-** <http://www.oakland.edu/cetl/chairs-corner/> -includes documents, resources, and programs and services for chairs. We will also be posting agenda, minutes and documents from your monthly Chairs Meetings on this site.
3. **Guest Speaker** -Based on your responses in the feedback survey, we are working on securing a guest speaker to facilitate a session on "**working with difficult people**". We hope to arrange this for early winter.
4. **Hiring New Full or Part-Time Faculty-** Please remember to share the contact information of any new full or part-time faculty member with us as soon as they are hired. Please send it to Suzanne Flattery at [flattery@oakland.edu](mailto:flattery@oakland.edu) . We will reach out to them with a **welcome packet**. Please encourage them to check out our New Faculty link at: <http://www.oakland.edu/cetl/new-faculty/> . This site has important information for new faculty and links to many resources including the **Faculty Handbook**.
5. When you are conducting interviews for new faculty, feel free to bring candidates over to CETL (200 Suites of Elliott Hall) on your tour.

## For Chairs and Faculty Members

1. Please remind your faculty to use the new early **Faculty Feedback system** to provide an alert to students who are struggling during the early part of the semester. The system is

open through October 30<sup>th</sup> as is required for all 00,100, 200 level courses. Information and directions can be found at: <http://wwwp.oakland.edu/uge/faculty-feedback/>  
REMINDER: The Faculty Feedback system can be accessed through SAIL.

2. **Faculty Social Hours**- Oakland University Faculty Social Hours are held the 2<sup>nd</sup> Thursday of every month from **4:00-6:00**. Please join us on **Thursday, October 8<sup>th</sup>** they will be at **Finnegan's Restaurant** at the Golf Club House. Please encourage your faculty to drop in for socializing. Each person is responsible to pay for their own purchases. Great time to relax and network.
3. Below is a list of the **October Workshops**. Please have faculty register at: <http://wwwp.oakland.edu/cetl/faculty-development/> (click on workshops)  
Each session is at **12:00-1:30** in the **CETL Learning Studio (200A Elliott Hall)** and **lunch** is provided.

Supporting Students to Succeed in the STEM Fields	Thurs. Oct. 1	WISE@OU group & Anna Marie Spagnuolo
Learning Outcomes and Constructive Alignment	Wed. Oct. 7	Judy Ableser
Teaching Squares	Tues. Oct. 20	Judy Ableser
Authentic Assessment and Rubrics	Wed. Oct. 21	Judy Ableser
Teaching Tips	Tues. Oct. 27	Judy Ableser
Active Learning Strategies	Wed. Oct. 28	Judy Ableser

I would like to draw attention to the **“Teaching Squares” session on Tuesday, October 20<sup>th</sup>**. This networking techniques creates opportunities for faculty to observe in their colleagues classrooms to get new ideas and strategies that they could then use in their own classes.

4. **October Coffee and Conversation- OU Strategic Plan- Goal #1- Student Success and Teaching and Learning**- provide an opportunity for faculty to share insights, stories and issues pertaining to a theme. Thursday, October 8<sup>th</sup> at 12:00-1:00 (coffee and treats provided) in CETL Learning Studio (200A Elliott Hall). Registration is at: <https://www2.oakland.edu/secure/workshops/enroll/index.cfm?depts=3&SERIESID=4&ID=1100>

Feel free to contact me at any time at [ableser@oakland.edu](mailto:ableser@oakland.edu)

Respectfully,

Judy Ableser PhD- CETL Director